



GOVERNOR
GREG GIANFORTE
STATE OF MONTANA

SECTION A: GENERAL GOVERNMENT

Legislative Branch
Consumer Counsel
Governor's Office
Commissioner of Political Practices

Department of Revenue
Department of Administration
Department of Commerce
Department of Labor & Industry
Department of Military Affairs

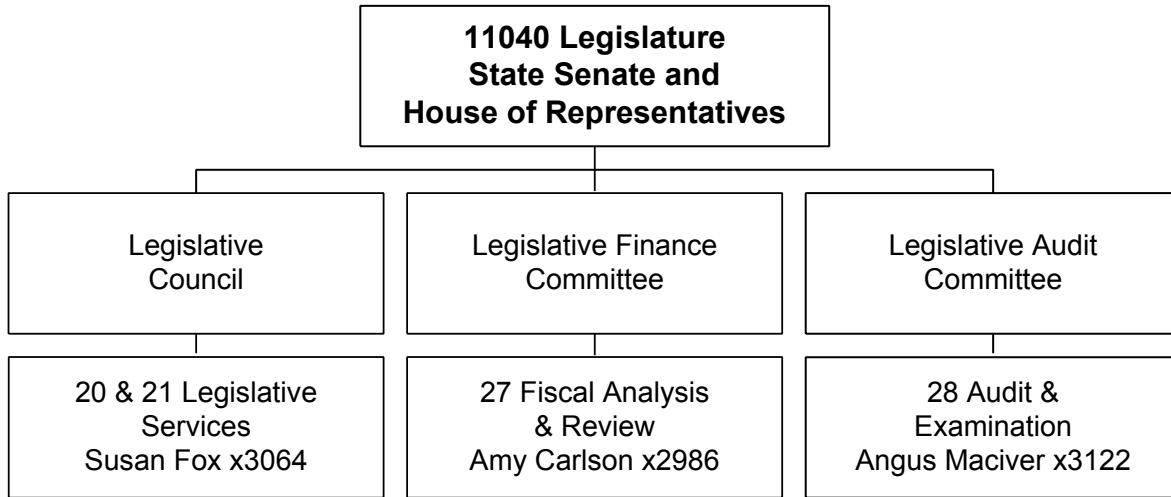
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GOVERNOR'S OFFICE OF
BUDGET AND PROGRAM PLANNING

Legislative Branch - 11040



Mission Statement - The mission of the legislature is to exercise the legislative power of state government vested by the Constitution of the State of Montana and to fulfill its constitutional duties. The mission of the agencies within the Legislative Branch, i.e., the consolidated legislative agency, is to provide the administration structure to support accomplishment of the powers and duties of the Legislature.

Statutory Authority - Principal statutory authority for the Legislative Services Division is found in Title 1, Chapter 11, and Title 5, Chapters 5 and 11, MCA. Principal statutory authority for the Legislative Fiscal Division is found in The Legislative Finance Act, Title 5, Chapter 12, MCA. The post-audit function of the Legislative Audit Committee is constitutionally required in Article V, section 10, of the Montanan Constitution, and support by the Legislative Audit Division with principal statutory authority in The Legislative Audit Act, Title 5, Chapter 13, MCA.

Budget Submission - In accordance with 17-7-122, MCA, the budget for the Legislative Branch must be presented in the Executive Budget as submitted to the Governor with no changes.

Language - All appropriations for the Legislative Branch are biennial.

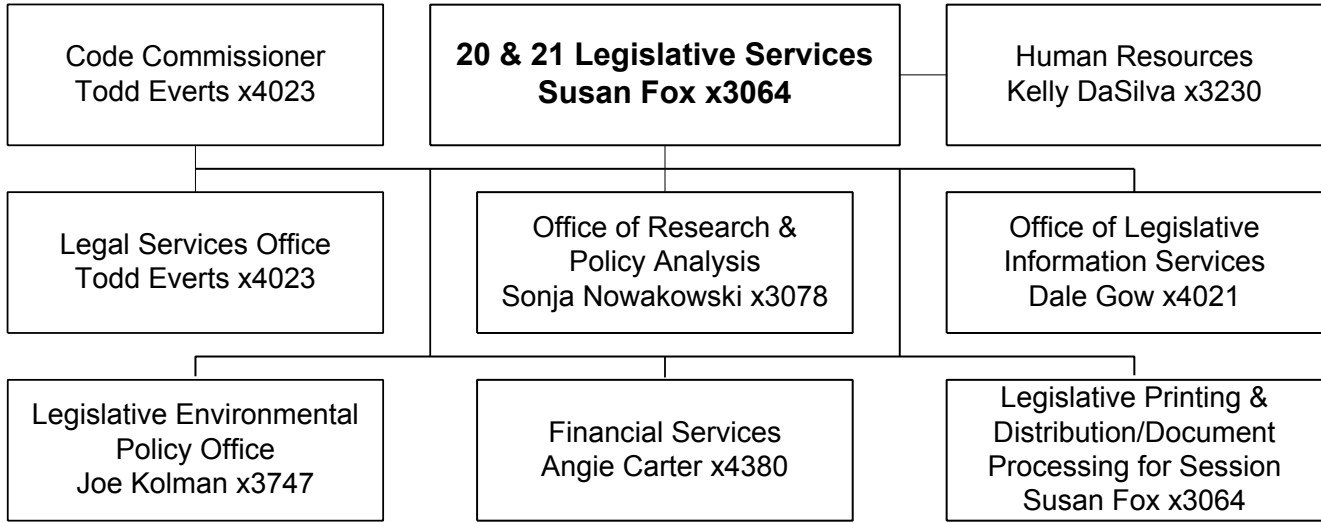
Agency Proposed Budget	Total Exec. Budget Fiscal 2022	Total Exec. Budget Fiscal 2023	Total Exec. Budget 2023 Biennium
Budget Item			
FTE	141.89	141.89	
Personal Services	13,604,956	13,904,826	27,509,782
Operating Expenses	5,085,130	4,612,601	9,697,731
Equipment & Intangible Assets	1,059,696	594,500	1,654,196
Transfers	144,000	144,000	288,000
Total Costs	\$19,893,782	\$19,255,927	\$39,149,709
General Fund	17,253,554	16,970,516	34,224,070
State/Other Special	2,640,228	2,285,411	4,925,639
Total Funds	\$19,893,782	\$19,255,927	\$39,149,709

Legislative Branch - 11040

Agency Appropriated Biennium to Biennium Comparison								
Program	2021 Biennium Appropriated Budget		2023 Biennium Requested Budget		Biennium to Biennium Difference (dollars)		Biennium to Biennium Difference (percent)	
	General Fund	Total Funds	General Fund	Total Funds	General Fund	Total Funds	General Fund	Total Funds
20 - Legislative Services Division	22,409,965	23,133,753	21,746,237	22,409,454	(663,728)	(724,299)	(2.96)%	(3.13)%
21 - Legis. Committees & Activities	1,661,716	1,961,716	2,092,475	2,092,475	430,759	130,759	25.92 %	6.67 %
27 - Fiscal Analysis & Review	4,254,744	4,254,744	4,621,493	4,621,493	366,749	366,749	8.62 %	8.62 %
28 - Audit & Examination	5,409,723	9,397,198	5,763,865	10,026,287	354,142	629,089	6.55 %	6.69 %
Agency Total	\$33,736,148	\$38,747,411	\$34,224,070	\$39,149,709	\$487,922	\$402,298	1.45 %	1.04 %

Legislative Branch - 11040

Legislative Services Division - 20



Program Description - The Legislative Services Division provides objective research, reference, legal, technical, information technology, and business services to the House, Senate, and other divisions of the Legislative Branch.

Division services include:

1. Bill and amendment drafting, preparation of bills for introduction, and engrossing and enrolling bills;
2. Publication and records management of legislative documents of record;
3. Preparation, publication, and distribution of the Montana Code Annotated text and annotations;
4. Provision of legislative research and reference services;
5. Support for session and interim committees;
6. Legal services and counseling on legislative matters and agency legal support;
7. Review of the text of proposed ballot measures;
8. Personnel and business services;
9. Planning, installation, and maintenance of branch information technology;
10. Broadcasting of state government and public policy events; and
11. Provision of legislative information to the public.

The Legislative Council provides policy guidance to the Legislative Services Division.

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	67.67	0.00	67.67	0.00	67.67	
Personal Services	6,501,280	34,434	6,535,714	203,637	6,704,917	13,240,631
Operating Expenses	2,987,245	776,831	3,764,076	475,306	3,462,551	7,226,627
Equipment & Intangible Assets	97,000	962,696	1,059,696	497,500	594,500	1,654,196
Transfers	149,418	(5,418)	144,000	(5,418)	144,000	288,000
Total Costs	\$9,734,943	\$1,768,543	\$11,503,486	\$1,171,025	\$10,905,968	\$22,409,454
General Fund	9,537,548	1,456,752	10,994,300	1,214,389	10,751,937	21,746,237
State/Other Special	197,395	311,791	509,186	(43,364)	154,031	663,217
Total Funds	\$9,734,943	\$1,768,543	\$11,503,486	\$1,171,025	\$10,905,968	\$22,409,454

Legislative Branch - 11040

Legislative Services Division - 20

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	(28,208)	171,792	193,637	203,637
SWPL - 2 - Fixed Costs	166,237	168,937	398,460	401,160
SWPL - 3 - Inflation Deflation	(26)	(26)	(16)	(16)
<i>Total Statewide Present Law Adjustments</i>	<i>\$138,003</i>	<i>\$340,703</i>	<i>\$592,081</i>	<i>\$604,781</i>
Present Law Adjustments				
PL - 4 - Present Law Adjustment	1,450,218	1,559,309	616,419	560,355
<i>Total Present Law Adjustments</i>	<i>\$1,450,218</i>	<i>\$1,559,309</i>	<i>\$616,419</i>	<i>\$560,355</i>
New Proposals				
NP - 2005 - NRIS/GIS Fixed Costs	5,889	5,889	5,889	5,889
NP - 5555 - Reduce GF Budget for State Share Holiday	(137,358)	(137,358)	0	0
<i>Total New Proposals</i>	<i>(\$131,469)</i>	<i>(\$131,469)</i>	<i>\$5,889</i>	<i>\$5,889</i>
Total Budget Adjustments	\$1,456,752	\$1,768,543	\$1,214,389	\$1,171,025

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$28,208)	\$171,792
FY 2023	\$193,637	\$203,637

SWPL - 1 - Personal Services -

The budget includes an increase of \$171,792 in FY 2022 and an increase of \$203,637 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$166,237	\$168,937
FY 2023	\$398,460	\$401,160

SWPL - 2 - Fixed Costs -

The request includes an increase of \$168,937 in FY 2022 and an increase of \$401,160 in FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurances, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$26)	(\$26)
FY 2023	(\$16)	(\$16)

SWPL - 3 - Inflation Deflation -

This change package includes a decrease of \$26 in FY 2022 and a decrease of \$16 in FY 2023 to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

Legislative Branch - 11040

Legislative Services Division - 20

-----Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$1,450,218	\$1,559,309
FY 2023	\$616,419	\$560,355

PL - 4 - Present Law Adjustment -

This proposal includes changes from the 2021 budget starting point as follows:

- Office of Legislative Information Services
 - Projects List:
 - Legislative Audit Work Paper Automation - \$360,000
 - Laws II Upgrade - \$125,000
 - Legislator Portal - \$40,000
 - Codification Application Upgrade - \$50,000
 - Hearing Room A/V Upgrades - \$325,000
 - Broadcasting Upgrades - \$173,000
 - Contingency Services:
 - Programming - \$210,000
 - Web Development - \$105,000
 - Staff Augmentation
 - Contracted Services:
 - External Streaming - \$150,000
 - Operations
 - Software Maintenance - \$250,000
 - Network Platform Upgrade/Maintenance

-----New Proposals-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$5,889	\$5,889
FY 2023	\$5,889	\$5,889

NP - 2005 - NRIS/GIS Fixed Costs -

This request is for \$5,889 in each year of the 2023 biennium for a new proposed NRIS/GIS usage cost to be paid to the Montana State Library. This action is in line with the Legislative Finance Committee proposal to include these costs in the statewide fixed cost adjustments.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$137,358)	(\$137,358)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Legislative Branch - 11040

Legis. Committees & Activities - 21

Program Description - The Legislative Committees and Activities program supports the activities of legislators and legislative committees that are conducted during the interim between legislative sessions.

Program expenditures support :

1. The Legislative Council;
2. Interim study activities, as defined in 5-5-202 through 5-5-217, MCA;
3. Cooperative interstate, international, and intergovernmental activities, as outlined in 5-11-303 through 5-11-305, MCA; and
4. Other legislative activities for which appropriations are made.

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	0.97	0.00	0.97	0.00	0.97	
Personal Services	116,559	87,191	203,750	15,290	131,849	335,599
Operating Expenses	636,777	329,825	966,602	153,497	790,274	1,756,876
Total Costs	\$753,336	\$417,016	\$1,170,352	\$168,787	\$922,123	\$2,092,475
General Fund	753,336	417,016	1,170,352	168,787	922,123	2,092,475
State/Other Special	0	0	0	0	0	0
Total Funds	\$753,336	\$417,016	\$1,170,352	\$168,787	\$922,123	\$2,092,475

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	88,537	88,537	15,290	15,290
<i>Total Statewide Present Law Adjustments</i>	<i>\$88,537</i>	<i>\$88,537</i>	<i>\$15,290</i>	<i>\$15,290</i>
Present Law Adjustments				
PL - 4 - Present Law Adjustment	263,925	263,925	87,597	87,597
<i>Total Present Law Adjustments</i>	<i>\$263,925</i>	<i>\$263,925</i>	<i>\$87,597</i>	<i>\$87,597</i>
New Proposals				
NP - 2105 - Education Commission of the States (BIEN)	65,900	65,900	65,900	65,900
NP - 5555 - Reduce GF Budget for State Share Holiday	(1,346)	(1,346)	0	0
<i>Total New Proposals</i>	<i>\$64,554</i>	<i>\$64,554</i>	<i>\$65,900</i>	<i>\$65,900</i>
Total Budget Adjustments	\$417,016	\$417,016	\$168,787	\$168,787

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$88,537	\$88,537
FY 2023	\$15,290	\$15,290

SWPL - 1 - Personal Services -

The budget includes an increase of \$88,537 in FY 2022 and an increase of \$15,290 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

Legislative Branch - 11040

Legis. Committees & Activities - 21

-----Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$263,925	\$263,925
FY 2023	\$87,597	\$87,597

PL - 4 - Present Law Adjustment -

This proposal includes changes from the 2021 budget starting point for the following:

- Districting and Apportionment Commission occurs every 10 years. 2023 biennium includes this committee (\$101,000)
- Transportation Committee was established last biennium (5-5-223, MCA) with a limited budget attached (\$32,000)
- Certain committee members were increased (\$53,000)
- Legislator Activities Dues increased 3.0% (\$22,000)

-----New Proposals-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$65,900	\$65,900
FY 2023	\$65,900	\$65,900

NP - 2105 - Education Commission of the States (BIEN) -

This new proposal is requesting general fund appropriations for participation in the Education Commission of the States, pursuant to 20-2-501 through 505, MCA. The request includes funds for the following:

- 1) Participation dues to the Education Commission of the States, \$53,100 each fiscal year
- 2) Travel for two legislative members of the Education Compact to attend annual meetings of the Commission, \$12,800 each fiscal year

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$1,346)	(\$1,346)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Legislative Branch - 11040

Fiscal Analysis & Review - 27

Program Description - The Legislative Fiscal Division provides the legislature with objective fiscal information and analysis relevant to Montana public policy and budget determination.

Division services include:

1. Fiscal analysis of state government and the furnishing of information bearing upon the financial matters of the state;
2. Identification of ways to effect economy and efficiency in state government;
3. Estimation of revenue and analysis of tax policy;
4. Analysis of the Executive Budget;
5. Compiling and analyzing fiscal information for legislators and legislative committees; and
6. Staffing and support for legislative committees, including the preparation and processing of the appropriation bills for the legislative, judicial, and executive agencies.

The Legislative Finance Committee provides guidance to the Legislative Fiscal Division.

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	20.50	0.00	20.50	0.00	20.50	
Personal Services	2,042,673	104,336	2,147,009	233,418	2,276,091	4,423,100
Operating Expenses	110,198	(22,126)	88,072	123	110,321	198,393
Total Costs	\$2,152,871	\$82,210	\$2,235,081	\$233,541	\$2,386,412	\$4,621,493
General Fund	2,152,871	82,210	2,235,081	233,541	2,386,412	4,621,493
Total Funds	\$2,152,871	\$82,210	\$2,235,081	\$233,541	\$2,386,412	\$4,621,493

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	93,353	93,353	98,763	98,763
SWPL - 2 - Fixed Costs	140	140	202	202
SWPL - 3 - Inflation Deflation	(126)	(126)	(79)	(79)
<i>Total Statewide Present Law Adjustments</i>	\$93,367	\$93,367	\$98,886	\$98,886
Present Law Adjustments				
PL - 4 - Present Law Adjustment	(22,140)	(22,140)	0	0
<i>Total Present Law Adjustments</i>	(\$22,140)	(\$22,140)	\$0	\$0
New Proposals				
NP - 2705 - LFD Additional Personal Services (BIEN)	50,495	50,495	134,655	134,655
NP - 5555 - Reduce GF Budget for State Share Holiday	(39,512)	(39,512)	0	0
<i>Total New Proposals</i>	\$10,983	\$10,983	\$134,655	\$134,655
Total Budget Adjustments	\$82,210	\$82,210	\$233,541	\$233,541

Legislative Branch - 11040

Fiscal Analysis & Review - 27

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$93,353	\$93,353
FY 2023	\$98,763	\$98,763

SWPL - 1 - Personal Services -

The budget includes an increase of \$93,353 in FY 2022 and an increase of \$98,763 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$140	\$140
FY 2023	\$202	\$202

SWPL - 2 - Fixed Costs -

The request includes an increase of \$140 in FY 2022 and an increase of \$202 in FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurances, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$126)	(\$126)
FY 2023	(\$79)	(\$79)

SWPL - 3 - Inflation Deflation -

This change package includes a decrease of \$126 in FY 2022 and a decrease of \$79 in FY 2023 to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

-----Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$22,140)	(\$22,140)
FY 2023	\$0	\$0

PL - 4 - Present Law Adjustment -

This proposal includes changes from the 2021 budget starting point for cyclical reductions to the FY 2022 general fund appropriations for session related operating expenditures.

-----New Proposals-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$50,495	\$50,495
FY 2023	\$134,655	\$134,655

NP - 2705 - LFD Additional Personal Services (BIEN) -

This new proposal is requesting general fund appropriations for additional personal services. The Legislative Fiscal Division (LFD) is having significant recruitment and retention issues relative to pay and requests consideration of these challenges. This change package is submitted as a placeholder for a broader discussion during session of legislative branch employee pay. The three directors are working with the respective administrative committees (Legislative Council, Audit Committee, and Finance Committee) to develop a pay proposal for the branch to cover competitive and other pay concerns. In addition to the pay concerns, the directors will be requesting a \$300,000 transfer from the general fund to the legislative branch retirement reserve fund to offset a portion of the anticipated retirement payout expense.

Legislative Branch - 11040

Fiscal Analysis & Review - 27

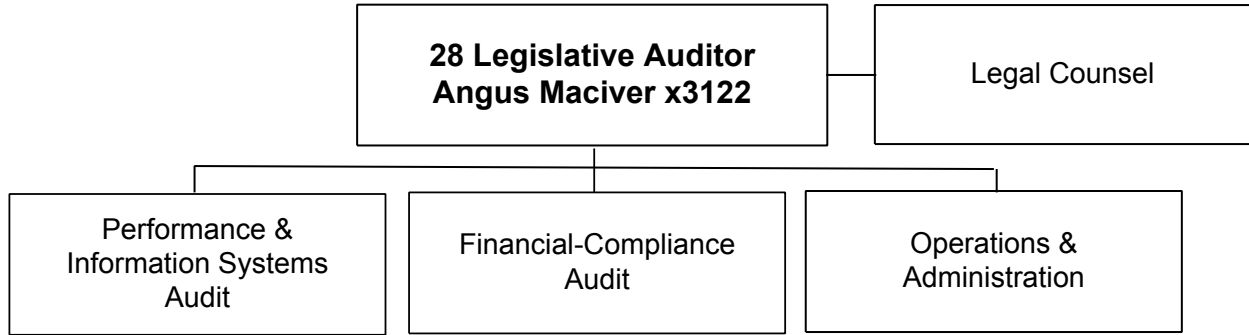
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$39,512)	(\$39,512)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Legislative Branch - 11040

Audit & Examination - 28



Program Description - The division is the state's independent auditor and a key part of the Legislature's responsibility for strict accountability of public funds. The division's products and services provide legislative and executive managers of the public trust with factual, objective and unbiased information on how state government works and how to make it work better. These products and services include the following:

- Auditing the state's Comprehensive Annual Financial Report and the biennial Federal Single Audit.
- Conducting performance audits to focus on agency or program operations and management, efficiency and effectiveness in delivery of government services, or public policy outcomes and impacts.
- Conducting financial-compliance audits of each state agency at least every two years to assess adherence to accounting principles, compliance with material laws, and internal controls.
- Conducting information systems audits to address the design, operation and maintenance of technology systems and processes, and providing assurances on the quality and reliability of system data.
- Maintaining the state's Hotline for reporting fraud, waste and abuse in state government and conducting work to verify allegations and substantiate reported cases.
- Reporting violations of penal statutes, instances of misfeasance, malfeasance, or nonfeasance, and any instances of apparent criminal violations of the state code of ethics discovered in an audit.
- Auditing records of entities under contract with the state.
- Assisting the Legislature, its committees, and its members by providing information related to the fiscal affairs of state government.

The Legislative Auditor is responsible for managing the division, and appointing and defining the duties of the division's employees. The Legislative Auditor is appointed by the Legislative Audit Committee, a twelve-member, bipartisan, bicameral permanent joint committee of the legislature.

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments	Exec. Budget	Adjustments	Exec. Budget	Budget Request
	Fiscal 2021	Fiscal 2022	Fiscal 2022	Fiscal 2023	Fiscal 2023	2023 Biennium
FTE	52.75	0.00	52.75	0.00	52.75	
Personal Services	4,490,651	227,832	4,718,483	301,318	4,791,969	9,510,452
Operating Expenses	194,871	71,509	266,380	54,584	249,455	515,835
Total Costs	\$4,685,522	\$299,341	\$4,984,863	\$355,902	\$5,041,424	\$10,026,287
General Fund	2,706,842	146,979	2,853,821	203,202	2,910,044	5,763,865
State/Other Special	1,978,680	152,362	2,131,042	152,700	2,131,380	4,262,422
Total Funds	\$4,685,522	\$299,341	\$4,984,863	\$355,902	\$5,041,424	\$10,026,287

Legislative Branch - 11040

Audit & Examination - 28

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	164,483	283,591	174,764	301,318
SWPL - 2 - Fixed Costs	1,557	8,238	1,493	8,128
SWPL - 3 - Inflation Deflation	(496)	(856)	(311)	(537)
<i>Total Statewide Present Law Adjustments</i>	<i>\$165,544</i>	<i>\$290,973</i>	<i>\$175,946</i>	<i>\$308,909</i>
Present Law Adjustments				
PL - 4 - Present Law Adjustment	25,594	44,127	15,656	26,993
<i>Total Present Law Adjustments</i>	<i>\$25,594</i>	<i>\$44,127</i>	<i>\$15,656</i>	<i>\$26,993</i>
New Proposals				
NP - 2805 - LAD IT Training (BIEN/OTO)	11,600	20,000	11,600	20,000
NP - 5555 - Reduce GF Budget for State Share Holiday	(55,759)	(55,759)	0	0
<i>Total New Proposals</i>	<i>(\$44,159)</i>	<i>(\$35,759)</i>	<i>\$11,600</i>	<i>\$20,000</i>
Total Budget Adjustments	\$146,979	\$299,341	\$203,202	\$355,902

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$164,483	\$283,591
FY 2023	\$174,764	\$301,318

SWPL - 1 - Personal Services -

The budget includes an increase of \$283,591 in FY 2022 and an increase of \$301,318 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$1,557	\$8,238
FY 2023	\$1,493	\$8,128

SWPL - 2 - Fixed Costs -

The request includes an increase of \$8,238 in FY 2022 and an increase of \$8,128 in FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurances, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$496)	(\$856)
FY 2023	(\$311)	(\$537)

SWPL - 3 - Inflation Deflation -

This change package includes a decrease of \$856 in FY 2022 and a decrease of \$537 in FY 2023 to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

Legislative Branch - 11040

Audit & Examination - 28

-----Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$25,594	\$44,127
FY 2023	\$15,656	\$26,993

PL - 4 - Present Law Adjustment -

This proposal includes present law changes from the 2021 base budget for the Legislative Branch audit (contracted services - cyclical) and for the Government Accountability Office required Peer Review (contracted services - cyclical).

