

OFFICE OF THE GOVERNOR  
BUDGET AND PROGRAM PLANNING  
STATE OF MONTANA

STEVE BULLOCK  
GOVERNOR



PO Box 200802  
HELENA, MONTANA 59620-0802

21B-Memo 5

Attachments-1

Date: April 30, 2018

To: Centralized Service Administrators of all State Agencies

From: Dan Villa, Budget Director   
Office of Budget and Program Planning

Subject: Vehicle Leasing Program

As a guiding principle, the Office of Budget and Program Planning encourages agencies with vehicle replacement needs to use the State Motor Pool. The Motor Pool alternative transfers an agency's responsibility for vehicle maintenance and management to the Motor Pool and guarantees safe, reliable vehicles. Any upgrades to existing vehicles are done by the Motor Pool based on fleet management guidelines.

Given the current budget conditions, OBPP is not accepting new vehicle requests for the 2021 biennium. Please complete Attachment 1: *OBPP Lease Survey* for current leases to indicate agency intent to continue leasing each vehicle or return it to the Motor Pool. This information will be used by the Motor Pool to prepare for the next biennium's Motor Pool rates. Please complete the attachment by June 1, 2018 and email to Brent Doig at the OBPP.

C: Jeff Olsen, Walt Kerttula, Tony Strainer