-----New Proposals-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$11,600	\$20,000
FY 2023	\$11,600	\$20,000

NP - 2805 - LAD IT Training (BIEN/OTO) -

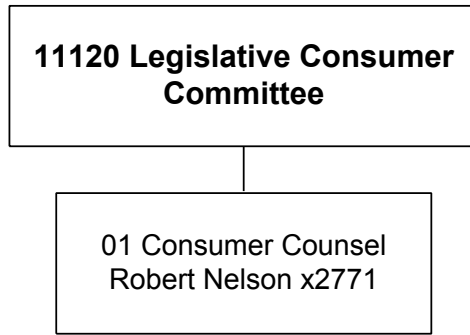
This new proposal is requesting one-time-only general fund and state special revenue fund appropriations for FY 2022 and FY 2023 for the information technology training and Legislative Audit SABHRS support.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$55,759)	(\$55,759)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Consumer Counsel - 11120



Mission Statement - To represent the utility and transportation consuming public of the state of Montana in hearings before the Public Service Commission or any other successor agency, and before state and federal courts and administrative agencies.

Statutory Authority - Article XIII, Section 2, 1972 Montana Constitution
Title 5, Chapter 15 MCA and
Title 69, Chapters 1 and 2 MCA

Consumer Counsel - 11120

Administration Program - 01

Program Description - The Office of the Consumer Counsel is charged with the duty of representing consumer interests in hearings before the Public Service Commission, or any other successor agency. The agency also may initiate, intervene in, or participate in appropriate proceedings in the court systems, or administrative agencies, on behalf of the public of Montana.

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	5.54	0.00	5.54	0.00	5.54	
Personal Services	672,894	9,074	681,968	13,047	685,941	1,367,909
Operating Expenses	987,565	19,713	1,007,278	19,826	1,007,391	2,014,669
Debt Service	1,666	0	1,666	0	1,666	3,332
Total Costs	\$1,662,125	\$28,787	\$1,690,912	\$32,873	\$1,694,998	\$3,385,910
State/Other Special	1,662,125	28,787	1,690,912	32,873	1,694,998	3,385,910
Total Funds	\$1,662,125	\$28,787	\$1,690,912	\$32,873	\$1,694,998	\$3,385,910

Program Proposed Budget Adjustments				
	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	0	9,074	0	13,047
SWPL - 2 - Fixed Costs	0	14,957	0	14,957
SWPL - 3 - Inflation Deflation	0	(158)	0	(99)
<i>Total Statewide Present Law Adjustments</i>	<i>\$0</i>	<i>\$23,873</i>	<i>\$0</i>	<i>\$27,905</i>
Present Law Adjustments				
PL - 4 - Operating Expenses	0	4,914	0	4,968
<i>Total Present Law Adjustments</i>	<i>\$0</i>	<i>\$4,914</i>	<i>\$0</i>	<i>\$4,968</i>
Total Budget Adjustments	\$0	\$28,787	\$0	\$32,873

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$9,074
FY 2023	\$0	\$13,047

SWPL - 1 - Personal Services -

The budget includes an increase of \$9,074 in FY 2022 and an increase of 13,047 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$14,957
FY 2023	\$0	\$14,957

SWPL - 2 - Fixed Costs -

The request includes an increase of \$14,957 in FY 2022 and FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

Consumer Counsel - 11120

Administration Program - 01

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$158)
FY 2023	\$0	(\$99)

SWPL - 3 - Inflation Deflation -

This change package includes a decrease of \$158 in FY 2022 and a decrease of \$99 in FY 2023 to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

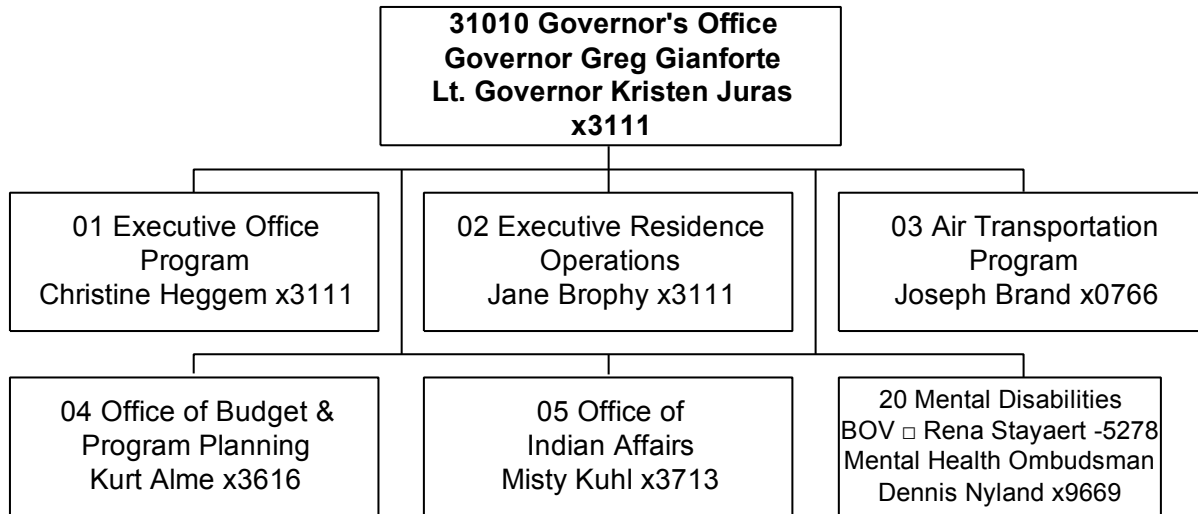
-----Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$4,914
FY 2023	\$0	\$4,968

PL - 4 - Operating Expenses -

The Consumer Counsel proposes a present law adjustment to address anticipated rent, transcript, and records management cost increases for the agency.

Governor's Office - 31010



Mission Statement - To oversee and direct the activities of the Executive Branch of Montana state government, consistent with statutory and constitutional mandates, in a manner that provides necessary and affordable services to the citizens of Montana.

Statutory Authority - Primary authority is Article VI, Montana Constitution

Agency Proposed Budget			
Budget Item	Total Exec. Budget Fiscal 2022	Total Exec. Budget Fiscal 2023	Total Exec. Budget 2023 Biennium
FTE	58.07	58.07	
Personal Services	5,513,219	5,642,498	11,155,717
Operating Expenses	1,740,841	1,654,340	3,395,181
Debt Service	6,860	6,860	13,720
Total Costs	\$7,260,920	\$7,303,698	\$14,564,618
General Fund	7,210,920	7,253,698	14,464,618
State/Other Special	50,000	50,000	100,000
Total Funds	\$7,260,920	\$7,303,698	\$14,564,618

Agency Appropriated Biennium to Biennium Comparison								
Program	2021 Biennium Appropriated Budget		2023 Biennium Requested Budget		Biennium to Biennium Difference (dollars)		Biennium to Biennium Difference (percent)	
	General Fund	Total Funds	General Fund	Total Funds	General Fund	Total Funds	General Fund	Total Funds
01 - Executive Office Program	6,834,064	6,834,064	7,269,001	7,269,001	434,937	434,937	6.36 %	6.36 %
02 - Executive Residence	386,485	386,485	364,076	364,076	(22,409)	(22,409)	(5.80)%	(5.80)%
03 - Air Transportation Program	618,251	618,251	0	0	(618,251)	(618,251)	(100.00)%	(100.00)%
04 - Office of Budget & Program Planning	4,893,225	4,893,225	5,394,283	5,394,283	501,058	501,058	10.24 %	10.24 %
05 - Office of Indian Affairs	427,668	427,668	433,728	533,728	6,060	106,060	1.42 %	24.80 %
20 - Ment Disb Bd of Visitors & Mh Ombudsman	1,040,566	1,040,566	1,003,530	1,003,530	(37,036)	(37,036)	(3.56)%	(3.56)%
Agency Total	\$14,200,259	\$14,200,259	\$14,464,618	\$14,564,618	\$264,359	\$364,359	1.86 %	2.57 %

Governor's Office - 31010

Executive Office Program - 01

Program Description - The Executive Office Program aids the Governor in overseeing and coordinating the activities of the Executive Branch of Montana state government. The program includes the Office of the Lieutenant Governor which is responsible for carrying out duties prescribed by statute established by Article VI, Section 4 of the Montana Constitution, as well as those delegated by the Governor. Statutory authority is Title 2, Chapter 15, part 3, MCA. The program provides administrative, legal, and press support for the Office of the Governor. The Executive Office Program also administers programs with special impact on the citizens and governmental concerns of Montana. Special programs include the Office of Economic Development, which was created to strengthen the foundations of the state's business environment and diversify and expand existing economic endeavors to achieve long-term economic stability and the Office of the Citizens' Advocate.

Program Proposed Budget						
Budget Item	Starting Point Fiscal 2021	Budget Adjustments Fiscal 2022	Total Exec. Budget Fiscal 2022	Budget Adjustments Fiscal 2023	Total Exec. Budget Fiscal 2023	Executive Budget Request 2023 Biennium
FTE	27.00	1.50	28.50	1.50	28.50	
Personal Services	2,698,728	(28,468)	2,670,260	31,599	2,730,327	5,400,587
Operating Expenses	729,081	206,924	936,005	195,828	924,909	1,860,914
Debt Service	3,750	0	3,750	0	3,750	7,500
Total Costs	\$3,431,559	\$178,456	\$3,610,015	\$227,427	\$3,658,986	\$7,269,001
General Fund	3,431,559	178,456	3,610,015	227,427	3,658,986	7,269,001
Total Funds	\$3,431,559	\$178,456	\$3,610,015	\$227,427	\$3,658,986	\$7,269,001

Program Proposed Budget Adjustments				
	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	(122,121)	(122,121)	(119,685)	(119,685)
SWPL - 2 - Fixed Costs	33,799	33,799	27,630	27,630
SWPL - 3 - Inflation Deflation	(2,664)	(2,664)	(1,670)	(1,670)
<i>Total Statewide Present Law Adjustments</i>	<i>(\$90,986)</i>	<i>(\$90,986)</i>	<i>(\$93,725)</i>	<i>(\$93,725)</i>
New Proposals				
NP - 101 - NRIS/GIS Fixed Costs	207	207	207	207
NP - 103 - Administrative Rule & Government Efficiency Initiatives	322,498	322,498	320,945	320,945
NP - 5555 - Reduce GF Budget for State Share Holiday	(53,263)	(53,263)	0	0
<i>Total New Proposals</i>	<i>\$269,442</i>	<i>\$269,442</i>	<i>\$321,152</i>	<i>\$321,152</i>
Total Budget Adjustments	\$178,456	\$178,456	\$227,427	\$227,427

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$122,121)	(\$122,121)
FY 2023	(\$119,685)	(\$119,685)

SWPL - 1 - Personal Services -

The executive requests adjustments to the present law personal services budget. This request has been broken into the following categories:

- Expected changes
- Personal services management decisions
- Modifications made to the personal services budget in the 2021 biennium

Governor's Office - 31010

Executive Office Program - 01

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$33,799	\$33,799
FY 2023	\$27,630	\$27,630

SWPL - 2 - Fixed Costs -

The executive requests adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: warrant writer, motor pool, etc. The rates charged for these services are approved in the section of the budget that provides the services.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$2,664)	(\$2,664)
FY 2023	(\$1,670)	(\$1,670)

SWPL - 3 - Inflation Deflation -

The executive requests adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include food, postage, gasoline, and others.

-----**New Proposals**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$207	\$207
FY 2023	\$207	\$207

NP - 101 - NRIS/GIS Fixed Costs -

The 2019 Legislature enacted HB 633 requiring the Legislative Finance Committee (LFC) to conduct a study of the funding of digital library services. The LFC recommended that the Office of Budget and Program Planning include an assessment for the natural resource information system (NRIS) and the geographic information system (GIS) as a fixed cost to state agencies beginning in the 2023 biennium. The assessment is made to those agencies that utilize the NRIS/GIS.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$322,498	\$322,498
FY 2023	\$320,945	\$320,945

NP - 103 - Administrative Rule & Government Efficiency Initiatives -

This proposal provides for 1.5 FTE and associated operating expenses to assist the Lieutenant Governor in leading a review of administrative rules in cabinet agencies. Employees and resources may also assist with cabinet director's directive for a top-down efficiency review of cabinet agencies. Funding for this proposal is made available by the elimination of the Air Transportation Program.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$53,263)	(\$53,263)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Governor's Office - 31010

Executive Residence - 02

**02 Executive Residence
Operations
Jane Brophy x3111**

Program Description - The Executive Residence Operations Program provides for the day-to-day operations of the official state Executive Residence.

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	1.57	0.00	1.57	0.00	1.57	
Personal Services	114,854	(10,853)	104,001	(6,437)	108,417	212,418
Operating Expenses	79,847	(4,040)	75,807	(3,996)	75,851	151,658
Total Costs	\$194,701	(\$14,893)	\$179,808	(\$10,433)	\$184,268	\$364,076
General Fund	194,701	(14,893)	179,808	(10,433)	184,268	364,076
Total Funds	\$194,701	(\$14,893)	\$179,808	(\$10,433)	\$184,268	\$364,076

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	(6,509)	(6,509)	(6,437)	(6,437)
SWPL - 2 - Fixed Costs	(3,723)	(3,723)	(3,797)	(3,797)
SWPL - 3 - Inflation Deflation	(317)	(317)	(199)	(199)
<i>Total Statewide Present Law Adjustments</i>	<i>(\$10,549)</i>	<i>(\$10,549)</i>	<i>(\$10,433)</i>	<i>(\$10,433)</i>
New Proposals				
NP - 5555 - Reduce GF Budget for State Share Holiday	(4,344)	(4,344)	0	0
<i>Total New Proposals</i>	<i>(\$4,344)</i>	<i>(\$4,344)</i>	<i>\$0</i>	<i>\$0</i>
Total Budget Adjustments	(\$14,893)	(\$14,893)	(\$10,433)	(\$10,433)

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$6,509)	(\$6,509)
FY 2023	(\$6,437)	(\$6,437)

SWPL - 1 - Personal Services -

The executive requests adjustments to the present law personal services budget. This request has been broken into the following categories:

- Expected changes
- Personal services management decisions
- Modifications made to the personal services budget in the 2021 biennium

Governor's Office - 31010

Executive Residence - 02

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$3,723)	(\$3,723)
FY 2023	(\$3,797)	(\$3,797)

SWPL - 2 - Fixed Costs -

The executive requests adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: warrant writer, motor pool, etc. The rates charged for these services are approved in the section of the budget that provides the services.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$317)	(\$317)
FY 2023	(\$199)	(\$199)

SWPL - 3 - Inflation Deflation -

The executive requests adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include food, postage, gasoline, and others.

-----New Proposals-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$4,344)	(\$4,344)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Governor's Office - 31010

Air Transportation Program - 03

**03 Air Transportation
Program
Joseph Brand x0766**

Program Description - The Air Transportation Program provides the Governor with air transportation.

Program Proposed Budget	Starting Point Fiscal 2021	Budget Adjustments Fiscal 2022	Total Exec. Budget Fiscal 2022	Budget Adjustments Fiscal 2023	Total Exec. Budget Fiscal 2023	Executive Budget Request 2023 Biennium
Budget Item						
FTE	1.50	(1.50)	0.00	(1.50)	0.00	
Personal Services	143,631	(143,631)	0	(143,631)	0	0
Operating Expenses	167,129	(167,129)	0	(167,129)	0	0
Total Costs	\$310,760	(\$310,760)	\$0	(\$310,760)	\$0	\$0
General Fund	310,760	(310,760)	0	(310,760)	0	0
Total Funds	\$310,760	(\$310,760)	\$0	(\$310,760)	\$0	\$0

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	11,247	11,247	11,358	11,358
SWPL - 2 - Fixed Costs	491	491	(1,173)	(1,173)
<i>Total Statewide Present Law Adjustments</i>	<i>\$11,738</i>	<i>\$11,738</i>	<i>\$10,185</i>	<i>\$10,185</i>
New Proposals				
NP - 301 - Eliminate Air Transportation Program	(322,498)	(322,498)	(320,945)	(320,945)
<i>Total New Proposals</i>	<i>(\$322,498)</i>	<i>(\$322,498)</i>	<i>(\$320,945)</i>	<i>(\$320,945)</i>
Total Budget Adjustments	(\$310,760)	(\$310,760)	(\$310,760)	(\$310,760)

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$11,247	\$11,247
FY 2023	\$11,358	\$11,358

SWPL - 1 - Personal Services -

The executive requests adjustments to the present law personal services budget. This request has been broken into the following categories:

- Expected changes
- Personal services management decisions
- Modifications made to the personal services budget in the 2021 biennium

Governor's Office - 31010

Air Transportation Program - 03

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$491	\$491
FY 2023	(\$1,173)	(\$1,173)

SWPL - 2 - Fixed Costs -

The executive requests adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: warrant writer, motor pool, etc. The rates charged for these services are approved in the section of the budget that provides the services.

-----New Proposals-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$322,498)	(\$322,498)
FY 2023	(\$320,945)	(\$320,945)

NP - 301 - Eliminate Air Transportation Program -

Governor Gianforte proposes to eliminate the Air Transportation Program. FTE and funding is proposed to be redirected to the Executive Office Program (NP 103) for Administrative Rule and Government Efficiency Reviews.

Governor's Office - 31010

Office of Budget & Program Planning - 04

**04 Office of Budget &
Program Planning
Kurt Alme x3616**

Program Description - The Office of Budget and Program Planning (OBPP) assists the Governor in preparing the Governor's Executive Budget and administering the state government budget. In addition, the OBPP prepares and monitors revenue estimates and collections, prepares and publishes fiscal notes on proposed legislation and initiatives, and acts as approving authority for operational plan changes, program transfers, and budget amendments in the Executive Branch, in accordance with Title 17, Chapter 7, MCA. The OBPP acts as the lead Executive Branch agency for compliance with the federal Single Audit Act. The office also provides accounting, budgeting, human resource, procurement, safety, and information technology support for the entire Governor's Office.

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	21.00	0.00	21.00	0.00	21.00	
Personal Services	2,133,890	(8,107)	2,125,783	41,815	2,175,705	4,301,488
Operating Expenses	291,779	292,005	583,784	213,492	505,271	1,089,055
Debt Service	1,870	0	1,870	0	1,870	3,740
Total Costs	\$2,427,539	\$283,898	\$2,711,437	\$255,307	\$2,682,846	\$5,394,283
General Fund	2,427,539	283,898	2,711,437	255,307	2,682,846	5,394,283
Total Funds	\$2,427,539	\$283,898	\$2,711,437	\$255,307	\$2,682,846	\$5,394,283

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	33,637	33,637	41,815	41,815
SWPL - 2 - Fixed Costs	110,458	110,458	31,869	31,869
SWPL - 3 - Inflation Deflation	(33)	(33)	(20)	(20)
<i>Total Statewide Present Law Adjustments</i>	<i>\$144,062</i>	<i>\$144,062</i>	<i>\$73,664</i>	<i>\$73,664</i>
New Proposals				
NP - 401 - Subscription Increase	1,580	1,580	1,643	1,643
NP - 402 - Government Efficiency Initiative Support	180,000	180,000	180,000	180,000
NP - 5555 - Reduce GF Budget for State Share Holiday	(41,744)	(41,744)	0	0
<i>Total New Proposals</i>	<i>\$139,836</i>	<i>\$139,836</i>	<i>\$181,643</i>	<i>\$181,643</i>
Total Budget Adjustments	\$283,898	\$283,898	\$255,307	\$255,307

Governor's Office - 31010

Office of Budget & Program Planning - 04

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$33,637	\$33,637
FY 2023	\$41,815	\$41,815

SWPL - 1 - Personal Services -

The executive requests adjustments to the present law personal services budget. This request has been broken into the following categories:

- Expected changes
- Personal services management decisions
- Modifications made to the personal services budget in the 2021 biennium

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$110,458	\$110,458
FY 2023	\$31,869	\$31,869

SWPL - 2 - Fixed Costs -

The executive requests adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: warrant writer, motor pool, etc. The rates charged for these services are approved in the section of the budget that provides the services.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$33)	(\$33)
FY 2023	(\$20)	(\$20)

SWPL - 3 - Inflation Deflation -

The executive requests adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include food, postage, gasoline, and others.

-----New Proposals-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$1,580	\$1,580
FY 2023	\$1,643	\$1,643

NP - 401 - Subscription Increase -

The executive proposes increased funding for subscription costs related to economic data. The Office of Budget and Program Planning maintains a contract for an economic data service on behalf of the OBPP, the Department of Transportation and the Legislative Fiscal Division. An annual increase of 4.0% is anticipated.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$180,000	\$180,000
FY 2023	\$180,000	\$180,000

NP - 402 - Government Efficiency Initiative Support -

Governor Gianforte requests \$180,000 general fund each year of the biennium to provide resources to OBPP to help facilitate the Government Efficiency Initiative. Funds may be used for personnel, contracted services, or other expenses related to work on the Governor's focus on identifying and implementing efficiency measures in state government agencies.

Governor's Office - 31010

Office of Budget & Program Planning - 04

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$41,744)	(\$41,744)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Governor's Office - 31010

Office of Indian Affairs - 05

**05 Office of
Indian Affairs
Misty Kuhl x3713**

Program Description - The Director of Indian Affairs serves as the Governor's liaison with state Indian tribes, provides information and policy support on issues confronting the Indians of Montana, and advises and makes recommendations on these issues to the Legislative and Executive Branches. The director also serves the Montana congressional delegation as an advisor and intermediary in the field of Indian affairs and acts as spokesperson for representative Native American organizations and groups, both public and private, whenever that support is requested. The program is mandated by 2-15-217 and 90-11-101, MCA.

Program Proposed Budget	Starting Point Fiscal 2021	Budget Adjustments Fiscal 2022	Total Exec. Budget Fiscal 2022	Budget Adjustments Fiscal 2023	Total Exec. Budget Fiscal 2023	Executive Budget Request 2023 Biennium
Budget Item						
FTE	2.00	0.00	2.00	0.00	2.00	
Personal Services	182,002	(3,994)	178,008	(1,689)	180,313	358,321
Operating Expenses	32,977	53,167	86,144	56,286	89,263	175,407
Total Costs	\$214,979	\$49,173	\$264,152	\$54,597	\$269,576	\$533,728
General Fund	214,979	(827)	214,152	4,597	219,576	433,728
State/Other Special	0	50,000	50,000	50,000	50,000	100,000
Total Funds	\$214,979	\$49,173	\$264,152	\$54,597	\$269,576	\$533,728

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	(1,822)	(1,822)	(1,689)	(1,689)
SWPL - 2 - Fixed Costs	3,535	3,535	6,517	6,517
SWPL - 3 - Inflation Deflation	(368)	(368)	(231)	(231)
<i>Total Statewide Present Law Adjustments</i>	<i>\$1,345</i>	<i>\$1,345</i>	<i>\$4,597</i>	<i>\$4,597</i>
Present Law Adjustments				
PL - 501 - Tribal Relations Training	0	50,000	0	50,000
<i>Total Present Law Adjustments</i>	<i>\$0</i>	<i>\$50,000</i>	<i>\$0</i>	<i>\$50,000</i>
New Proposals				
NP - 5555 - Reduce GF Budget for State Share Holiday	(2,172)	(2,172)	0	0
<i>Total New Proposals</i>	<i>(\$2,172)</i>	<i>(\$2,172)</i>	<i>\$0</i>	<i>\$0</i>
Total Budget Adjustments	(\$827)	\$49,173	\$4,597	\$54,597

Governor's Office - 31010

Office of Indian Affairs - 05

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$1,822)	(\$1,822)
FY 2023	(\$1,689)	(\$1,689)

SWPL - 1 - Personal Services -

The executive requests adjustments to the present law personal services budget. This request has been broken into the following categories:

- Expected changes
- Personal services management decisions
- Modifications made to the personal services budget in the 2021 biennium

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$3,535	\$3,535
FY 2023	\$6,517	\$6,517

SWPL - 2 - Fixed Costs -

The executive requests adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: warrant writer, motor pool, etc. The rates charged for these services are approved in the section of the budget that provides the services.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$368)	(\$368)
FY 2023	(\$231)	(\$231)

SWPL - 3 - Inflation Deflation -

The executive requests adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include food, postage, gasoline, and others.

-----Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$50,000
FY 2023	\$0	\$50,000

PL - 501 - Tribal Relations Training -

Tribal relations training is required per 2-15-143, MCA. Previously, the Professional Development Center administered the training by collecting attendance fees and registering participants while the Office of Indian Affairs conducted the training. In FY 2020 the fee was \$125 per person for the all-day training. This request is intended to establish \$50,000 appropriation in each year of the 2023 biennium as the administration of the training will now be conducted by the Office of Indian Affairs.

-----New Proposals-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$2,172)	(\$2,172)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Governor's Office - 31010

Ment Disb Bd of Visitors & Mh Ombudsman - 20

**20 Mental Disabilities
Board of Visitors
Rena Stayaert x5278**

**Mental Health
Ombudsman
Dennis Nyland x9669**

Program Description - The Mental Disabilities Board of Visitors is charged with formally reviewing patient care and assisting people who have complaints about services at Montana's licensed mental health centers, community hospital psychiatric units, children's residential treatment programs, and at the state facilities that serve people with mental illnesses and developmental disabilities. The board provides legal services to patients at Montana State Hospital. The Governor appoints six board members who represent recipients of services and their families, and the mental health and developmental disability professions. The board employs administrative and legal staff and contracts with mental health and developmental disability professionals to carry out its responsibilities for patient representation and facility review. The Mental Disabilities Board of Visitors Program was created by the Developmental Disabilities Act of 1975 and the Mental Commitment and Treatment Act of 1975 and exists as a state mandate.

The Mental Health Ombudsman is statutorily directed to "represent the interests of individuals with regard to need for public mental health services". The office functions with 1.5 FTE responding to statewide requests for service. The Office of the Ombudsman was created by the legislature in 1999 and is appointed by the Governor for a four year term.

Program Proposed Budget	Starting Point Fiscal 2021	Budget Adjustments Fiscal 2022	Total Exec. Budget Fiscal 2022	Budget Adjustments Fiscal 2023	Total Exec. Budget Fiscal 2023	Executive Budget Request 2023 Biennium
FTE	5.00	0.00	5.00	0.00	5.00	
Personal Services	444,650	(9,483)	435,167	3,086	447,736	882,903
Operating Expenses	77,514	(18,413)	59,101	(18,468)	59,046	118,147
Debt Service	1,240	0	1,240	0	1,240	2,480
Total Costs	\$523,404	(\$27,896)	\$495,508	(\$15,382)	\$508,022	\$1,003,530
General Fund	523,404	(27,896)	495,508	(15,382)	508,022	1,003,530
Total Funds	\$523,404	(\$27,896)	\$495,508	(\$15,382)	\$508,022	\$1,003,530

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	1,213	1,213	3,086	3,086
SWPL - 2 - Fixed Costs	(18,403)	(18,403)	(18,462)	(18,462)
SWPL - 3 - Inflation Deflation	(10)	(10)	(6)	(6)
<i>Total Statewide Present Law Adjustments</i>	<i>(\$17,200)</i>	<i>(\$17,200)</i>	<i>(\$15,382)</i>	<i>(\$15,382)</i>
New Proposals				
NP - 5555 - Reduce GF Budget for State Share Holiday	(10,696)	(10,696)	0	0
<i>Total New Proposals</i>	<i>(\$10,696)</i>	<i>(\$10,696)</i>	<i>\$0</i>	<i>\$0</i>
Total Budget Adjustments	(\$27,896)	(\$27,896)	(\$15,382)	(\$15,382)

Governor's Office - 31010

Ment Disb Bd of Visitors & Mh Ombudsman - 20

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$1,213	\$1,213
FY 2023	\$3,086	\$3,086

SWPL - 1 - Personal Services -

The executive requests adjustments to the present law personal services budget. This request has been broken into the following categories:

- Expected changes
- Personal services management decisions
- Modifications made to the personal services budget in the 2021 biennium

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$18,403)	(\$18,403)
FY 2023	(\$18,462)	(\$18,462)

SWPL - 2 - Fixed Costs -

The executive requests adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: warrant writer, motor pool, etc. The rates charged for these services are approved in the section of the budget that provides the services.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$10)	(\$10)
FY 2023	(\$6)	(\$6)

SWPL - 3 - Inflation Deflation -

The executive requests adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include food, postage, gasoline, and others.

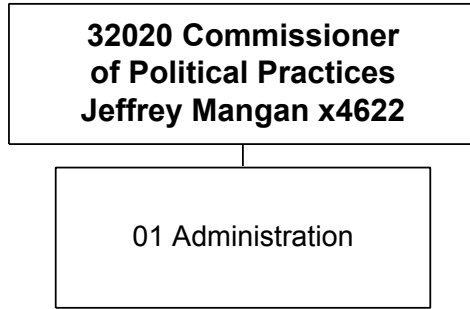
-----New Proposals-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$10,696)	(\$10,696)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Commissioner of Political Practices - 32020



Mission Statement - To monitor and to enforce in a fair and impartial manner: campaign practices and campaign finance disclosure; lobbying disclosure; business interest disclosure of statewide and state district candidates, elected state officials, and state department directors; ethical standards of conduct for legislators, public officers, and state employees; and to investigate legitimate complaints that arise concerning any of the above.

Statutory Authority - Title 13, Chapter 37 and Title 2, Chapter 2, MCA.

Commissioner of Political Practices - 32020

Comm of Political Practices - 01

Program Description - The Commissioner of Political Practices is provided for in 13-37-102, MCA, which was enacted in 1975 as part of a campaign finance and practice law reform package, with duties and responsibilities set forth in Title 13, Chapter 37, part 1, MCA. Additional responsibilities for the office were created through passage of an initiative in 1980 which provided for both lobbying disclosure and disclosure of business interests of elected officials. In 1995 the legislature enacted the code of ethics and assigned to the commissioner the responsibility for administering ethical standards of conduct for legislators, public officers, and state employees.

Program Proposed Budget	Starting Point	Budget Adjustments	Total	Budget Adjustments	Total	Executive
Budget Item	Fiscal 2021	Fiscal 2022	Exec. Budget Fiscal 2022	Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	6.00	1.00	7.00	1.00	7.00	
Personal Services	426,800	115,123	541,923	131,275	558,075	1,099,998
Operating Expenses	337,410	(69,355)	268,055	(86,044)	251,366	519,421
Total Costs	\$764,210	\$45,768	\$809,978	\$45,231	\$809,441	\$1,619,419
General Fund	764,210	45,768	809,978	45,231	809,441	1,619,419
Total Funds	\$764,210	\$45,768	\$809,978	\$45,231	\$809,441	\$1,619,419

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	10,163	10,163	12,435	12,435
SWPL - 2 - Fixed Costs	(69,291)	(69,291)	(86,004)	(86,004)
SWPL - 3 - Inflation Deflation	(64)	(64)	(40)	(40)
<i>Total Statewide Present Law Adjustments</i>	<i>(\$59,192)</i>	<i>(\$59,192)</i>	<i>(\$73,609)</i>	<i>(\$73,609)</i>
New Proposals				
NP - 3201 - Reestablish Attorney Position	118,749	118,749	118,840	118,840
NP - 5555 - Reduce GF Budget for State Share Holiday	(13,789)	(13,789)	0	0
<i>Total New Proposals</i>	<i>\$104,960</i>	<i>\$104,960</i>	<i>\$118,840</i>	<i>\$118,840</i>
Total Budget Adjustments	\$45,768	\$45,768	\$45,231	\$45,231

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$10,163	\$10,163
FY 2023	\$12,435	\$12,435

SWPL - 1 - Personal Services -

The budget includes adjustments to the present law personal services budget for FY 2022 and FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$69,291)	(\$69,291)
FY 2023	(\$86,004)	(\$86,004)

SWPL - 2 - Fixed Costs -

The budget includes adjustments to funding to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

Commissioner of Political Practices - 32020

Comm of Political Practices - 01

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$64)	(\$64)
FY 2023	(\$40)	(\$40)

SWPL - 3 - Inflation Deflation -

The budget includes adjustments to the budget for fixed costs to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

-----**New Proposals**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$118,749	\$118,749
FY 2023	\$118,840	\$118,840

NP - 3201 - Reestablish Attorney Position -

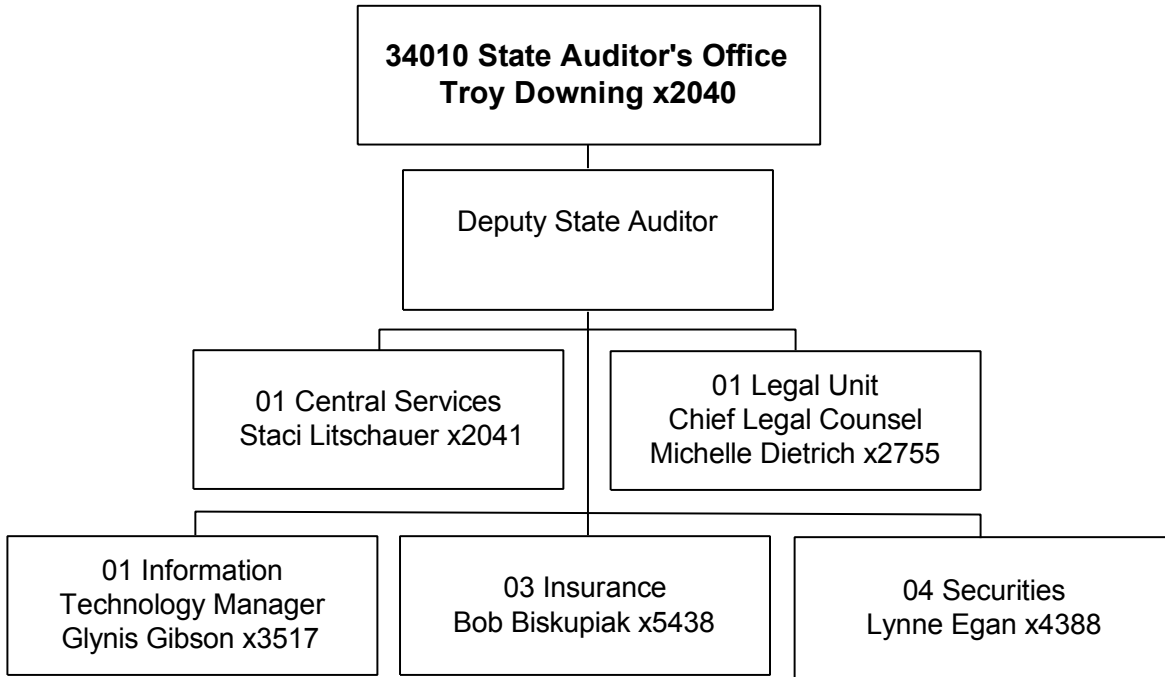
This request reestablishes 1.00 FTE legal counsel for the Commissioner of Political Practices. The legislature established the 1.00 FTE for legal counsel as one-time-only (OTO) in the 2017 and 2019 biennia with language stating that if the person appointed as Commissioner of Political Practices was an attorney, the appropriation was void. The appointed Commissioner was not an attorney, so the position was funded as OTO. COPP is requesting the position as ongoing in its 2023 budget request as the position and the need for it are ongoing.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$13,789)	(\$13,789)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

State Auditor's Office - 34010



Mission Statement - The Office of the Montana State Auditor will diligently advocate for consumers while working to empower Montanans with more insurance options and timely information. It will endeavor to protect consumers from fraudulent and illegal practices, and to improve Montana’s economy by ensuring the securities and insurance industries can operate in a fair and efficient regulatory environment. They are committed to serving all Montanans in a caring, professional, and ethical manner as they perform the duties of the office.

Statutory Authority - Title 30, Chapter 10, MCA, Securities Regulation
Title 33, MCA, Insurance Regulation

Agency Proposed Budget	Total Exec. Budget Fiscal 2022	Total Exec. Budget Fiscal 2023	Total Exec. Budget 2023 Biennium
Budget Item			
FTE	72.50	72.50	
Personal Services	6,371,850	6,389,292	12,761,142
Operating Expenses	2,316,627	2,254,571	4,571,198
Equipment & Intangible Assets	7,994	7,994	15,988
Grants	44,031,143	44,031,143	88,062,286
Debt Service	0	0	0
Total Costs	\$52,727,614	\$52,683,000	\$105,410,614
State/Other Special	18,627,614	18,583,000	37,210,614
Federal Spec. Rev. Funds	34,100,000	34,100,000	68,200,000
Total Funds	\$52,727,614	\$52,683,000	\$105,410,614

Agency Appropriated Biennium to Biennium Comparison									
Program	2021 Biennium Appropriated Budget		2023 Biennium Requested Budget		Biennium to Biennium Difference (dollars)		Biennium to Biennium Difference (percent)		
	General Fund	Total Funds	General Fund	Total Funds	General Fund	Total Funds	General Fund	Total Funds	
01 - Central Management	0	4,212,109	0	4,111,476	0	(100,633)	0.00 %	(2.39)%	
03 - Insurance	0	99,535,150	0	98,585,954	0	(949,196)	0.00 %	(0.95)%	
04 - Securities	0	2,587,715	0	2,713,184	0	125,469	0.00 %	4.85 %	
Agency Total	\$0	\$106,334,974	\$0	\$105,410,614	\$0	(\$924,360)	0.00 %	(0.87)%	

State Auditor's Office - 34010

Central Management - 01

**01 Central Services
Division
Staci Litschauer x2041**

**01 Legal Unit
Chief Legal Counsel
Michelle Dietrich x2755**

Program Description - The Central Management Division is responsible for the administrative, personnel, budgeting, and accounting functions for the office. The division also provides support to the commissioner in fulfilling the duties as a member of the Land Board and Crop Hail Insurance Board.

Program Proposed Budget	Starting Point Fiscal 2021	Budget Adjustments Fiscal 2022	Total Exec. Budget Fiscal 2022	Budget Adjustments Fiscal 2023	Total Exec. Budget Fiscal 2023	Executive Budget Request 2023 Biennium
Budget Item						
FTE	16.00	0.00	16.00	0.00	16.00	
Personal Services	1,433,363	(38,588)	1,394,775	(35,601)	1,397,762	2,792,537
Operating Expenses	639,441	25,060	664,501	11,631	651,072	1,315,573
Equipment & Intangible Assets	1,683	0	1,683	0	1,683	3,366
Debt Service	0	0	0	0	0	0
Total Costs	\$2,074,487	(\$13,528)	\$2,060,959	(\$23,970)	\$2,050,517	\$4,111,476
State/Other Special	2,074,487	(13,528)	2,060,959	(23,970)	2,050,517	4,111,476
Total Funds	\$2,074,487	(\$13,528)	\$2,060,959	(\$23,970)	\$2,050,517	\$4,111,476

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	0	(38,588)	0	(35,601)
SWPL - 2 - Fixed Costs	0	25,100	0	11,656
SWPL - 3 - Inflation Deflation	0	(40)	0	(25)
<i>Total Statewide Present Law Adjustments</i>	<i>\$0</i>	<i>(\$13,528)</i>	<i>\$0</i>	<i>(\$23,970)</i>
Total Budget Adjustments	\$0	(\$13,528)	\$0	(\$23,970)

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$38,588)
FY 2023	\$0	(\$35,601)

SWPL - 1 - Personal Services -

The budget includes adjustments in FY 2022 and FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$25,100
FY 2023	\$0	\$11,656

SWPL - 2 - Fixed Costs -

The request includes an increase of \$25,100 in FY 2022 and an increase of \$11,656 in in FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

State Auditor's Office - 34010

Central Management - 01

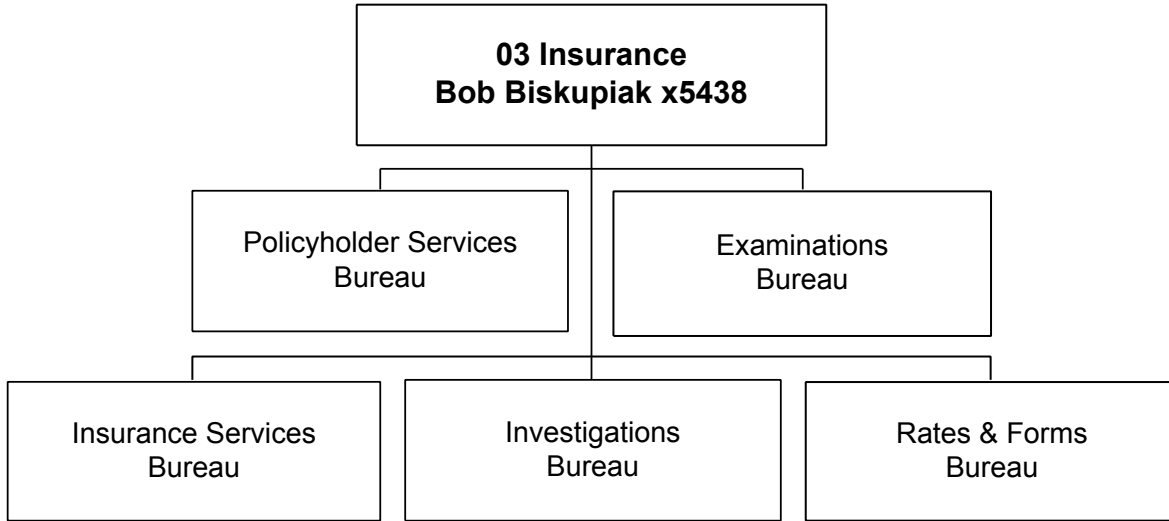
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$40)
FY 2023	\$0	(\$25)

SWPL - 3 - Inflation Deflation -

This change package includes a reduction of \$40 in FY 2022 and a reduction of \$25 in FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

State Auditor's Office - 34010

Insurance - 03



Program Description - The Insurance Division regulates the insurance industry in Montana. The Policyholder Services Bureau is responsible for resolving insurance consumer inquiries and complaints involving agents, coverage, and companies. The Examinations Bureau is responsible for monitoring the financial solvency of insurance companies, collecting premium taxes and company fees, and auditing insurance company annual statements. Also housed in this bureau is the captive insurance program, which promotes Montana as a captive domicile and regulates captive insurers in the state. The Rates Bureau and the Forms Bureau are responsible for reviewing rate and form filings, respectively, to ensure compliance with the applicable insurance code. The Insurance Services Bureau is responsible for licensing and providing continuing education to insurance agents, agencies, and adjustors. The Legal Bureau, which serves both the Insurance and Securities Divisions, provides legal support to the divisions. The Investigations Bureau, which is under the Legal Bureau, investigates code and rule violations, including possible criminal violations, and recommends referral of cases to county attorneys for prosecution.

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments	Exec. Budget	Adjustments	Exec. Budget	Budget Request
		Fiscal 2022	Fiscal 2022	Fiscal 2023	Fiscal 2023	2023 Biennium
FTE	46.00	(2.00)	44.00	(2.00)	44.00	
Personal Services	4,076,373	(287,443)	3,788,930	(276,252)	3,800,121	7,589,051
Operating Expenses	1,399,336	82,155	1,481,491	43,572	1,442,908	2,924,399
Equipment & Intangible Assets	5,109	0	5,109	0	5,109	10,218
Grants	44,031,143	0	44,031,143	0	44,031,143	88,062,286
Debt Service	0	0	0	0	0	0
Total Costs	\$49,511,961	(\$205,288)	\$49,306,673	(\$232,680)	\$49,279,281	\$98,585,954
State/Other Special	15,411,961	(205,288)	15,206,673	(232,680)	15,179,281	30,385,954
Federal Spec. Rev. Funds	34,100,000	0	34,100,000	0	34,100,000	68,200,000
Total Funds	\$49,511,961	(\$205,288)	\$49,306,673	(\$232,680)	\$49,279,281	\$98,585,954

State Auditor's Office - 34010

Insurance - 03

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
	Statewide Present Law Adjustments			
SWPL - 1 - Personal Services	0	(179,801)	0	(168,540)
SWPL - 2 - Fixed Costs	0	82,360	0	43,701
SWPL - 3 - Inflation Deflation	0	(205)	0	(129)
<i>Total Statewide Present Law Adjustments</i>	<i>\$0</i>	<i>(\$97,646)</i>	<i>\$0</i>	<i>(\$124,968)</i>
New Proposals				
NP - 4 - Remove Vacant Positions - Insurance Division	0	(107,642)	0	(107,712)
<i>Total New Proposals</i>	<i>\$0</i>	<i>(\$107,642)</i>	<i>\$0</i>	<i>(\$107,712)</i>
Total Budget Adjustments	\$0	(\$205,288)	\$0	(\$232,680)

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$179,801)
FY 2023	\$0	(\$168,540)

SWPL - 1 - Personal Services -

The budget includes adjustments in FY 2022 and FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$82,360
FY 2023	\$0	\$43,701

SWPL - 2 - Fixed Costs -

The request includes an increase of \$82,360 in FY 2022 and an increase of 43,701 in FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$205)
FY 2023	\$0	(\$129)

SWPL - 3 - Inflation Deflation -

This change package includes a reduction of \$205 in FY 2022 and a reduction of \$129 in FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

State Auditor's Office - 34010

Insurance - 03

-----New Proposals-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$107,642)
FY 2023	\$0	(\$107,712)

NP - 4 - Remove Vacant Positions - Insurance Division -

This present law request removes two positions that are no longer needed in the Insurance Division. The first position is a legal secreteray in the Legal Section. The Legal Section currently has a legal secretary and a paralegal, so this position is no longer needed. The second position is a license permit technician in the Insurance Services Bureau. Due to efficiencies in daily processing, the duties of this vacant position have been absorbed by other bureau staff, and it is no longer needed to provide quality service in this area.

State Auditor's Office - 34010

Securities - 04

04 Securities
Lynne Egan x4388

Program Description - The Securities Division is responsible for the administration and enforcement of the Securities Act of Montana and the registration of securities issuers, salespeople, broker-dealers, investment advisers, investment adviser representatives and multi-level marketing companies. The division is also responsible for the investigation of unregistered and fraudulent securities transactions. The division has sole jurisdiction for investment advisor firms with assets of under \$100 million. The division investigates securities code and rule violations, including possible criminal violations, takes appropriate administrative action and refers criminal cases to either federal authorities or county attorneys for prosecution.

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	12.50	0.00	12.50	0.00	12.50	
Personal Services	1,137,856	50,289	1,188,145	53,553	1,191,409	2,379,554
Operating Expenses	150,869	19,766	170,635	9,722	160,591	331,226
Equipment & Intangible Assets	1,202	0	1,202	0	1,202	2,404
Debt Service	0	0	0	0	0	0
Total Costs	\$1,289,927	\$70,055	\$1,359,982	\$63,275	\$1,353,202	\$2,713,184
State/Other Special	1,289,927	70,055	1,359,982	63,275	1,353,202	2,713,184
Total Funds	\$1,289,927	\$70,055	\$1,359,982	\$63,275	\$1,353,202	\$2,713,184

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	0	50,289	0	53,553
SWPL - 2 - Fixed Costs	0	19,870	0	9,787
SWPL - 3 - Inflation Deflation	0	(104)	0	(65)
<i>Total Statewide Present Law Adjustments</i>	<i>\$0</i>	<i>\$70,055</i>	<i>\$0</i>	<i>\$63,275</i>
Total Budget Adjustments	\$0	\$70,055	\$0	\$63,275

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$50,289
FY 2023	\$0	\$53,553

SWPL - 1 - Personal Services -

The budget includes adjustments in FY 2022 and FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

State Auditor's Office - 34010

Securities - 04

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$19,870
FY 2023	\$0	\$9,787

SWPL - 2 - Fixed Costs -

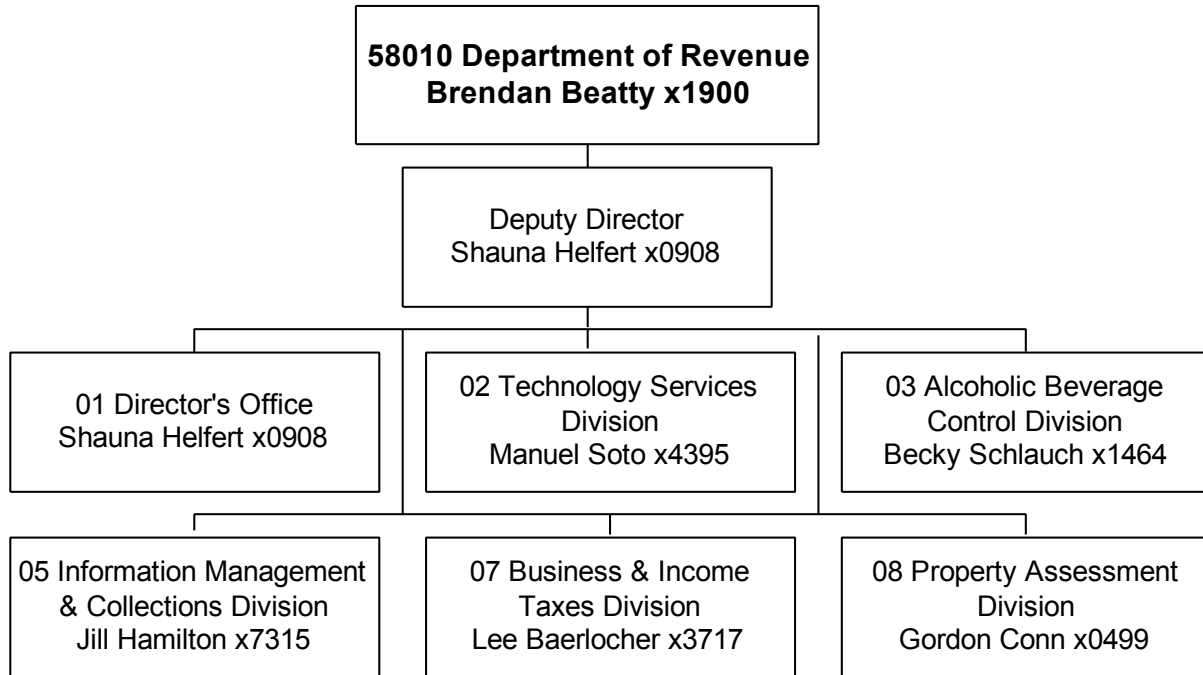
The request includes an increase of \$19,870 in FY 2022 and an increase of \$9,787 in FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$104)
FY 2023	\$0	(\$65)

SWPL - 3 - Inflation Deflation -

This change package includes a reduction of \$104 in FY 2022 and a reduction of \$65 in FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

Department of Revenue - 58010



Mission Statement - The quality of life for all Montanans is better because we excel at public service and effective administration of tax and liquor laws. We do this by ensuring that revenues mandated by the Legislature are collected to serve Montanans; advancing equity and integrity in taxation; providing innovative and respectful service; protecting the public health and safety; and achieving efficiency in liquor administration; and improving public understanding of Montana's revenue system.

Statutory Authority - Titles 2, 15, 16, 39, MCA.

Language - The Alcoholic Beverage Control Division requests the following language be included in HB 2: "The Alcoholic Beverage Control Division is appropriated \$170 million in each year of the 2023 biennium from the liquor enterprise fund to maintain adequate inventories necessary to meet statutory requirements, to pay freight costs, and to transfer profits and taxes to appropriate accounts."

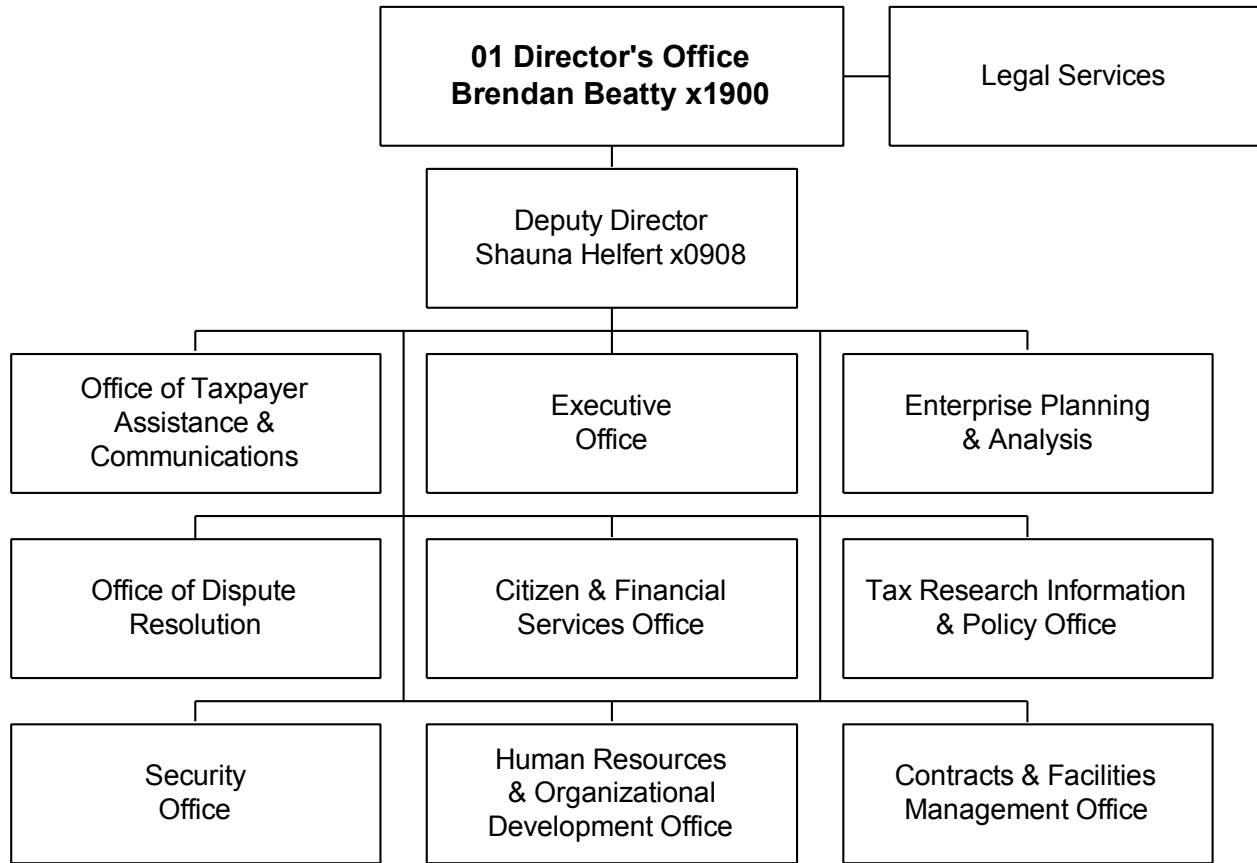
Agency Proposed Budget	Total Exec. Budget Fiscal 2022	Total Exec. Budget Fiscal 2023	Total Exec. Budget 2023 Biennium
Budget Item			
FTE	673.67	700.67	
Personal Services	49,550,168	53,175,412	102,725,580
Operating Expenses	17,489,923	18,563,349	36,053,272
Equipment & Intangible Assets	3,135,256	216,083	3,351,339
Capital Outlay	0	0	0
Transfers	1,500	1,500	3,000
Debt Service	77,239	77,229	154,468
Total Costs	\$70,254,086	\$72,033,573	\$142,287,659
General Fund	56,679,655	57,933,278	114,612,933
State/Other Special	9,583,076	10,101,688	19,684,764
Proprietary Funds	3,711,435	3,718,673	7,430,108
Federal Spec. Rev. Funds	279,920	279,934	559,854
Total Funds	\$70,254,086	\$72,033,573	\$142,287,659

Department of Revenue - 58010

Agency Appropriated Biennium to Biennium Comparison								
Program	2021 Biennium Appropriated Budget		2023 Biennium Requested Budget		Biennium to Biennium Difference (dollars)		Biennium to Biennium Difference (percent)	
	General Fund	Total Funds	General Fund	Total Funds	General Fund	Total Funds	General Fund	Total Funds
01 - Directors Office	16,309,418	17,028,534	16,833,839	35,250,563	524,421	18,222,029	3.22 %	107.01 %
02 - Technology Services Division	16,679,206	17,358,817	16,340,076	17,019,670	(339,130)	(339,147)	(2.03)%	(1.95)%
03 - Alcoholic Beverage Control Division	0	6,319,137	0	6,574,074	0	254,937	0.00 %	4.03 %
05 - Information Management & Collections Division	14,325,615	14,465,819	13,124,458	13,264,678	(1,201,157)	(1,201,141)	(8.38)%	(8.30)%
07 - Business & Income Taxes Division	21,588,622	23,407,093	22,564,273	24,393,835	975,651	986,742	4.52 %	4.22 %
08 - Property Assessment Division	45,719,609	45,748,172	45,750,287	45,784,839	30,678	36,667	0.07 %	0.08 %
Agency Total	\$114,622,470	\$124,327,572	\$114,612,933	\$142,287,659	(\$9,537)	\$17,960,087	(0.01)%	14.45 %

Department of Revenue - 58010

Directors Office - 01



Program Description - The Director's Office (DO) supports the agency's director and is composed of the following units:

- The Citizen and Financial Services Office manages the department's centralized accounting and budgeting functions, call center, e-Stop business licensing and unclaimed property distribution.
- The Communication and Taxpayer Outreach Office communicates with internal and external stakeholders, and is responsible for media relations, digital communications, forms, design and branding, public education and outreach, training and employee development.
- The Enterprise Planning and Analysis Office manages projects to improve agency operations and ensure that critical enterprise functions are accomplished with more efficiency, higher quality, and lower costs.
- The Executive Office provides administrative support services for the work units within the Director's Office.
- The Human Resources Office manages organization and workforce development, policy and practice interpretation, employee and labor relations, staffing, employment law, performance reviews, and compensation.
- The Legal Services Office supervises the overall legal efforts of the department, including rules, policies, and bankruptcy.
- The Office of Dispute Resolution independently hears and/or mediates cases between the department and taxpayers, liquor licensees and other members of the public. The office provides an accessible, cost-effective means for taxpayers and licensees to appeal agency determinations or proposed department actions.
- The Procurement, Contracts, and Facilities Office manages the planning, procurement, contract negotiation, creation, and execution, performance measurement, conflict resolution and invoice verification for the department.
- The Security Office serves as the department liaison with the IRS and is responsible for the security of all taxpayer information.
- The Tax Policy and Research Office provides accurate, timely information for the Governor, the Legislature, and Montana citizens. This includes the compilation of basic tax data and the publication of the statutory Biennial Report.

Department of Revenue - 58010

Directors Office - 01

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	73.19	48.00	148.19	75.00	121.19	
Personal Services	6,533,979	3,753,015	10,286,994	6,196,267	12,730,246	23,017,240
Operating Expenses	2,088,942	1,993,679	4,082,621	3,037,934	5,126,876	9,209,497
Equipment & Intangible Assets	0	3,000,000	3,000,000	0	0	3,000,000
Capital Outlay	0	0	0	0	0	0
Transfers	1,500	0	1,500	0	1,500	3,000
Debt Service	10,413	0	10,413	0	10,413	20,826
Total Costs	\$8,634,834	\$8,746,694	\$17,381,528	\$9,234,201	\$17,869,035	\$35,250,563
General Fund	8,275,268	4,451,929	8,432,472	126,099	8,401,367	16,833,839
State/Other Special	204,114	4,294,765	8,793,604	9,108,102	9,312,216	18,105,820
Proprietary Funds	155,452	0	155,452	0	155,452	310,904
Total Funds	\$8,634,834	\$8,746,694	\$17,381,528	\$9,234,201	\$17,869,035	\$35,250,563

Program Proposed Budget Adjustments				
	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	(41,675)	(41,675)	(16,960)	(16,960)
SWPL - 2 - Fixed Costs	255,789	255,829	47,721	47,761
SWPL - 3 - Inflation Deflation	(614)	(614)	(385)	(385)
<i>Total Statewide Present Law Adjustments</i>	<i>\$213,500</i>	<i>\$213,540</i>	<i>\$30,376</i>	<i>\$30,416</i>
Present Law Adjustments				
PL - 19001 - I-190 Implementation	0	8,589,450	0	9,108,062
<i>Total Present Law Adjustments</i>	<i>\$0</i>	<i>\$8,589,450</i>	<i>\$0</i>	<i>\$9,108,062</i>
New Proposals				
NP - 101 - Tax Policy Implementation	102,472	102,472	95,723	95,723
NP - 5555 - Reduce GF Budget for State Share Holiday	(158,768)	(158,768)	0	0
<i>Total New Proposals</i>	<i>(\$56,296)</i>	<i>(\$56,296)</i>	<i>\$95,723</i>	<i>\$95,723</i>
Total Budget Adjustments	\$157,204	\$8,746,694	\$126,099	\$9,234,201

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$41,675)	(\$41,675)
FY 2023	(\$16,960)	(\$16,960)

SWPL - 1 - Personal Services -

The budget includes reductions of \$41,675 in FY 2022 and \$16,960 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$255,789	\$255,829
FY 2023	\$47,721	\$47,761

SWPL - 2 - Fixed Costs -

The request includes \$255,829 in FY 2022 and \$47,761 in FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

Department of Revenue - 58010

Directors Office - 01

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$614)	(\$614)
FY 2023	(\$385)	(\$385)

SWPL - 3 - Inflation Deflation -

This change package includes reductions of \$614 in FY 2022 and \$385 in FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide motor pool operated by the Department of Transportation.

-----**Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$8,589,450
FY 2023	\$0	\$9,108,062

PL - 19001 - I-190 Implementation -

This present law change package is necessary as part of the implementation of I-190, which passed by a majority of the electorate in November 2020. Administration expenses for the department for 48.00 FTE in FY 2022 and 75.00 FTE in FY 2023 plus operating expenses will total \$8,589,450 in FY 2022 and \$9,108,062 in FY 2023. The start date for sales assumes that license applications will begin being accepted on October 1, 2021, and licenses will be issued by January 1, 2022. As indicated in the initiative, costs for implementation, administration, and enforcement of the program will be paid by fees assessed on licensees.

-----**New Proposals**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$102,472	\$102,472
FY 2023	\$95,723	\$95,723

NP - 101 - Tax Policy Implementation -

Governor Gianforte's budget request includes funding for the 1.0 FTE Tax Policy Analyst to conduct the work necessary to implement his package of tax related legislation.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$158,768)	(\$158,768)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generate by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Department of Revenue - 58010

Technology Services Division - 02

Program Description - The Technology Services Division (TSD) serves as the technological foundation for the department's business units.

The Applications Bureau provides programming and maintenance to the department's software applications.

The Quality Assurance Bureau ensures the integrity and performance of department systems by providing guidance, direction, and training for testing and maintaining systems.

The Technical Operations Bureau provides support and training for department hardware and software systems.

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	33.00	0.00	33.00	0.00	33.00	
Personal Services	2,977,400	148,180	3,125,580	223,700	3,201,100	6,326,680
Operating Expenses	5,041,745	159,085	5,200,830	160,184	5,201,929	10,402,759
Equipment & Intangible Assets	0	104,702	104,702	185,529	185,529	290,231
Total Costs	\$8,019,145	\$411,967	\$8,431,112	\$569,413	\$8,588,558	\$17,019,670
General Fund	7,679,348	411,967	8,091,315	569,413	8,248,761	16,340,076
State/Other Special	83,855	0	83,855	0	83,855	167,710
Proprietary Funds	255,942	0	255,942	0	255,942	511,884
Total Funds	\$8,019,145	\$411,967	\$8,431,112	\$569,413	\$8,588,558	\$17,019,670

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	213,681	213,681	223,700	223,700
SWPL - 2 - Fixed Costs	168,109	168,109	169,208	169,208
<i>Total Statewide Present Law Adjustments</i>	<i>\$381,790</i>	<i>\$381,790</i>	<i>\$392,908</i>	<i>\$392,908</i>
Present Law Adjustments				
PL - 201 - IT contract increase (FAST/GenTax)	50,000	50,000	100,000	100,000
PL - 202 - IT contract increase (Orion)	54,702	54,702	85,529	85,529
PL - 203 - ServiceNow Reduction	(9,024)	(9,024)	(9,024)	(9,024)
<i>Total Present Law Adjustments</i>	<i>\$95,678</i>	<i>\$95,678</i>	<i>\$176,505</i>	<i>\$176,505</i>
New Proposals				
NP - 5555 - Reduce GF Budget for State Share Holiday	(65,501)	(65,501)	0	0
<i>Total New Proposals</i>	<i>(\$65,501)</i>	<i>(\$65,501)</i>	<i>\$0</i>	<i>\$0</i>
Total Budget Adjustments	\$411,967	\$411,967	\$569,413	\$569,413

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$213,681	\$213,681
FY 2023	\$223,700	\$223,700

SWPL - 1 - Personal Services -

The budget includes \$213,681 in FY 2022 and \$223,700 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

Department of Revenue - 58010

Technology Services Division - 02

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$168,109	\$168,109
FY 2023	\$169,208	\$169,208

SWPL - 2 - Fixed Costs -

The request includes \$168,109 in FY 2022 and \$169,208 in FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

-----**Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$50,000	\$50,000
FY 2023	\$100,000	\$100,000

PL - 201 - IT contract increase (FAST/GenTax) -

This is a general fund request for \$50,000 in FY 2022 and \$100,000 in FY 2023 is for a maintenance contract increase for the Department of Revenue's (DOR) integrated tax system called GenTax®. Through the system DOR manages 91 taxes, licenses, and fees.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$54,702	\$54,702
FY 2023	\$85,529	\$85,529

PL - 202 - IT contract increase (Orion) -

The department is requesting an additional general fund appropriation of \$140,231 for the 2023 biennium for an increase in maintenance costs for the Orion property valuation system.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$9,024)	(\$9,024)
FY 2023	(\$9,024)	(\$9,024)

PL - 203 - ServiceNow Reduction -

ServiceNow will replace the department's current help desk software which will reduce expenditures in the Technology Services Division by \$9,024 each year of the 2023 biennium.

-----**New Proposals**-----

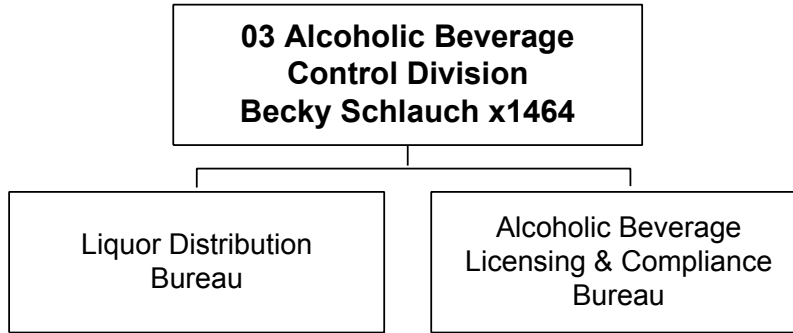
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$65,501)	(\$65,501)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generate by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Department of Revenue - 58010

Alcoholic Beverage Control Division - 03



Program Description - The Alcoholic Beverage Control Division (ABCD) provides effective and efficient administration of the Montana alcoholic beverage code with an emphasis on customer service and public safety.

The Licensing and Compliance Bureau protects the welfare and safety of the public by regulating alcoholic beverage licensing laws in a uniform and fair manner.

The Liquor Distribution Bureau maintains a regulated channel of distribution to fulfill the public demand for distilled spirits and fortified wine through agency liquor stores.

Program Proposed Budget	Starting Point Fiscal 2021	Budget Adjustments Fiscal 2022	Total Exec. Budget Fiscal 2022	Budget Adjustments Fiscal 2023	Total Exec. Budget Fiscal 2023	Executive Budget Request 2023 Biennium
FTE	31.75	0.00	31.75	0.00	31.75	
Personal Services	2,442,070	194,782	2,636,852	202,763	2,644,833	5,281,685
Operating Expenses	549,817	30,910	580,727	30,177	579,994	1,160,721
Equipment & Intangible Assets	30,554	0	30,554	0	30,554	61,108
Transfers	0	0	0	0	0	0
Debt Service	35,293	(8)	35,285	(18)	35,275	70,560
Total Costs	\$3,057,734	\$225,684	\$3,283,418	\$232,922	\$3,290,656	\$6,574,074
Proprietary Funds	3,057,734	225,684	3,283,418	232,922	3,290,656	6,574,074
Total Funds	\$3,057,734	\$225,684	\$3,283,418	\$232,922	\$3,290,656	\$6,574,074

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	0	69,782	0	77,763
SWPL - 2 - Fixed Costs	0	16,425	0	15,114
SWPL - 3 - Inflation Deflation	0	(1,523)	0	(955)
<i>Total Statewide Present Law Adjustments</i>	<i>\$0</i>	<i>\$84,684</i>	<i>\$0</i>	<i>\$91,922</i>
Present Law Adjustments				
PL - 307 - ABCD Overtime of Personal Services	0	65,000	0	65,000
PL - 308 - ABCD Termination Payout of Personal Services	0	60,000	0	60,000
<i>Total Present Law Adjustments</i>	<i>\$0</i>	<i>\$125,000</i>	<i>\$0</i>	<i>\$125,000</i>
New Proposals				
NP - 18001 - ABCD Liquor Warehouse O&M	0	16,000	0	16,000
<i>Total New Proposals</i>	<i>\$0</i>	<i>\$16,000</i>	<i>\$0</i>	<i>\$16,000</i>
Total Budget Adjustments	\$0	\$225,684	\$0	\$232,922

Department of Revenue - 58010

Alcoholic Beverage Control Division - 03

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$69,782
FY 2023	\$0	\$77,763

SWPL - 1 - Personal Services -

The budget includes \$62,782 in FY 2022 and \$77,763 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$16,425
FY 2023	\$0	\$15,114

SWPL - 2 - Fixed Costs -

The request includes \$16,425 in FY 2022 and \$15,114 in FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$1,523)
FY 2023	\$0	(\$955)

SWPL - 3 - Inflation Deflation -

This change package includes reductions of \$1,523 in FY 2022 and \$955 in FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide motor pool operated by the Department of Transportation.

-----**Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$65,000
FY 2023	\$0	\$65,000

PL - 307 - ABCD Overtime of Personal Services -

The department is requesting an additional proprietary fund appropriation of \$130,000 for the 2023 biennium. These funds are necessary to pay for overtime and temporary staff to meet the increase in demand for liquor products especially during peaks periods, holiday weeks, and to back fill personnel while out on vacation or sick leave. This request is to provide additional personnel services. Given the budget rules related to overtime and temporary employees expenditures, it must be requested each legislative session.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$60,000
FY 2023	\$0	\$60,000

PL - 308 - ABCD Termination Payout of Personal Services -

The department is requesting an additional proprietary fund appropriation of \$120,000 for the 2023 biennium. This request is to provide funds to pay out accrued leave balances for employee's retiring and/or leaving the department. This request allows the department to efficiently distribute alcoholic beverages to the agency liquor stores and comply with the statutory requirement of 16-2-101(12), MCA, requiring the department to maintain a 97% monthly service level to the agency stores. If the department is required to use additional vacancy savings to pay for the termination payouts, the department will not be able to meet this statutory requirement.

Department of Revenue - 58010

Alcoholic Beverage Control Division - 03

-----**New Proposals**-----

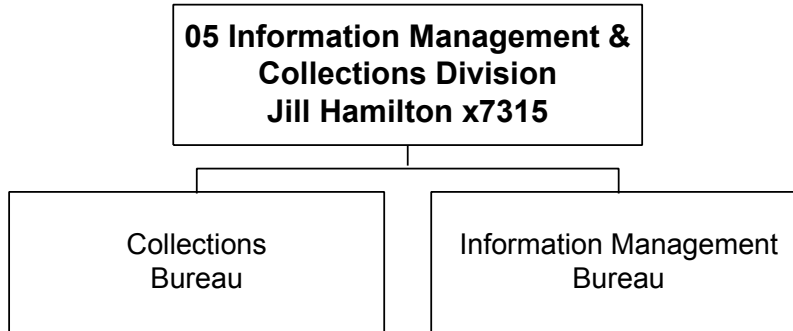
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$16,000
FY 2023	\$0	\$16,000

NP - 18001 - ABCD Liquor Warehouse O&M -

Pursuant to 17-7-210, MCA, operations and maintenance costs for the Liquor Warehouse Expansion are projected to total \$32,000 for FY 2022 and FY 2023. This new proposal is contingent on passage and approval of HB 14 including an appropriation for construction of the Liquor Warehouse Expansion.

Department of Revenue - 58010

Information Management & Collections Division - 05



Program Description - The Information Management and Collections Division provides consistent service to Montana citizens, businesses, and nonresident taxpayers through business licensing coordination, collection of delinquent accounts, and data and remittance processing operations.

The Other Agency Debts Program, provides statewide collections services to other state agencies, local governments, universities, and colleges.

The Collections Bureau manages collections of the department’s delinquent debts and provides collection services to other state agencies and local governments.

The Information Management Bureau ensures secure handling and processing of taxpayer information, payments, and data in electronic or paper form. The bureau is organized into four units: Account Maintenance and Cashiering, Information Capture, Electronic Services (E-Services), and Mail and Imaging.

Program Proposed Budget	Starting Point	Budget Adjustments	Total	Budget Adjustments	Total	Executive
Budget Item	Fiscal 2021	Fiscal 2022	Exec. Budget Fiscal 2022	Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	71.95	0.00	71.95	0.00	71.95	
Personal Services	4,436,997	98,690	4,535,687	246,035	4,683,032	9,218,719
Operating Expenses	1,964,751	50,077	2,014,828	58,898	2,023,649	4,038,477
Capital Outlay	0	0	0	0	0	0
Debt Service	3,741	0	3,741	0	3,741	7,482
Total Costs	\$6,405,489	\$148,767	\$6,554,256	\$304,933	\$6,710,422	\$13,264,678
General Fund	6,335,379	148,767	6,484,146	304,933	6,640,312	13,124,458
State/Other Special	53,487	0	53,487	0	53,487	106,974
Proprietary Funds	16,623	0	16,623	0	16,623	33,246
Total Funds	\$6,405,489	\$148,767	\$6,554,256	\$304,933	\$6,710,422	\$13,264,678

Department of Revenue - 58010

Information Management & Collections Division - 05

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	233,862	233,862	246,035	246,035
SWPL - 2 - Fixed Costs	41,564	41,564	41,678	41,678
SWPL - 3 - Inflation Deflation	(4)	(4)	(3)	(3)
<i>Total Statewide Present Law Adjustments</i>	<i>\$275,422</i>	<i>\$275,422</i>	<i>\$287,710</i>	<i>\$287,710</i>
Present Law Adjustments				
PL - 504 - IMCD Rent (Non-DOA) Increase	7,508	7,508	15,165	15,165
PL - 506 - Parking Increase (50% of Donovan Parking)	1,009	1,009	2,058	2,058
<i>Total Present Law Adjustments</i>	<i>\$8,517</i>	<i>\$8,517</i>	<i>\$17,223</i>	<i>\$17,223</i>
New Proposals				
NP - 5555 - Reduce GF Budget for State Share Holiday	(135,172)	(135,172)	0	0
<i>Total New Proposals</i>	<i>(\$135,172)</i>	<i>(\$135,172)</i>	<i>\$0</i>	<i>\$0</i>
Total Budget Adjustments	\$148,767	\$148,767	\$304,933	\$304,933

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$233,862	\$233,862
FY 2023	\$246,035	\$246,035

SWPL - 1 - Personal Services -

The budget includes adjustments in each year of the 2023 biennium to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$41,564	\$41,564
FY 2023	\$41,678	\$41,678

SWPL - 2 - Fixed Costs -

The request includes adjustments in each year of the 2023 biennium to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$4)	(\$4)
FY 2023	(\$3)	(\$3)

SWPL - 3 - Inflation Deflation -

This change package includes reductions of \$4 in FY 2022 and \$3 in FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide motor pool operated by the Department of Transportation.

Department of Revenue - 58010

Information Management & Collections Division - 05

-----**Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$7,508	\$7,508
FY 2023	\$15,165	\$15,165

PL - 504 - IMCD Rent (Non-DOA) Increase -

The Department of Revenue, Information Management and Collections Division requests \$22,673 in general fund appropriation for the 2023 biennium to pay for contractual rent increases for existing lease obligations at the Donovan Building.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$1,009	\$1,009
FY 2023	\$2,058	\$2,058

PL - 506 - Parking Increase (50% of Donovan Parking) -

The Department of Revenue, Information Management and Collections Division requests \$3,067 in general fund appropriation for the 2023 biennium to pay for increases in rates for downtown parking in Helena.

-----**New Proposals**-----

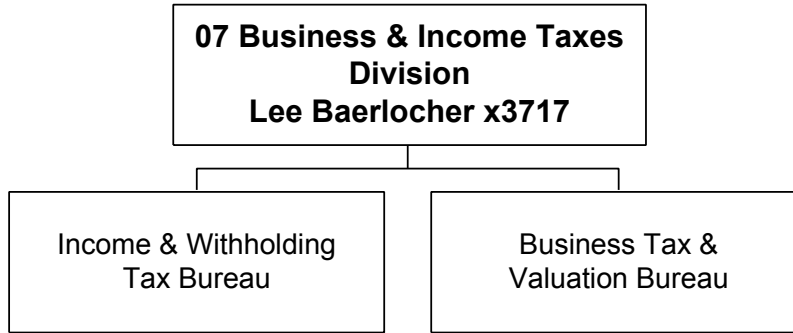
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$135,172)	(\$135,172)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generate by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Department of Revenue - 58010

Business & Income Taxes Division - 07



Program Description - The Business and Income Taxes Division (BIT) is responsible for the administration of and collection of nearly \$2.5 billion annually from 40 Montana taxes and fees. BIT also values all industrial and centrally assessed property in the state, which generates \$250 million in state and local revenue annually. The division is responsible for equal tax administration, tax type expertise, taxpayer education, auditing, identification of non-filers, and overall tax compliance.

The Income and Withholding Tax Bureau is responsible for the daily management and compliance of individual, pass-through entity, and withholding taxes. The bureau is organized into five units: Compliance, Pass-through, Field Audit, Taxpayer Accounting, and Withholding.

The Business Tax and Valuation Bureau manages over 25 tax programs and is responsible for the daily management and compliance for the tax types associated with the large taxpayer tax types. Four units make up the bureau including: Natural Resource, Corporation Tax, Miscellaneous Tax, and Utility and Industrial.

Program Proposed Budget	Starting Point Fiscal 2021	Budget Adjustments Fiscal 2022	Total Exec. Budget Fiscal 2022	Budget Adjustments Fiscal 2023	Total Exec. Budget Fiscal 2023	Executive Budget Request 2023 Biennium
FTE	138.86	0.00	138.86	0.00	138.86	
Personal Services	10,321,642	(53,485)	10,268,157	244,696	10,566,338	20,834,495
Operating Expenses	1,686,686	92,372	1,779,058	78,480	1,765,166	3,544,224
Debt Service	7,558	0	7,558	0	7,558	15,116
Total Costs	\$12,015,886	\$38,887	\$12,054,773	\$323,176	\$12,339,062	\$24,393,835
General Fund	11,106,741	33,258	11,139,999	317,533	11,424,274	22,564,273
State/Other Special	634,222	632	634,854	632	634,854	1,269,708
Federal Spec. Rev. Funds	274,923	4,997	279,920	5,011	279,934	559,854
Total Funds	\$12,015,886	\$38,887	\$12,054,773	\$323,176	\$12,339,062	\$24,393,835

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	215,281	215,281	244,696	244,696
SWPL - 2 - Fixed Costs	88,636	94,265	74,024	79,667
SWPL - 3 - Inflation Deflation	(1,893)	(1,893)	(1,187)	(1,187)
<i>Total Statewide Present Law Adjustments</i>	<i>\$302,024</i>	<i>\$307,653</i>	<i>\$317,533</i>	<i>\$323,176</i>
New Proposals				
NP - 5555 - Reduce GF Budget for State Share Holiday	(268,766)	(268,766)	0	0
<i>Total New Proposals</i>	<i>(\$268,766)</i>	<i>(\$268,766)</i>	<i>\$0</i>	<i>\$0</i>
Total Budget Adjustments	\$33,258	\$38,887	\$317,533	\$323,176

Department of Revenue - 58010

Business & Income Taxes Division - 07

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$215,281	\$215,281
FY 2023	\$244,696	\$244,696

SWPL - 1 - Personal Services -

The budget includes \$215,281 in FY 2022 and \$244,696 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$88,636	\$94,265
FY 2023	\$74,024	\$79,667

SWPL - 2 - Fixed Costs -

The request includes \$94,265 in FY 2022 and \$79,667 in FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$1,893)	(\$1,893)
FY 2023	(\$1,187)	(\$1,187)

SWPL - 3 - Inflation Deflation -

This change package includes reductions of \$1,893 in FY 2022 and \$1,187 in FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide motor pool operated by the Department of Transportation.

-----New Proposals-----

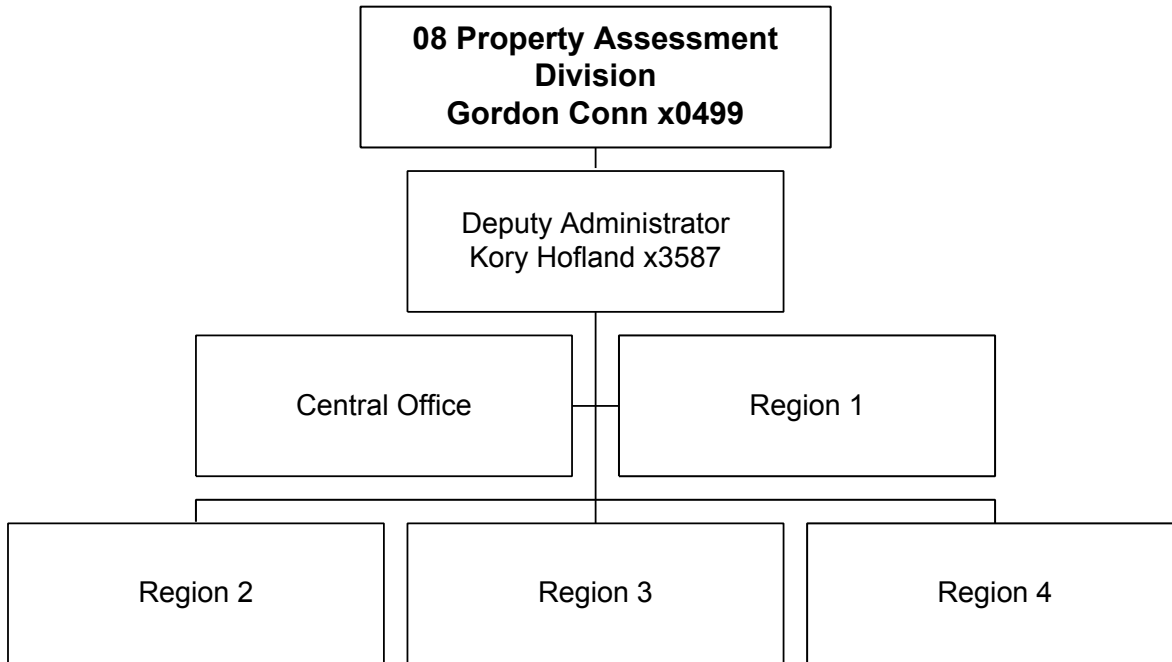
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$268,766)	(\$268,766)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Department of Revenue - 58010

Property Assessment Division - 08



Program Description - The Property Assessment Division administers Montana’s property tax laws, including the valuation of all taxable property for property tax purposes. The division ensures property classes for agricultural and forest land, residential and commercial property, and business equipment are valued uniformly and equally throughout the state. PAD provides each tax jurisdiction with the total taxable value of property in the jurisdiction and local governments use these certified values to determine property taxes used to fund important services such as public schools and road construction.

Program Proposed Budget						
Budget Item	Starting Point Fiscal 2021	Budget Adjustments Fiscal 2022	Total Exec. Budget Fiscal 2022	Budget Adjustments Fiscal 2023	Total Exec. Budget Fiscal 2023	Executive Budget Request 2023 Biennium
FTE	276.92	0.00	276.92	0.00	276.92	
Personal Services	19,608,043	(911,145)	18,696,898	(258,180)	19,349,863	38,046,761
Operating Expenses	3,682,179	149,680	3,831,859	183,556	3,865,735	7,697,594
Equipment & Intangible Assets	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Debt Service	20,242	0	20,242	0	20,242	40,484
Total Costs	\$23,310,464	(\$761,465)	\$22,548,999	(\$74,624)	\$23,235,840	\$45,784,839
General Fund	23,296,188	(764,465)	22,531,723	(77,624)	23,218,564	45,750,287
State/Other Special	14,276	3,000	17,276	3,000	17,276	34,552
Total Funds	\$23,310,464	(\$761,465)	\$22,548,999	(\$74,624)	\$23,235,840	\$45,784,839

Department of Revenue - 58010

Property Assessment Division - 08

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	(320,990)	(320,990)	(258,180)	(258,180)
SWPL - 2 - Fixed Costs	92,619	92,619	90,017	90,017
SWPL - 3 - Inflation Deflation	(47,602)	(47,602)	(29,854)	(29,854)
<i>Total Statewide Present Law Adjustments</i>	<i>(\$275,973)</i>	<i>(\$275,973)</i>	<i>(\$198,017)</i>	<i>(\$198,017)</i>
Present Law Adjustments				
PL - 803 - PAD Rent (Non-DOA) Increase	89,420	89,420	106,568	106,568
PL - 805 - PAD Parking Increase (50% Donovan + other county)	2,704	2,704	4,286	4,286
<i>Total Present Law Adjustments</i>	<i>\$92,124</i>	<i>\$92,124</i>	<i>\$110,854</i>	<i>\$110,854</i>
New Proposals				
NP - 5555 - Reduce GF Budget for State Share Holiday	(590,155)	(590,155)	0	0
NP - 806 - Establish Authority for Property Valuation Improvement Fund	0	3,000	0	3,000
NP - 807 - NRIS/GIS Fixed Costs	9,539	9,539	9,539	9,539
<i>Total New Proposals</i>	<i>(\$580,616)</i>	<i>(\$577,616)</i>	<i>\$9,539</i>	<i>\$12,539</i>
Total Budget Adjustments	(\$764,465)	(\$761,465)	(\$77,624)	(\$74,624)

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$320,990)	(\$320,990)
FY 2023	(\$258,180)	(\$258,180)

SWPL - 1 - Personal Services -

The budget includes reductions of \$320,990 in FY 2022 and \$258,180 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$92,619	\$92,619
FY 2023	\$90,017	\$90,017

SWPL - 2 - Fixed Costs -

The request includes \$92,619 in FY 2022 and \$90,017 in FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$47,602)	(\$47,602)
FY 2023	(\$29,854)	(\$29,854)

SWPL - 3 - Inflation Deflation -

This change package includes reductions of \$47,602 in FY 2022 and \$29,854 in FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide motor pool operated by the Department of Transportation.

Department of Revenue - 58010

Property Assessment Division - 08

-----Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$89,420	\$89,420
FY 2023	\$106,568	\$106,568

PL - 803 - PAD Rent (Non-DOA) Increase -

The Department of Revenue Property Assessment Division (PAD) requests \$195,988 in general fund appropriation for the 2023 biennium to pay for contractual rent increases for space currently occupied by property assessment division staff throughout the state. Many county leases follow the GSD rent rate increase. Those that do not were estimated at a 2% increase. The private lease contracts are negotiated each time the contract is up for renewal.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$2,704	\$2,704
FY 2023	\$4,286	\$4,286

PL - 805 - PAD Parking Increase (50% Donovan + other county) -

The Department of Revenue Property Assessment Division requests \$6,990 in general fund appropriation for the 2023 biennium to pay for increases in rates for downtown parking in Great Falls, Billings, and Helena.

-----New Proposals-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$590,155)	(\$590,155)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generate by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$3,000
FY 2023	\$0	\$3,000

NP - 806 - Establish Authority for Property Valuation Improvement Fund -

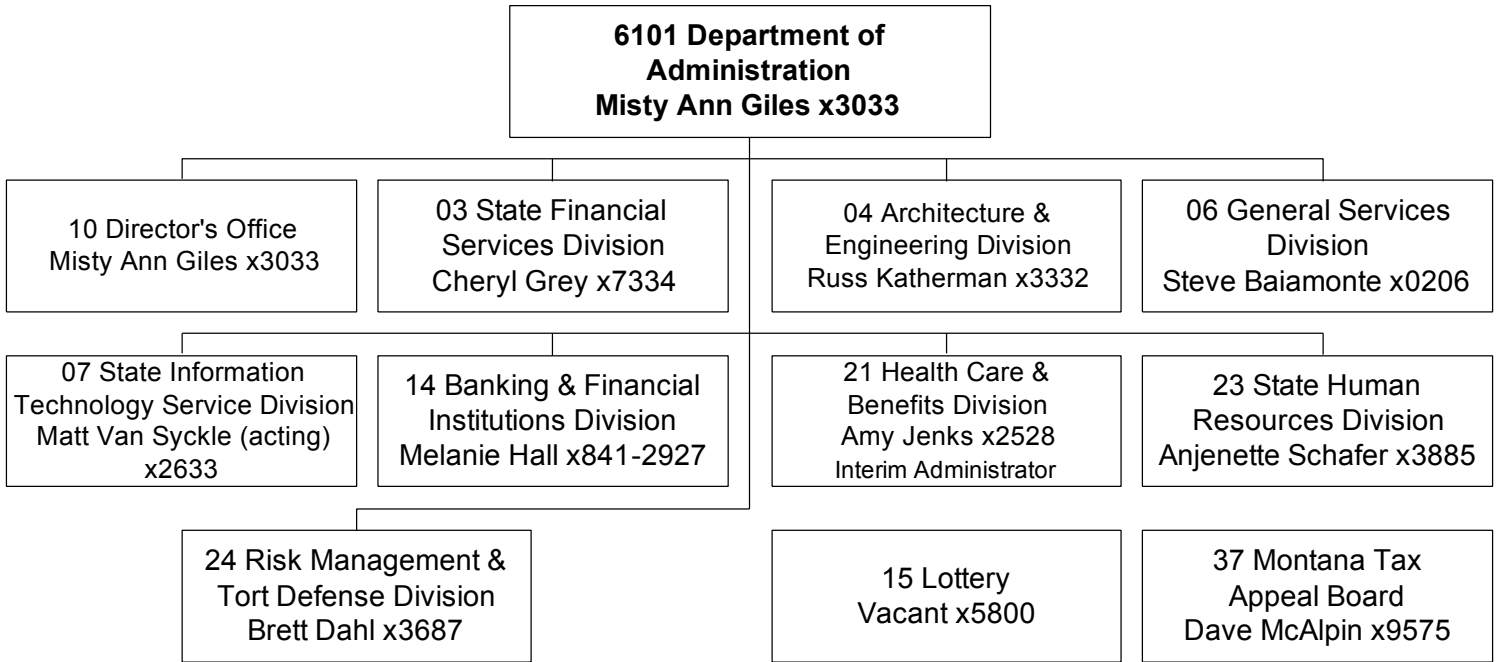
The department requests a \$6,000 state special revenue appropriation for the 2023 biennium. The property valuation improvement fund established in 15-1-521, MCA, is a state special revenue fund to be used by the department to increase the efficiency of the property appraisal, assessment and taxation process through improvements in technology and administration. Any fees the department collects from entities who request information from the property valuation and assessment database are deposited into the fund. (2-6-1007, MCA)

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$9,539	\$9,539
FY 2023	\$9,539	\$9,539

NP - 807 - NRIS/GIS Fixed Costs -

This request is for \$9,539 each year of the 2023 biennium for a new proposed NRIS/GIS usage fixed cost to be paid to the Montana State Library. This action is in line with the Legislative Finance Committee proposal to include these costs in the statewide fixed cost adjustments.

Department of Administration - 61010



Mission Statement - The Department of Administration's mission is serving state government to benefit the citizens of Montana.

Statutory Authority - Title 2, Chapters 7, 9, 15, 17 and 18; Title 10, Chapter 4; Title 15, Chapter 2; Title 17; Title 18; Title 19, Chapter 1; Title 23, Chapter 7; Title 31; Title 32; and Title 39, Chapter 71 MCA.

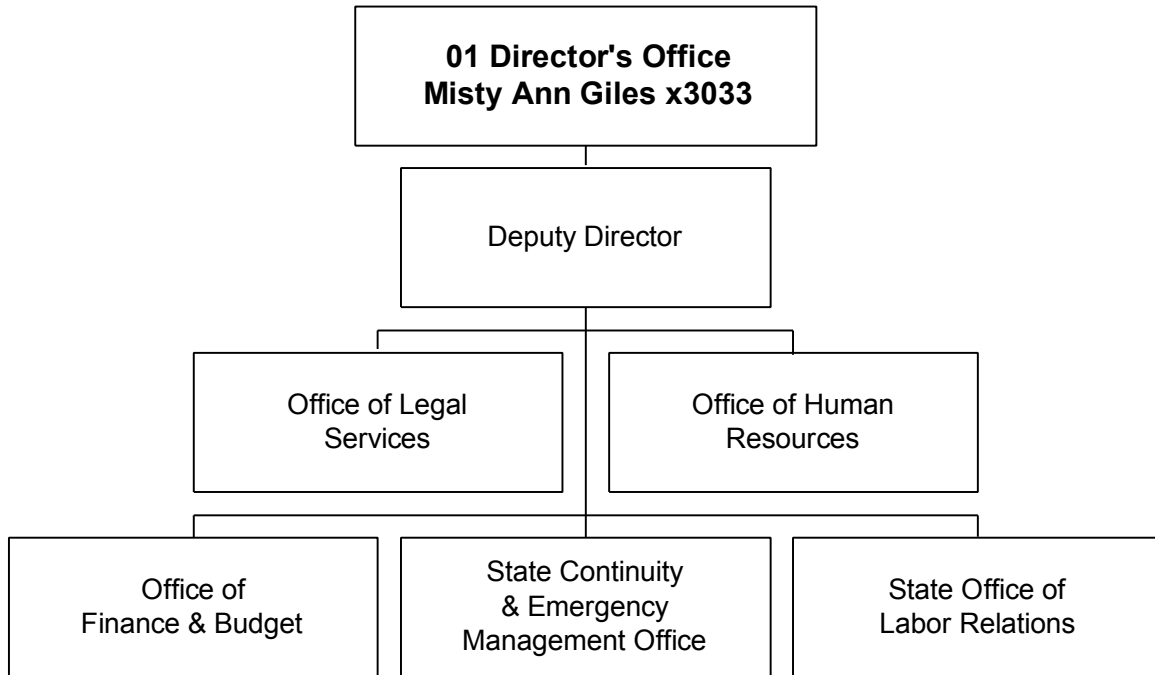
Agency Proposed Budget	Total Exec. Budget Fiscal 2022	Total Exec. Budget Fiscal 2023	Total Exec. Budget 2023 Biennium
FTE	144.16	144.16	
Personal Services	12,864,439	13,010,185	25,874,624
Operating Expenses	6,839,932	6,624,152	13,464,084
Equipment & Intangible Assets	50,000	50,000	100,000
Local Assistance	28,979	28,979	57,958
Transfers	8,589,879	8,941,581	17,531,460
Debt Service	6,917	6,917	13,834
Total Costs	\$28,380,146	\$28,661,814	\$57,041,960
General Fund	14,715,608	15,111,603	29,827,211
State/Other Special	7,373,960	7,395,039	14,768,999
Proprietary Funds	6,272,043	6,136,637	12,408,680
Federal Spec. Rev. Funds	18,535	18,535	37,070
Total Funds	\$28,380,146	\$28,661,814	\$57,041,960

Department of Administration - 61010

Agency Appropriated Biennium to Biennium Comparison								
Program	2021 Biennium Appropriated Budget		2023 Biennium Requested Budget		Biennium to Biennium Difference (dollars)		Biennium to Biennium Difference (percent)	
	General Fund	Total Funds	General Fund	Total Funds	General Fund	Total Funds	General Fund	Total Funds
01 - Director's Office	1,160,190	1,181,204	18,726,684	18,752,098	17,566,494	17,570,894	1,514.10 %	1,487.54 %
03 - State Financial Services Division	5,786,053	6,274,701	6,055,363	6,623,966	269,310	349,265	4.65 %	5.57 %
04 - Architecture & Engineering Pgm	0	4,794,643	0	4,805,384	0	10,741	0.00 %	0.22 %
07 - State Information Technology Division	6,709,153	7,605,377	379,649	1,228,332	(6,329,504)	(6,377,045)	(94.34)%	(83.85)%
14 - Banking and Financial Institutions Division	0	8,588,774	0	8,719,604	0	130,830	0.00 %	1.52 %
15 - Montana State Lottery	0	12,113,843	0	12,247,061	0	133,218	0.00 %	1.10 %
23 - State Human Resources Division	3,395,948	3,395,948	3,306,556	3,306,556	(89,392)	(89,392)	(2.63)%	(2.63)%
37 - Montana Tax Appeal Board	1,362,080	1,362,080	1,358,959	1,358,959	(3,121)	(3,121)	(0.23)%	(0.23)%
Agency Total	\$18,413,424	\$45,316,570	\$29,827,211	\$57,041,960	\$11,413,787	\$11,725,390	61.99 %	25.87 %

Department of Administration - 61010

Director's Office - 01



Program Description - The Director's Office provides overall leadership and management support to the Department of Administration's divisions and offers administrative support to attached boards and commissions. The office acts as a liaison among the agency's divisions, administratively-attached boards and commissions, the cabinet, the legislature, and the Governor's Office.

The Director's Office has 4.50 FTE funded through HB 2 and 26.51 FTE funded by the revenues generated from the internal fees charged to the Department of Administration's divisions and its attached-to agencies. These FTE provide services in the areas of legal, human resources, financial management, labor relations, project management and communications, continuity of government, emergency management, and homeland security.

- The Office of Legal Services advises the divisions on legal matters.
- The staff of the Office of Human Resources partner with DOA leadership and employees to enhance agency performance through strategic human resource programs and effective administrative processes (e.g., payroll administration, talent acquisition, policy development, etc.).
- The Office of Finance and Budget prepares and presents the biennial budget, processes budget change documents, monitors approved budgets for compliance with state law and legislative intent, and provides accounting assistance.
- Labor Relations provides labor relations services for managers and human resource officers and is the Governor's designated representative in collective bargaining.
- The State Continuity and Emergency Management Office provides leadership and support for the enterprise continuity of government, emergency management, and homeland security programs.
- The Office of Program and Information Management provides communication and project management services.

The customers served are internal to the department and its attached-to agencies, with the exception of the Office of Labor Relations and the State Continuity and Emergency Management Office, which serve the enterprise.

Department of Administration - 61010

Director's Office - 01

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	4.50	0.00	4.50	0.00	4.50	
Personal Services	485,000	(40,199)	444,801	(31,725)	453,275	898,076
Operating Expenses	73,555	110,821	184,376	36,039	109,594	293,970
Local Assistance	14,296	0	14,296	0	14,296	28,592
Transfers	0	8,589,879	8,589,879	8,941,581	8,941,581	17,531,460
Total Costs	\$572,851	\$8,660,501	\$9,233,352	\$8,945,895	\$9,518,746	\$18,752,098
General Fund	560,144	8,660,501	9,220,645	8,945,895	9,506,039	18,726,684
Federal Spec. Rev. Funds	12,707	0	12,707	0	12,707	25,414
Total Funds	\$572,851	\$8,660,501	\$9,233,352	\$8,945,895	\$9,518,746	\$18,752,098

Program Proposed Budget Adjustments				
	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	(32,968)	(32,968)	(31,725)	(31,725)
SWPL - 2 - Fixed Costs	111,096	111,096	36,319	36,319
<i>Total Statewide Present Law Adjustments</i>	<i>\$78,128</i>	<i>\$78,128</i>	<i>\$4,594</i>	<i>\$4,594</i>
Present Law Adjustments				
PL - 103 - General Fund Transfer to Capital Development Authority	5,766,789	5,766,789	8,208,051	8,208,051
PL - 104 - Establish Minimum Funding for Major Repair Projects	8,589,879	8,589,879	8,941,581	8,941,581
PL - 4 - Allocate Department Indirect/Administrative Costs	701	701	696	696
PL - 5 - ServiceNow	(976)	(976)	(976)	(976)
<i>Total Present Law Adjustments</i>	<i>\$14,356,393</i>	<i>\$14,356,393</i>	<i>\$17,149,352</i>	<i>\$17,149,352</i>
New Proposals				
NP - 107 - Adjust Transfer for Capital Development Account	(5,766,789)	(5,766,789)	(8,208,051)	(8,208,051)
NP - 5555 - Reduce GF Budget for State Share Holiday	(7,231)	(7,231)	0	0
<i>Total New Proposals</i>	<i>(\$5,774,020)</i>	<i>(\$5,774,020)</i>	<i>(\$8,208,051)</i>	<i>(\$8,208,051)</i>
Total Budget Adjustments	\$8,660,501	\$8,660,501	\$8,945,895	\$8,945,895

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$32,968)	(\$32,968)
FY 2023	(\$31,725)	(\$31,725)

SWPL - 1 - Personal Services -

The budget includes adjustments in FY 2022 and FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$111,096	\$111,096
FY 2023	\$36,319	\$36,319

SWPL - 2 - Fixed Costs -

The request includes adjustments in FY 2022 and FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

Department of Administration - 61010

Director's Office - 01

-----Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$5,766,789	\$5,766,789
FY 2023	\$8,208,051	\$8,208,051

PL - 103 - General Fund Transfer to Capital Development Authority -

This change package provides for a transfer of general fund to the Capital Developments Long-Range Building Program account as required by 17-7-208, MCA. This present law increase is for \$5,766,789 in FY 2022 and \$8,208,051 in FY 2023.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$8,589,879	\$8,589,879
FY 2023	\$8,941,581	\$8,941,581

PL - 104 - Establish Minimum Funding for Major Repair Projects -

This change package provides for a transfer of general fund to the Major Repair Long-Range Building Program Account as required by 17-7-222, MCA. This present law increase is for \$8,589,879 in FY 2022 and \$8,941,581 in FY 2023.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$701	\$701
FY 2023	\$696	\$696

PL - 4 - Allocate Department Indirect/Administrative Costs -

This change package includes adjustments in FY 2022 and FY 2023 to provide the funding to pay the Department of Administration's (DOA) indirect costs. These costs are charged to the department's programs for services provided by DOA employees, including accounting, human resources, and legal issues.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$976)	(\$976)
FY 2023	(\$976)	(\$976)

PL - 5 - ServiceNow -

OBPP has approved the purchase of ServiceNow licenses and programs for the 2023 biennium. Due to the projected operating efficiencies and other savings achieved using ServiceNow, the operating budget has been reduced.

-----New Proposals-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$5,766,789)	(\$5,766,789)
FY 2023	(\$8,208,051)	(\$8,208,051)

NP - 107 - Adjust Transfer for Capital Development Account -

Change package PL 103 provides for a transfer of general fund to the Capital Developments Long-Range Building Program account as required by 17-7-208, MCA. This new proposal decreases the transfer to the Capital Development account as the funding will instead be used for debt service related to the bonding proposal in HB 14.

Department of Administration - 61010

Director's Office - 01

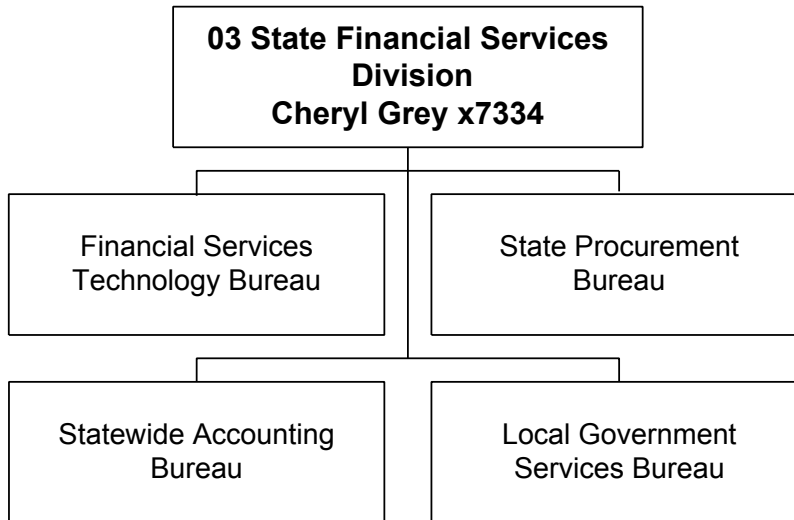
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$7,231)	(\$7,231)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Department of Administration - 61010

State Financial Services Division - 03



Program Description - The State Financial Services Division performs many centralized functions and administers state and federal programs to state agencies, local government entities, and Montana citizens and businesses. The division consists of four bureaus – Statewide Accounting, State Procurement, SABHRS Financial Services Technology, and Local Government Services, which includes the State Social Security Administrator. The Division Strategies and Solutions Team (DSST) provides resources at the division level and focuses on operational business strategies and technology solutions to support division-wide initiatives.

The Statewide Accounting Bureau (SAB) prepares and publishes the state's annual comprehensive financial report (CAFR) and maintains a statewide accounting structure with related policies and procedures to allow all branches of government to meet their individual reporting needs. The Daily Operations Unit includes both the Treasury and Warrant Writer services. The Treasury responsibilities include central banking functions and maintaining accountability of all money and securities belonging to or held in trust by the state. The Warrant Writer services include management of the state payment processes and state vendor files, and issuance of 1099 miscellaneous and 1042 forms. The bureau also serves as the process owner of the SABHRS financial modules and assists state agencies in operating the state's accounting system. The Department of Administration (DOA) and the Board of Investments (BOI) work jointly to manage the State of Montana's cash effectively. The Treasury within DOA reconciles the state's banking activity/movement of cash, manages bank contracts, and supports BOI and other agencies.

The Local Government Services Bureau (LGSB) works with local governments (counties, cities & towns, school districts, and special districts) to support uniform financial accountability and to assist the local governments in complying with their statutory, financial, and budgetary reporting requirements, including provisions of the Montana Single Audit Act. LGSB receives and makes the local government financial, budget, and audit reports available to the public. The State Social Security Administrator is responsible for administering Section 218 of the Social Security Act by providing education and outreach and ensuring proper application of Social Security coverage to all state and local government employees.

The SABHRS Financial Services Technology Bureau (FSTB) provides system analysis, support, configuration, development, and maintenance of the state's enterprise accounting and budgeting systems. The bureau also manages system architecture and provides database administration for the entire Statewide Accounting Budgeting & Human Resources System (SABHRS) application. FSTB partners with the Statewide Accounting Bureau, Governor's Office of Budget and Program Planning, Legislative Fiscal Division, and the State Human Resources Division to gather business requirements and develop application strategies. In addition, the FSTB supports the electronic Montana Acquisition and Contracting System (eMACS).

The State Procurement Bureau (SPB) provides professional procurement services to all state agencies for the acquisition of supplies and services. SPB advocates for compliance with all state statutes and procurement requirements, establishes statewide contracts for commonly used goods and services, manages the state's fuel and procurement card programs,

Department of Administration - 61010

State Financial Services Division - 03

and offers procurement and contract management training to state agencies. Also, the SPB promotes compliance with the Montana Procurement Act (MCA Title 18-4) and is the business process owner of the eMACS. The SPB strives to assist the state in receiving the maximum value for taxpayer dollars.

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	28.92	0.00	28.92	0.00	28.92	
Personal Services	2,388,363	97,847	2,486,210	163,957	2,552,320	5,038,530
Operating Expenses	761,076	28,802	789,878	28,670	789,746	1,579,624
Debt Service	2,906	0	2,906	0	2,906	5,812
Total Costs	\$3,152,345	\$126,649	\$3,278,994	\$192,627	\$3,344,972	\$6,623,966
General Fund	2,908,920	86,319	2,995,239	151,204	3,060,124	6,055,363
State/Other Special	186,625	10,541	197,166	11,537	198,162	395,328
Proprietary Funds	55,373	25,388	80,761	25,485	80,858	161,619
Federal Spec. Rev. Funds	1,427	4,401	5,828	4,401	5,828	11,656
Total Funds	\$3,152,345	\$126,649	\$3,278,994	\$192,627	\$3,344,972	\$6,623,966

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	133,546	146,437	145,366	159,556
SWPL - 2 - Fixed Costs	4,632	10,649	4,751	10,510
SWPL - 3 - Inflation Deflation	(96)	(102)	(60)	(64)
<i>Total Statewide Present Law Adjustments</i>	<i>\$138,082</i>	<i>\$156,984</i>	<i>\$150,057</i>	<i>\$170,002</i>
Present Law Adjustments				
PL - 301 - Treasury Position Funding Adjustment	(16,679)	0	(16,729)	0
PL - 303 - Increase CMIA authority	0	4,401	0	4,401
PL - 4 - Allocate Department Indirect/Administrative Costs	24,179	24,917	24,148	24,886
PL - 5 - ServiceNow	(6,272)	(6,662)	(6,272)	(6,662)
<i>Total Present Law Adjustments</i>	<i>\$1,228</i>	<i>\$22,656</i>	<i>\$1,147</i>	<i>\$22,625</i>
New Proposals				
NP - 5555 - Reduce GF Budget for State Share Holiday	(52,991)	(52,991)	0	0
<i>Total New Proposals</i>	<i>(\$52,991)</i>	<i>(\$52,991)</i>	<i>\$0</i>	<i>\$0</i>
Total Budget Adjustments	\$86,319	\$126,649	\$151,204	\$192,627

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$133,546	\$146,437
FY 2023	\$145,366	\$159,556

SWPL - 1 - Personal Services -

The budget includes adjustments in FY 2022 and FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

Department of Administration - 61010

State Financial Services Division - 03

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$4,632	\$10,649
FY 2023	\$4,751	\$10,510

SWPL - 2 - Fixed Costs -

The request includes adjustments in FY 2022 and FY 2023 to provide the funding required in the budget to pay for fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$96)	(\$102)
FY 2023	(\$60)	(\$64)

SWPL - 3 - Inflation Deflation -

This change package includes adjustments in FY 2022 and FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

-----**Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$16,679)	\$0
FY 2023	(\$16,729)	\$0

PL - 301 - Treasury Position Funding Adjustment -

This request represents a funding shift between the general fund and proprietary fund for a position in the division. The funding shift of \$16,679 in FY 2022 and \$16,729 in FY 2023 will ensure that this position is fully funded in the proprietary fund.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$4,401
FY 2023	\$0	\$4,401

PL - 303 - Increase CMIA authority -

This request is to increase spending authority to cover expenditures related to the federal Cash Management Improvement Act (CMIA) agreement. The federal government reimburses the costs for staff time spent reviewing the CMIA agreement.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$24,179	\$24,917
FY 2023	\$24,148	\$24,886

PL - 4 - Allocate Department Indirect/Administrative Costs -

This change package includes adjustments in FY 2022 and FY 2023 to provide the funding to pay the Department of Administration's (DOA) indirect costs. These costs are charged to the department's programs for services provided by DOA employees, including accounting, human resources, and legal issues.

Department of Administration - 61010

State Financial Services Division - 03

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$6,272)	(\$6,662)
FY 2023	(\$6,272)	(\$6,662)

PL - 5 - ServiceNow -

OBPP has approved the purchase of ServiceNow licenses and programs for the 2023 biennium. Due to the projected operating efficiencies and other savings achieved using ServiceNow, the operating budget has been reduced.

-----New Proposals-----

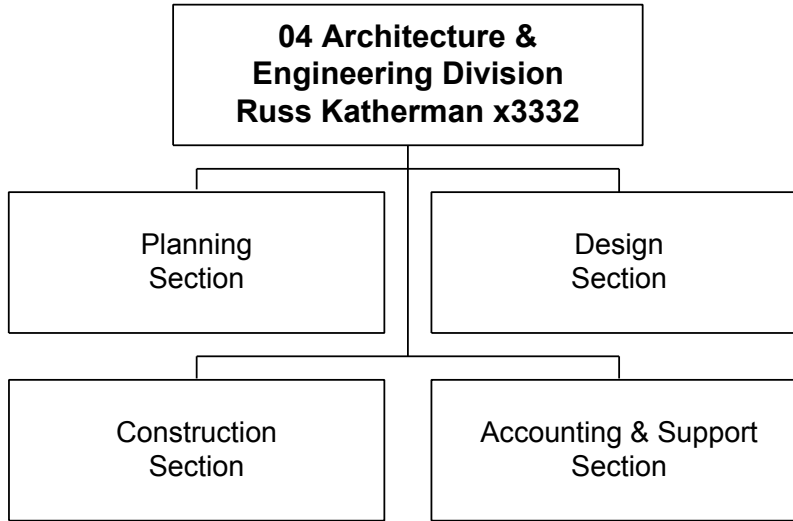
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$52,991)	(\$52,991)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Department of Administration - 61010

Architecture & Engineering Pgm - 04



Program Description - The Architecture and Engineering Division manages remodeling and construction of state buildings. Its functions include planning new projects and remodeling projects; advertising, bidding, and awarding construction contracts; administering contracts with architects, engineers, and contractors; disbursing building construction payments; and providing design services for small projects. The division also formulates a long-range building plan for legislative consideration each session. This division operates under the authority found in Titles 17 and 18, MCA, as well as other state mandates.

Program Proposed Budget	Starting Point	Budget Adjustments	Total	Budget Adjustments	Total	Executive
Budget Item	Fiscal 2021	Fiscal 2022	Exec. Budget Fiscal 2022	Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	17.50	0.00	17.50	0.00	17.50	
Personal Services	1,771,150	(37,612)	1,733,538	(31,304)	1,739,846	3,473,384
Operating Expenses	634,187	26,911	661,098	33,175	667,362	1,328,460
Debt Service	1,770	0	1,770	0	1,770	3,540
Total Costs	\$2,407,107	(\$10,701)	\$2,396,406	\$1,871	\$2,408,978	\$4,805,384
State/Other Special	2,407,107	(10,701)	2,396,406	1,871	2,408,978	4,805,384
Total Funds	\$2,407,107	(\$10,701)	\$2,396,406	\$1,871	\$2,408,978	\$4,805,384

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	0	(37,612)	0	(31,304)
SWPL - 2 - Fixed Costs	0	(56,496)	0	(59,685)
SWPL - 3 - Inflation Deflation	0	(3,608)	0	(2,263)
<i>Total Statewide Present Law Adjustments</i>	<i>\$0</i>	<i>(\$97,716)</i>	<i>\$0</i>	<i>(\$93,252)</i>
Present Law Adjustments				
PL - 4 - Allocate Department Indirect/Administrative Costs	0	11,616	0	11,595
PL - 5 - ServiceNow	0	(3,795)	0	(3,795)
<i>Total Present Law Adjustments</i>	<i>\$0</i>	<i>\$7,821</i>	<i>\$0</i>	<i>\$7,800</i>
New Proposals				
NP - 401 - Facility Condition Software	0	79,194	0	87,323
<i>Total New Proposals</i>	<i>\$0</i>	<i>\$79,194</i>	<i>\$0</i>	<i>\$87,323</i>
Total Budget Adjustments	\$0	(\$10,701)	\$0	\$1,871

Department of Administration - 61010

Architecture & Engineering Pgm - 04

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$37,612)
FY 2023	\$0	(\$31,304)

SWPL - 1 - Personal Services -

The budget includes a reduction of \$37,612 in FY 2022 and a reduction of \$31,304 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$56,496)
FY 2023	\$0	(\$59,685)

SWPL - 2 - Fixed Costs -

The request includes a reduction of \$56,496 in FY 2022 and a reduction of \$59,685 in FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$3,608)
FY 2023	\$0	(\$2,263)

SWPL - 3 - Inflation Deflation -

This change package includes a reduction of \$3,608 in FY 2022 and a reduction of \$2,263 in FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

-----Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$11,616
FY 2023	\$0	\$11,595

PL - 4 - Allocate Department Indirect/Administrative Costs -

This change package includes adjustments in FY 2022 and FY 2023 to provide the funding to pay the Department of Administration's (DOA) indirect costs. These costs are charged to the department's programs for services provided by DOA employees, including accounting, human resources, and legal issues.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$3,795)
FY 2023	\$0	(\$3,795)

PL - 5 - ServiceNow -

OBPP has approved the purchase of ServiceNow licenses and programs for the 2023 biennium. Due to the projected operating efficiencies and other savings achieved using ServiceNow, the operating budget has been reduced.

Department of Administration - 61010

Architecture & Engineering Pgm - 04

-----**New Proposals**-----

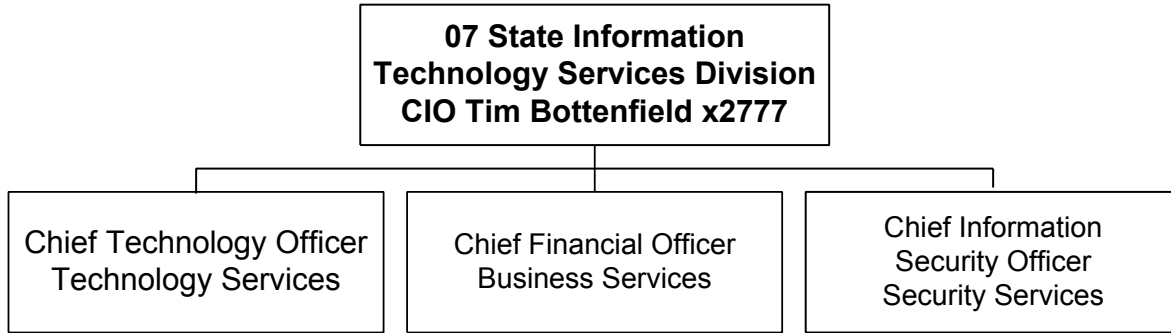
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$79,194
FY 2023	\$0	\$87,323

NP - 401 - Facility Condition Software -

Section 17-7-202, MCA, mandates the Architecture & Engineering Division to provide, as part of the Long-Range Building Program: 1) the location, agency, and usage of the entirety of buildings within the state's ~5,000 building inventory; and, 2) provide a statewide facility condition assessment for all buildings that are eligible for LRBP dollars. The statute further requires that the condition assessments be provided in an itemized format of the deficiencies in every building, a calculation of the deferred maintenance backlog for each building, and the deficiency ratios for each building. This data is to be delivered to the Governor's Budget Office and the Legislative Finance Committee before September 1 of every even numbered year. There are currently no platforms available within the Enterprise Services Offering or other agencies that can provide this functionality and A&E has selected the Archibus platform as the most economical and efficient tool readily available to meet the statute's requirements. The annual licensure and subscription costs for this software is anticipated to be \$79,194 for FY 2022 and \$87,323 for FY 2023. These costs are requested to be built into A&E's base budget.

Department of Administration - 61010

State Information Technology Division - 07



Program Description - The State Information Technology Services Division (SITSD) is a proprietary program that provides central computing, data network, and telecommunications services to more than 100 government customers throughout the state. SITSD manages two state-of-the-art data centers, a statewide data network, and provides information technology services to all branches of state government, the Office of Public Instruction, and various city and county municipalities.

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	14.49	(10.00)	4.49	(10.00)	4.49	
Personal Services	1,441,849	(1,029,478)	412,371	(1,026,345)	415,504	827,875
Operating Expenses	2,354,608	(2,154,132)	200,476	(2,154,627)	199,981	400,457
Equipment & Intangible Assets	0	0	0	0	0	0
Total Costs	\$3,796,457	(\$3,183,610)	\$612,847	(\$3,180,972)	\$615,485	\$1,228,332
General Fund	3,346,592	(3,157,931)	188,661	(3,155,604)	190,988	379,649
State/Other Special	449,865	(25,679)	424,186	(25,368)	424,497	848,683
Total Funds	\$3,796,457	(\$3,183,610)	\$612,847	(\$3,180,972)	\$615,485	\$1,228,332

Program Proposed Budget Adjustments				
	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	(147,256)	(184,173)	(146,568)	(182,531)
SWPL - 2 - Fixed Costs	(1,620)	4,708	(1,573)	4,116
SWPL - 3 - Inflation Deflation	(271)	(271)	(170)	(170)
<i>Total Statewide Present Law Adjustments</i>	<i>(\$149,147)</i>	<i>(\$179,736)</i>	<i>(\$148,311)</i>	<i>(\$178,585)</i>
Present Law Adjustments				
PL - 4 - Allocate Department Indirect/Administrative Costs	(3,479)	1,431	(3,479)	1,427
<i>Total Present Law Adjustments</i>	<i>(\$3,479)</i>	<i>\$1,431</i>	<i>(\$3,479)</i>	<i>\$1,427</i>
New Proposals				
NP - 5555 - Reduce GF Budget for State Share Holiday	(2,108)	(2,108)	0	0
NP - 703 - Move SITSD Cybersecurity to Proprietary	(3,003,197)	(3,003,197)	(3,003,814)	(3,003,814)
<i>Total New Proposals</i>	<i>(\$3,005,305)</i>	<i>(\$3,005,305)</i>	<i>(\$3,003,814)</i>	<i>(\$3,003,814)</i>
Total Budget Adjustments	(\$3,157,931)	(\$3,183,610)	(\$3,155,604)	(\$3,180,972)

Department of Administration - 61010

State Information Technology Division - 07

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$147,256)	(\$184,173)
FY 2023	(\$146,568)	(\$182,531)

SWPL - 1 - Personal Services -

The budget includes adjustments in FY 2022 and FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$1,620)	\$4,708
FY 2023	(\$1,573)	\$4,116

SWPL - 2 - Fixed Costs -

The request includes adjustments in FY 2022 and FY 2023 to provide the funding required in the budget to pay for fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$271)	(\$271)
FY 2023	(\$170)	(\$170)

SWPL - 3 - Inflation Deflation -

This change package includes adjustments in FY 2022 and FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

-----Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$3,479)	\$1,431
FY 2023	(\$3,479)	\$1,427

PL - 4 - Allocate Department Indirect/Administrative Costs -

This change package includes adjustments in FY 2022 and FY 2023 to provide the funding to pay the Department of Administration's (DOA) indirect costs. These costs are charged to the department's programs for services provided by DOA employees, including accounting, human resources, and legal issues.

-----New Proposals-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$2,108)	(\$2,108)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Department of Administration - 61010

State Information Technology Division - 07

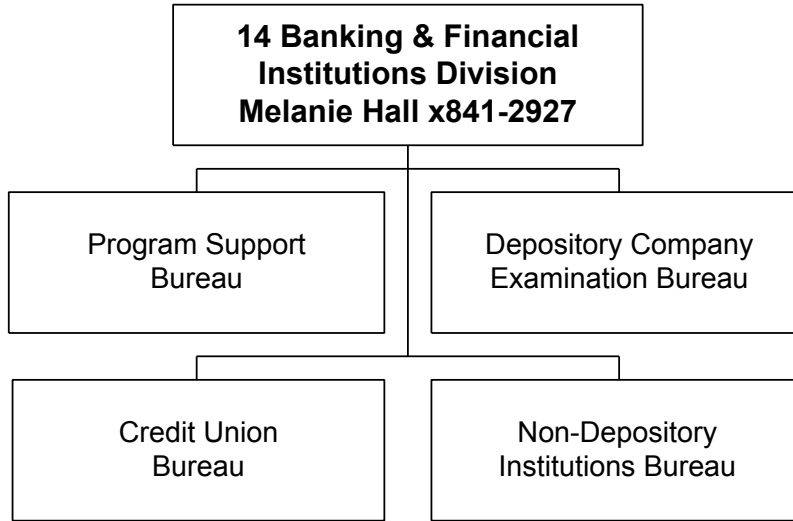
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$3,003,197)	(\$3,003,197)
FY 2023	(\$3,003,814)	(\$3,003,814)

NP - 703 - Move SITSD Cybersecurity to Proprietary -

The 2019 legislature provided an appropriation for cybersecurity projects to improve the safety of the state's IT infrastructure. HB 2 from the last session included the following language: "It is the intent of the legislature that funding for the Montana Cybersecurity Enhancement Project be moved to the State Information Technology Services Division's proprietary rates in the 2023 biennium if the project is successful." This change package reduces the general fund and the funding is moved to the program's proprietary fund.

Department of Administration - 61010

Banking and Financial Institutions Division - 14



Program Description - The Division of Banking and Financial Institutions licenses, supervises, regulates, and examines financial institutions doing business in Montana. Those institutions include 39 banks and trust companies, with 469 branch banks, 10 credit unions, 335 consumer finance companies, 161 sales finance companies, and 8 escrow businesses. The division also licenses and examines 5,245 residential mortgage loan service providers. All program functions are statutorily mandated in Title 32, Chapters 1-11, and Title 31, Chapter 1, Parts 2 & 7, MCA.

The State Banking Board is administratively attached to the division. The board is responsible for making final determinations on applications for new bank charters and trust companies, hearing appeals of division decisions on branch bank, merger, or relocation applications, and may also act in an advisory capacity with respect to the duties and powers given by statute to the department when requested by the division.

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	34.00	0.00	34.00	0.00	34.00	
Personal Services	3,360,846	(10,453)	3,350,393	865	3,361,711	6,712,104
Operating Expenses	950,944	53,001	1,003,945	48,883	999,827	2,003,772
Equipment & Intangible Assets	0	0	0	0	0	0
Debt Service	1,864	0	1,864	0	1,864	3,728
Total Costs	\$4,313,654	\$42,548	\$4,356,202	\$49,748	\$4,363,402	\$8,719,604
State/Other Special	4,313,654	42,548	4,356,202	49,748	4,363,402	8,719,604
Total Funds	\$4,313,654	\$42,548	\$4,356,202	\$49,748	\$4,363,402	\$8,719,604

Department of Administration - 61010

Banking and Financial Institutions Division - 14

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
	Statewide Present Law Adjustments			
SWPL - 1 - Personal Services	0	(10,453)	0	865
SWPL - 2 - Fixed Costs	0	43,890	0	37,379
SWPL - 3 - Inflation Deflation	0	(6,528)	0	(4,094)
<i>Total Statewide Present Law Adjustments</i>	<i>\$0</i>	<i>\$26,909</i>	<i>\$0</i>	<i>\$34,150</i>
Present Law Adjustments				
PL - 1401 - Contracted Rent Increase	0	7,766	0	7,766
PL - 4 - Allocate Department Indirect/Administrative Costs	0	15,247	0	15,206
PL - 5 - ServiceNow	0	(7,374)	0	(7,374)
<i>Total Present Law Adjustments</i>	<i>\$0</i>	<i>\$15,639</i>	<i>\$0</i>	<i>\$15,598</i>
Total Budget Adjustments	\$0	\$42,548	\$0	\$49,748

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$10,453)
FY 2023	\$0	\$865

SWPL - 1 - Personal Services -

The budget includes a decrease of \$10,453 in FY 2022 and an increase of \$865 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$43,890
FY 2023	\$0	\$37,379

SWPL - 2 - Fixed Costs -

The request includes an increase of \$43,890 in FY 2022 and an increase of \$37,379 in FY 2023 to provide the funding required in the budget to pay for fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$6,528)
FY 2023	\$0	(\$4,094)

SWPL - 3 - Inflation Deflation -

This change package includes a reduction of \$6,528 in FY 2022 and a reduction of \$4,094 in FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

Department of Administration - 61010

Banking and Financial Institutions Division - 14

-----Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$7,766
FY 2023	\$0	\$7,766

PL - 1401 - Contracted Rent Increase -

This change package adjusts for a rent increase effective December 1, 2020. The Banking and Financial Institutions Division leases office space at 301 S. Park in Helena. The current contract term is December 1, 2019 through November 30, 2039, with an incremental rate increase beginning in year two and then occurring every fifth year for the duration of the agreement.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$15,247
FY 2023	\$0	\$15,206

PL - 4 - Allocate Department Indirect/Administrative Costs -

This change package includes adjustments in FY 2022 and FY 2023 to provide the funding to pay the Department of Administration's (DOA) indirect costs. These costs are charged to the department's programs for services provided by DOA employees, including accounting, human resources, and legal issues.

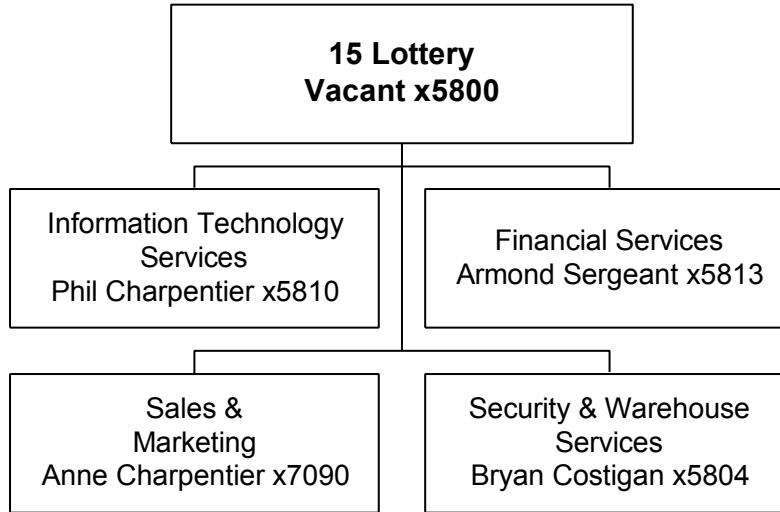
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$7,374)
FY 2023	\$0	(\$7,374)

PL - 5 - ServiceNow -

OBPP has approved the purchase of ServiceNow licenses and programs for the 2023 biennium. Due to the projected operating efficiencies and other savings achieved using ServiceNow, the operating budget has been reduced.

Department of Administration - 61010

Montana State Lottery - 15



Program Description - The Montana State Lottery was created in November 1986 by a referendum vote of the people of Montana. The general purpose is to allow lottery games for purchase from the state, through the administration of the lottery, a chance to win a prize. A five-member Lottery Commission, appointed by the Governor, sets policy and oversees program activities and procedures. Lottery's operations are accounted for in an enterprise fund. Starting in fiscal year 2020, the Lottery is required to transfer the first \$500,000 of net revenue to the STEM scholarship program. The transfer to the STEM scholarship program is scheduled to increase each fiscal year: \$1 million in 2021, \$1.5 million in 2022, \$2 million in 2023, and capping at \$2.25 million in 2024 and in subsequent fiscal years. Net revenue is transferred to the STEM Scholarship program in quarterly payments, and any additional revenue is placed in the general fund. The Montana State Lottery is attached to the Department of Administration for administrative purposes only.

Program Proposed Budget						
Budget Item	Starting Point Fiscal 2021	Budget Adjustments Fiscal 2022	Total Exec. Budget Fiscal 2022	Budget Adjustments Fiscal 2023	Total Exec. Budget Fiscal 2023	Executive Budget Request 2023 Biennium
FTE	35.00	1.00	36.00	1.00	36.00	
Personal Services	2,665,616	31,542	2,697,158	38,766	2,704,382	5,401,540
Operating Expenses	3,244,041	200,083	3,444,124	57,356	3,301,397	6,745,521
Equipment & Intangible Assets	50,000	0	50,000	0	50,000	100,000
Total Costs	\$5,959,657	\$231,625	\$6,191,282	\$96,122	\$6,055,779	\$12,247,061
Proprietary Funds	5,959,657	231,625	6,191,282	96,122	6,055,779	12,247,061
Total Funds	\$5,959,657	\$231,625	\$6,191,282	\$96,122	\$6,055,779	\$12,247,061

Department of Administration - 61010

Montana State Lottery - 15

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
	Statewide Present Law Adjustments			
SWPL - 1 - Personal Services	0	(50,426)	0	(43,144)
SWPL - 2 - Fixed Costs	0	184,160	0	41,472
SWPL - 3 - Inflation Deflation	0	(11)	0	(7)
<i>Total Statewide Present Law Adjustments</i>	<i>\$0</i>	<i>\$133,723</i>	<i>\$0</i>	<i>(\$1,679)</i>
Present Law Adjustments				
PL - 4 - Allocate Department Indirect/Administrative Costs	0	15,934	0	15,891
<i>Total Present Law Adjustments</i>	<i>\$0</i>	<i>\$15,934</i>	<i>\$0</i>	<i>\$15,891</i>
New Proposals				
NP - 1501 - Make Modified Lottery Position Permanent	0	81,968	0	81,910
<i>Total New Proposals</i>	<i>\$0</i>	<i>\$81,968</i>	<i>\$0</i>	<i>\$81,910</i>
Total Budget Adjustments	\$0	\$231,625	\$0	\$96,122

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$50,426)
FY 2023	\$0	(\$43,144)

SWPL - 1 - Personal Services -

The budget includes a decrease of \$50,426 in FY 2022 and a decrease of \$43,144 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$184,160
FY 2023	\$0	\$41,472

SWPL - 2 - Fixed Costs -

The request includes an increase of \$184,160 in FY 2022 and an increase of \$41,472 in FY 2023 to provide the funding required in the budget to pay for fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$11)
FY 2023	\$0	(\$7)

SWPL - 3 - Inflation Deflation -

This change package includes a reduction of \$11 in FY 2022 and a reduction of \$7 in FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

Department of Administration - 61010

Montana State Lottery - 15

-----Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$15,934
FY 2023	\$0	\$15,891

PL - 4 - Allocate Department Indirect/Administrative Costs -

This change package includes adjustments in FY 2022 and FY 2023 to provide the funding to pay the Department of Administration's (DOA) indirect costs. These costs are charged to the department's programs for services provided by DOA employees, including accounting, human resources, and legal issues.

-----New Proposals-----

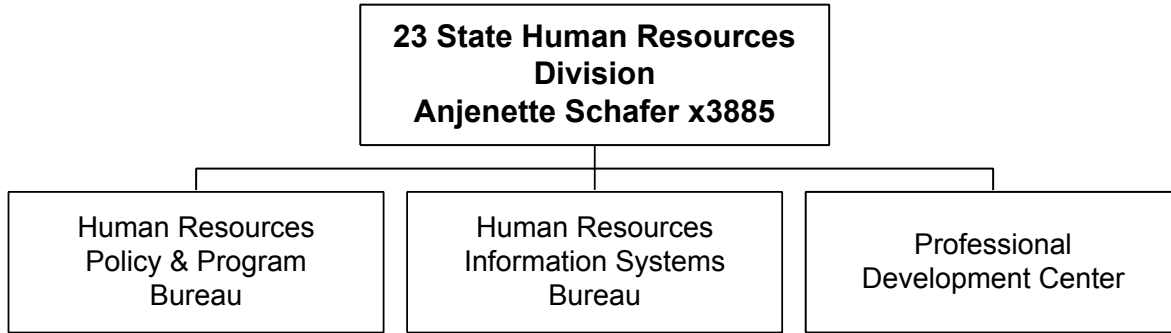
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$81,968
FY 2023	\$0	\$81,910

NP - 1501 - Make Modified Lottery Position Permanent -

The 2019 Legislature provided funding but eliminated the FTE for the Montana Lottery's Network Administrator position. The position is responsible for the administration of network and computer systems, user support, system operation, documentation and testing in support of the Lottery. The position manages the network infrastructure, computer systems and information technology equipment; and provides technical support and training to all Lottery users. The IT Department at the Lottery is made up of five people with only one position dedicated to network support that is essential to the function and support of daily business. This change package restores the FTE for this mission critical position.

Department of Administration - 61010

State Human Resources Division - 23



Program Description - The State Human Resources Division provides statewide human resource services and programs under the authority of Title 2, Chapter 18, and 39-31-301, MCA. The division houses:

- The Human Resources Policy and Programs Bureau, which establishes the human resource rules, policies, and standards for Montana’s executive branch.
- The Professional Development Center, offering training and other professional development services to Montana state government and other organizations.
- The Human Resources Information Systems Bureau, which processes the biweekly payroll, and other human resources information systems, for all branches of state government.

Program Proposed Budget	Starting Point Fiscal 2021	Budget Adjustments Fiscal 2022	Total Exec. Budget Fiscal 2022	Budget Adjustments Fiscal 2023	Total Exec. Budget Fiscal 2023	Executive Budget Request 2023 Biennium
FTE	13.25	0.00	13.25	0.00	13.25	
Personal Services	1,265,494	(19,327)	1,246,167	11,928	1,277,422	2,523,589
Operating Expenses	440,115	(49,051)	391,064	(48,966)	391,149	782,213
Debt Service	377	0	377	0	377	754
Total Costs	\$1,705,986	(\$68,378)	\$1,637,608	(\$37,038)	\$1,668,948	\$3,306,556
General Fund	1,705,986	(68,378)	1,637,608	(37,038)	1,668,948	3,306,556
Total Funds	\$1,705,986	(\$68,378)	\$1,637,608	(\$37,038)	\$1,668,948	\$3,306,556

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	6,632	6,632	11,928	11,928
SWPL - 2 - Fixed Costs	(51,556)	(51,556)	(51,470)	(51,470)
SWPL - 3 - Inflation Deflation	(41)	(41)	(26)	(26)
<i>Total Statewide Present Law Adjustments</i>	<i>(\$44,965)</i>	<i>(\$44,965)</i>	<i>(\$39,568)</i>	<i>(\$39,568)</i>
Present Law Adjustments				
PL - 4 - Allocate Department Indirect/Administrative Costs	5,420	5,420	5,404	5,404
PL - 5 - ServiceNow	(2,874)	(2,874)	(2,874)	(2,874)
<i>Total Present Law Adjustments</i>	<i>\$2,546</i>	<i>\$2,546</i>	<i>\$2,530</i>	<i>\$2,530</i>
New Proposals				
NP - 5555 - Reduce GF Budget for State Share Holiday	(25,959)	(25,959)	0	0
<i>Total New Proposals</i>	<i>(\$25,959)</i>	<i>(\$25,959)</i>	<i>\$0</i>	<i>\$0</i>
Total Budget Adjustments	(\$68,378)	(\$68,378)	(\$37,038)	(\$37,038)

Department of Administration - 61010

State Human Resources Division - 23

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$6,632	\$6,632
FY 2023	\$11,928	\$11,928

SWPL - 1 - Personal Services -

The budget includes adjustments in FY 2022 and FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$51,556)	(\$51,556)
FY 2023	(\$51,470)	(\$51,470)

SWPL - 2 - Fixed Costs -

The request includes adjustments in FY 2022 and FY 2023 to provide the funding required in the budget to pay for fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$41)	(\$41)
FY 2023	(\$26)	(\$26)

SWPL - 3 - Inflation Deflation -

This change package includes adjustments in FY 2022 and FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

-----**Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$5,420	\$5,420
FY 2023	\$5,404	\$5,404

PL - 4 - Allocate Department Indirect/Administrative Costs -

This change package includes adjustments in FY 2022 and FY 2023 to provide the funding to pay the Department of Administration's (DOA) indirect costs. These costs are charged to the department's programs for services provided by DOA employees, including accounting, human resources, and legal issues.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$2,874)	(\$2,874)
FY 2023	(\$2,874)	(\$2,874)

PL - 5 - ServiceNow -

OBPP has approved the purchase of ServiceNow licenses and programs for the 2023 biennium. Due to the projected operating efficiencies and other savings achieved using ServiceNow, the operating budget has been reduced.

Department of Administration - 61010

State Human Resources Division - 23

-----New Proposals-----

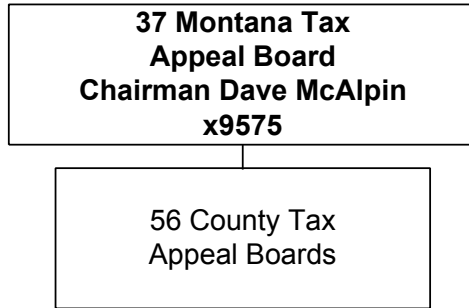
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$25,959)	(\$25,959)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Department of Administration - 61010

Montana Tax Appeal Board - 37



Program Description - The Montana Tax Appeal Board (MTAB) was established by the authority granted in Article VIII, Section 7 of the Montana Constitution and operates under statutes found in 15-2-101, MCA. MTAB is an administrative court independent of the Montana Department of Revenue. The board consists of three members, who hear appeals as full-time state employees, with two support staff. Board members are appointed by the Governor to rotating six-year terms and are subject to legislative confirmation after a hearing before the Senate Taxation Committee and a recorded vote of the full Montana Senate.

MTAB executes the only state tax appeal system for citizens to dispute any action of the Montana Department of Revenue or other state agencies with taxing authority. It is the only fact-finding court of record in tax disputes, and holds formal hearings in cases to resolve disputes through written opinions which can be appealed to Montana District Courts. The board hears appeals from decisions of the 56 county tax appeal boards, primarily involving residential and commercial property valuation and classification. It also takes original jurisdiction cases in matters involving income taxes, corporate taxes, severance taxes, centrally-assessed property, new industry property, motor fuels taxes, vehicle taxes, and cabin site leases.

The duties of the board also include funding, administering, and training the County Tax Appeal Boards required by the Montana Constitution. The Montana Tax Appeal Board trains and supports the 56 County Tax Appeal Boards, reimbursing counties for expenses associated with the county tax appeal function. Specifically, secretary wages, office supplies, and mileage/per diem for county board members are reimbursed from the MTAB budget approved by the legislature.

Program Proposed Budget						
Budget Item	Starting Point Fiscal 2021	Budget Adjustments Fiscal 2022	Total Exec. Budget Fiscal 2022	Budget Adjustments Fiscal 2023	Total Exec. Budget Fiscal 2023	Executive Budget Request 2023 Biennium
FTE	5.50	0.00	5.50	0.00	5.50	
Personal Services	515,926	(22,125)	493,801	(10,201)	505,725	999,526
Operating Expenses	152,778	12,193	164,971	12,318	165,096	330,067
Local Assistance	14,683	0	14,683	0	14,683	29,366
Total Costs	\$683,387	(\$9,932)	\$673,455	\$2,117	\$685,504	\$1,358,959
General Fund	683,387	(9,932)	673,455	2,117	685,504	1,358,959
Total Funds	\$683,387	(\$9,932)	\$673,455	\$2,117	\$685,504	\$1,358,959

Department of Administration - 61010

Montana Tax Appeal Board - 37

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	(11,358)	(11,358)	(10,201)	(10,201)
SWPL - 2 - Fixed Costs	10,152	10,152	10,273	10,273
SWPL - 3 - Inflation Deflation	(29)	(29)	(18)	(18)
<i>Total Statewide Present Law Adjustments</i>	<i>(\$1,235)</i>	<i>(\$1,235)</i>	<i>\$54</i>	<i>\$54</i>
Present Law Adjustments				
PL - 4 - Allocate Department Indirect/Administrative Costs	542	542	535	535
PL - 5 - ServiceNow	(1,193)	(1,193)	(1,193)	(1,193)
<i>Total Present Law Adjustments</i>	<i>(\$651)</i>	<i>(\$651)</i>	<i>(\$658)</i>	<i>(\$658)</i>
New Proposals				
NP - 37 - NRIS/GIS Fixed Costs	2,721	2,721	2,721	2,721
NP - 5555 - Reduce GF Budget for State Share Holiday	(10,767)	(10,767)	0	0
<i>Total New Proposals</i>	<i>(\$8,046)</i>	<i>(\$8,046)</i>	<i>\$2,721</i>	<i>\$2,721</i>
Total Budget Adjustments	(\$9,932)	(\$9,932)	\$2,117	\$2,117

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$11,358)	(\$11,358)
FY 2023	(\$10,201)	(\$10,201)

SWPL - 1 - Personal Services -

The budget includes a reduction of \$11,358 in FY 2022 and a reduction of \$10,201 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$10,152	\$10,152
FY 2023	\$10,273	\$10,273

SWPL - 2 - Fixed Costs -

The request includes an increase of \$10,152 in FY 2022 and an increase of \$10,273 in FY 2023 to provide the funding required in the budget to pay for fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$29)	(\$29)
FY 2023	(\$18)	(\$18)

SWPL - 3 - Inflation Deflation -

This change package includes a reduction of \$29 in FY 2022 and a reduction of \$18 in FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

Department of Administration - 61010

Montana Tax Appeal Board - 37

-----Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$542	\$542
FY 2023	\$535	\$535

PL - 4 - Allocate Department Indirect/Administrative Costs -

This change package includes adjustments in FY 2022 and FY 2023 to provide the funding to pay the Department of Administration's (DOA) indirect costs. These costs are charged to the department's programs for services provided by DOA employees, including accounting, human resources, and legal issues.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$1,193)	(\$1,193)
FY 2023	(\$1,193)	(\$1,193)

PL - 5 - ServiceNow -

OBPP has approved the purchase of ServiceNow licenses and programs for the 2023 biennium. Due to the projected operating efficiencies and other savings achieved using ServiceNow, the operating budget has been reduced.

-----New Proposals-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$2,721	\$2,721
FY 2023	\$2,721	\$2,721

NP - 37 - NRIS/GIS Fixed Costs -

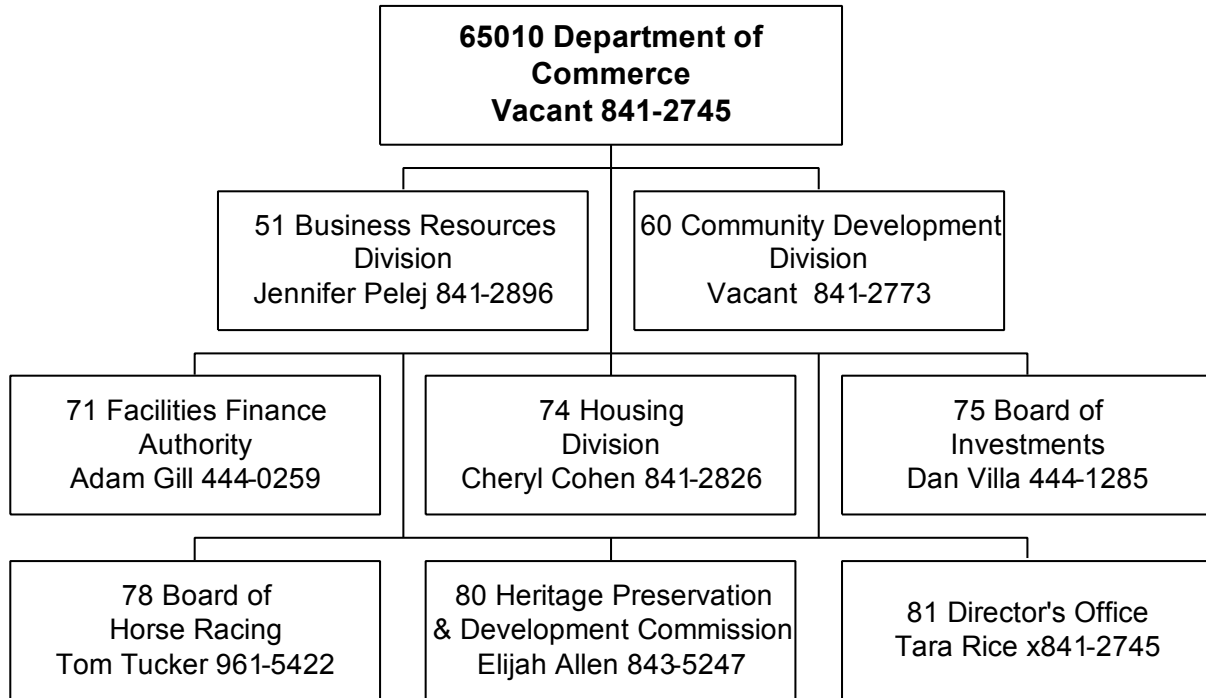
This request is for \$2,721 in each year of the 2023 biennium for a new proposed NRIS/GIS usage fixed cost to be paid to the Montana State Library. This action is in line with the Legislative Finance Committee proposal to include these costs in the statewide fixed cost adjustments.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$10,767)	(\$10,767)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Department of Commerce - 65010



Mission Statement - The Department of Commerce through its employees, community partners, public outreach, and media contacts enhances economic prosperity in Montana; fosters community lead diversification and sustainability of a growing economy; maintains and improves our infrastructure, housing and facilities; and promotes and enhances Montana’s positive national and international image.

“The Department of Commerce will enhance and sustain a healthy economy, so Montana businesses, communities, and people can prosper.”

Statutory Authority - The department is mandated in 2-15-18, MCA.

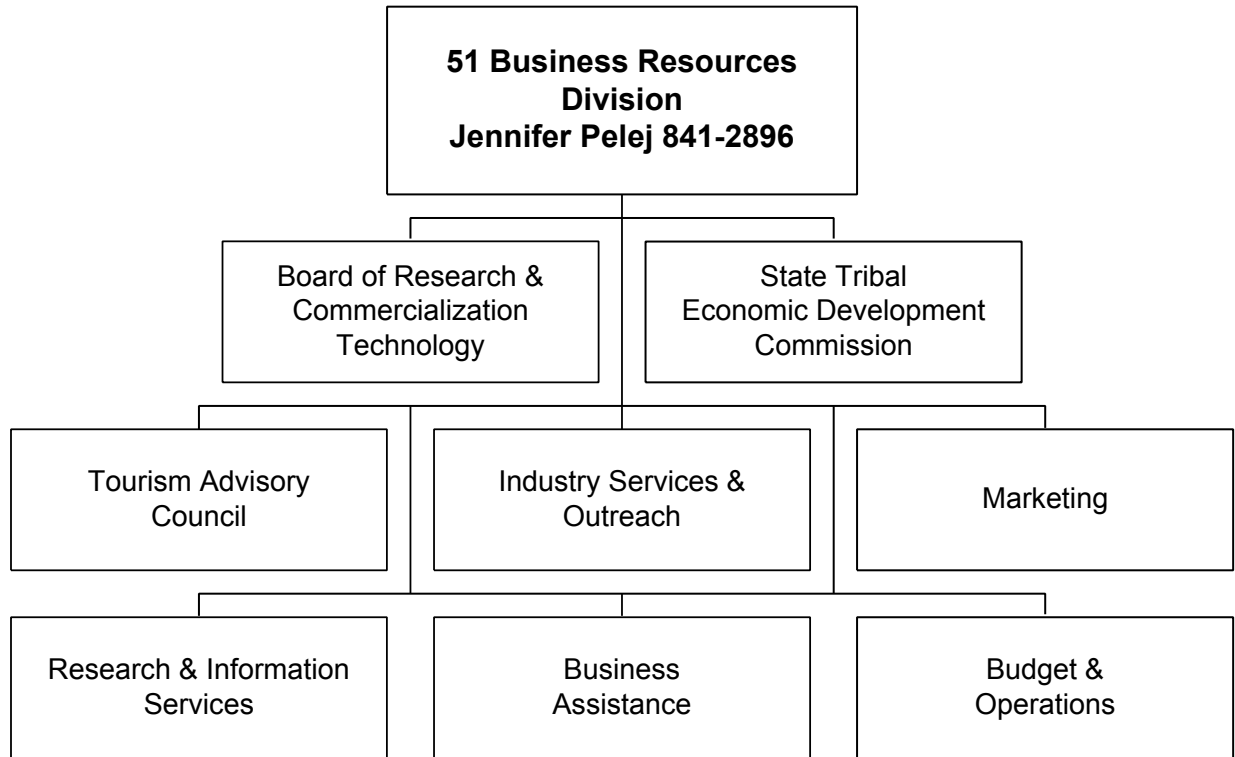
Agency Proposed Budget	Total Exec. Budget Fiscal 2022	Total Exec. Budget Fiscal 2023	Total Exec. Budget 2023 Biennium
Budget Item			
FTE	50.05	50.05	
Personal Services	4,040,623	4,101,596	8,142,219
Operating Expenses	5,267,618	5,117,519	10,385,137
Local Assistance	46,000	46,000	92,000
Grants	23,932,003	23,930,077	47,862,080
Transfers	241,124	241,124	482,248
Debt Service	0	0	0
Total Costs	\$33,527,368	\$33,436,316	\$66,963,684
General Fund	5,291,261	5,334,490	10,625,751
State/Other Special	7,285,400	7,164,332	14,449,732
Proprietary Funds	2,996	2,996	5,992
Federal Spec. Rev. Funds	20,947,711	20,934,498	41,882,209
Total Funds	\$33,527,368	\$33,436,316	\$66,963,684

Department of Commerce - 65010

Agency Appropriated Biennium to Biennium Comparison								
Program	2021 Biennium Appropriated Budget		2023 Biennium Requested Budget		Biennium to Biennium Difference (dollars)		Biennium to Biennium Difference (percent)	
	General Fund	Total Funds	General Fund	Total Funds	General Fund	Total Funds	General Fund	Total Funds
51 - Office of Tourism & Business Development	9,373,406	15,881,459	8,738,678	14,858,278	(634,728)	(1,023,181)	(6.77)%	(6.44)%
60 - Community Development Division	1,853,585	50,335,209	1,887,073	50,498,014	33,488	162,805	1.81 %	0.32 %
78 - Board of Horse Racing	0	402,032	0	401,400	0	(632)	0.00 %	(0.16)%
81 - Directors Office	0	1,150,000	0	1,205,992	0	55,992	0.00 %	4.87 %
Agency Total	\$11,226,991	\$67,768,700	\$10,625,751	\$66,963,684	(\$601,240)	(\$805,016)	(5.36)%	(1.19)%

Department of Commerce - 65010

Office of Tourism & Business Development - 51



Program Description - The Montana Office of Tourism and Business Development (MOTBD) markets Montana's spectacular unspoiled nature, vibrant and charming small towns, breathtaking experiences, relaxing hospitality, and competitive business climate to promote the state as a place to visit and do business. Its goal is to sustain and enhance the quality of life for all Montanans and their communities by strengthening the economy through job creation and business development. In conjunction with other divisions of the Montana Department of Commerce and partners around the state. MOTBD's programs aim to support businesses through technical assistance, research, and access to grants and loans while inspiring visitation to maximize the economic impact of tourism, encourage private sector investment and ensure that Montana is a great place to live, work and play today and for future generations.

The mission of the Office of Tourism and Business Development Division is to provide the tools to create good jobs, build strong communities, and grow Montana's economy.

The division is comprised of five bureaus funded by House Bill 2 and statutory appropriations:

- Budget and Operations Bureau
- Marketing Bureau
- Industry Services and Outreach Bureau
- Business Assistance Bureau
- Research & Information Services Bureau

Department of Commerce - 65010

Office of Tourism & Business Development - 51

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	19.35	2.00	21.35	2.00	21.35	
Personal Services	1,663,041	161,996	1,825,037	200,023	1,863,064	3,688,101
Operating Expenses	2,682,414	255,958	2,938,372	128,567	2,810,981	5,749,353
Local Assistance	46,000	0	46,000	0	46,000	92,000
Grants	995,640	1,428,611	2,424,251	1,426,685	2,422,325	4,846,576
Transfers	201,124	40,000	241,124	40,000	241,124	482,248
Debt Service	0	0	0	0	0	0
Total Costs	\$5,588,219	\$1,886,565	\$7,474,784	\$1,795,275	\$7,383,494	\$14,858,278
General Fund	2,425,309	1,928,705	4,354,014	1,959,355	4,384,664	8,738,678
State/Other Special	2,309,467	(49,009)	2,260,458	(166,843)	2,142,624	4,403,082
Federal Spec. Rev. Funds	853,443	6,869	860,312	2,763	856,206	1,716,518
Total Funds	\$5,588,219	\$1,886,565	\$7,474,784	\$1,795,275	\$7,383,494	\$14,858,278

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	993	1,128	5,045	5,727
SWPL - 2 - Fixed Costs	3,554	82,759	(404)	(1,243)
SWPL - 3 - Inflation Deflation	(742)	(742)	(465)	(465)
<i>Total Statewide Present Law Adjustments</i>	<i>\$3,805</i>	<i>\$83,145</i>	<i>\$4,176</i>	<i>\$4,019</i>
Present Law Adjustments				
PL - 4 - ServiceNow	(1,637)	(4,017)	(1,637)	(4,017)
PL - 5108 - OTBD ADMINISTRATIVE COSTS ADJUSTMENTS HB2	45,036	44,599	43,781	46,920
<i>Total Present Law Adjustments</i>	<i>\$43,399</i>	<i>\$40,582</i>	<i>\$42,144</i>	<i>\$42,903</i>
New Proposals				
NP - 5101 - OTBD PRIMARY BUSINESS SECTOR TRAINING OTO	240,000	321,337	240,000	322,293
NP - 5102 - OTBD INDIAN COUNTRY ECONOMIC DEVELOPMENT OTO	873,054	873,054	873,035	873,035
NP - 5103 - OTBD MT INDIAN LANGUAGE PRESERVATION OTO BIEN	750,000	750,000	750,000	750,000
NP - 5105 - OTBD INCREASE EXPORT TRADE PROGRAM FUNDING OTO	50,000	50,000	50,000	50,000
NP - 5107 - OTBD ELIMINATE MSUN BIOFUELS APPROPRIATION HB2	0	(200,000)	0	(200,000)
NP - 5111 - SBDC PRIVATE REVENUE REDUCTION	0	0	0	(46,975)
NP - 5555 - Reduce GF Budget for State Share Holiday OTO	(31,553)	(31,553)	0	0
<i>Total New Proposals</i>	<i>\$1,881,501</i>	<i>\$1,762,838</i>	<i>\$1,913,035</i>	<i>\$1,748,353</i>
Total Budget Adjustments	\$1,928,705	\$1,886,565	\$1,959,355	\$1,795,275

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$993	\$1,128
FY 2023	\$5,045	\$5,727

SWPL - 1 - Personal Services -

The budget includes adjustments to the present law personal services budget for FY 2022 and FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

Department of Commerce - 65010

Office of Tourism & Business Development - 51

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$3,554	\$82,759
FY 2023	(\$404)	(\$1,243)

SWPL - 2 - Fixed Costs -

The request includes funding to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$742)	(\$742)
FY 2023	(\$465)	(\$465)

SWPL - 3 - Inflation Deflation -

This change package includes funding to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

-----**Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$1,637)	(\$4,017)
FY 2023	(\$1,637)	(\$4,017)

PL - 4 - ServiceNow -

OBPP has approved the purchase of ServiceNow licenses and programs for the 2023 biennium. This change package reduces operating budgets in the 2023 biennium to reflect the projected operating efficiencies and other savings achieved by using ServiceNow.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$45,036	\$44,599
FY 2023	\$43,781	\$46,920

PL - 5108 - OTBD ADMINISTRATIVE COSTS ADJUSTMENTS HB2 -

This change package augments the 2023 biennium appropriation request for the Office of Tourism and Business Development to match the amount of anticipated private funds to be received as a result of more public/private partnerships and enhancements to the State Tribal Tourism Program. Adjustments are also made for computer equipment, and for indirect costs charged by the Director's Office for services provided to the division.

-----**New Proposals**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$240,000	\$321,337
FY 2023	\$240,000	\$322,293

NP - 5101 - OTBD PRIMARY BUSINESS SECTOR TRAINING OTO -

The Primary Sector Workforce Training Grant (WTG) is codified in Title 39, Chapter 11, MCA. The WTG is a state-funded program that provides grant funds to new and existing primary sector Montana businesses for training their employees in newly created full-time and part-time jobs. Governor Gianforte adjusted available grant funding from the general fund from \$600,000 to \$240,000 to continue funding for grants that do not go to trades related job training. A separate Governor's proposal will enhance trades related training through tax credits. The proposal is also requested as a one-time-only.

Department of Commerce - 65010

Office of Tourism & Business Development - 51

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$873,054	\$873,054
FY 2023	\$873,035	\$873,035

NP - 5102 - OTBD INDIAN COUNTRY ECONOMIC DEVELOPMENT OTO -

This executive proposal would move Indian Country Economic Development (ICED) Program into the general fund base and includes funding for an existing FTE. The program was established to fulfill statutory obligations denoted in 90-1-132, MCA. ICED provides small equity grants, business advisory host funds, and tribal government business planning resources. Funding is distributed to the eight tribal nations, tribal economic development organizations, and tribal member businesses. Governor Gianforte's Budget proposes to continue funding for the program as a one-time-only appropriation as it has been since its inception.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$750,000	\$750,000
FY 2023	\$750,000	\$750,000

NP - 5103 - OTBD MT INDIAN LANGUAGE PRESERVATION OTO BIEN -

The Montana Indian Language Preservation Program (MILP) was established to address the rapid language loss of Native American languages in the state and to preserve this rich aspect of Montana and tribal heritage. Each tribal nation develops and makes accessible curricula, audio, and video recordings and reference materials to assist in preserving and perpetuating Indian languages. Governor Gianforte's Budget proposes to continue funding for the program as a one-time-only appropriation as it has been since its inception.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$50,000	\$50,000
FY 2023	\$50,000	\$50,000

NP - 5105 - OTBD INCREASE EXPORT TRADE PROGRAM FUNDING OTO -

An additional \$50,000 from the general funds, would be used to leverage more state trade and export promotion (STEP) grant dollars from the Federal Small Business Administration (SBA) (a 3 federal:1 state match), subscription to international market data resources for consulting with clients on international markets, and increased professional development to improve staff's proficiency for counseling clients on international trade. Governor Gianforte's Budget proposes the funding for the program as a one-time-only appropriation.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$200,000)
FY 2023	\$0	(\$200,000)

NP - 5107 - OTBD ELIMINATE MSUN BIOFUELS APPROPRIATION HB2 -

This change package removes the 2023 biennium HB 2 base level Biofuels appropriation from the Big Sky Trust Fund paid to MSU Northern. In the 2017 and 2019 sessions the legislature added HB 2 appropriations in the amount of \$200,000 each fiscal year from the Big Sky Trust Fund (BSTF) for a Biofuels project at MSU Northern. Because the fund balance in BSTF is projected to be exhausted by June 30, 2021 the department proposes to eliminate this appropriation.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$0
FY 2023	\$0	(\$46,975)

NP - 5111 - SBDC PRIVATE REVENUE REDUCTION -

There is no new revenue coming into this fund. The department will deplete the fund balance in FY 2021.

Department of Commerce - 65010

Office of Tourism & Business Development - 51

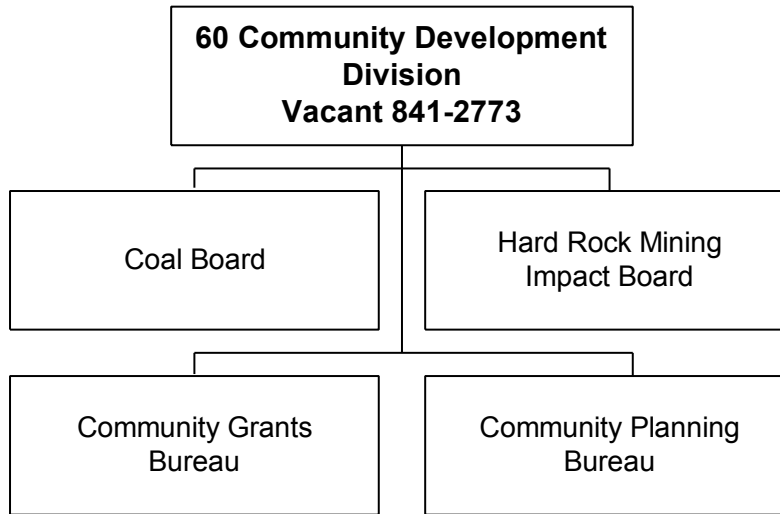
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$31,553)	(\$31,553)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday OTO -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Department of Commerce - 65010

Community Development Division - 60



Program Description - The Community Development Division strengthens Montana communities by supporting sustainable development of our charming, vibrant towns. Our staff are experts in the growth and development of communities to promote affordable housing, improved public infrastructure, economic resilience, and downtown revitalization through comprehensive planning and locally determined goals and objectives.

Alongside our community, local and tribal government partners we are building vibrant places where people want to live and visit.

The missions of the Community Development Division (CDD) are set forth in Title 90, Chapters 1 and 6, MCA. CDD is funded primarily through federal funds and state-special revenue account grant programs with additional direct appropriations provided in HB 2. CDD administers seven programs directly:

- Community Development Block Grant Program (CDBG);
- Community Technical Assistance Program (CTAP);
- HOME Investment Partnerships Program (HOME);
- Montana Main Street Program;
- Housing Trust Fund;
- Historic Preservation Grant Program;
- Broadband for Montana Schools Program; and
- Treasure State Endowment Program (TSEP).

Two citizen boards, appointed by the Governor, are attached to CDD for administrative purposes. The division provides office facilities, staff, and administrative support for the:

- Montana Coal Board; and
- Montana Hard Rock Mining Impact Board.

Department of Commerce - 65010

Community Development Division - 60

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	25.45	2.00	27.45	2.00	27.45	
Personal Services	2,266,858	(70,403)	2,196,455	(47,399)	2,219,459	4,415,914
Operating Expenses	1,998,480	146,168	2,144,648	123,468	2,121,948	4,266,596
Grants	20,922,921	(15,169)	20,907,752	(15,169)	20,907,752	41,815,504
Debt Service	0	0	0	0	0	0
Total Costs	\$25,188,259	\$60,596	\$25,248,855	\$60,900	\$25,249,159	\$50,498,014
General Fund	928,947	8,300	937,247	20,879	949,826	1,887,073
State/Other Special	4,599,339	224,870	4,824,209	221,702	4,821,041	9,645,250
Federal Spec. Rev. Funds	19,659,973	(172,574)	19,487,399	(181,681)	19,478,292	38,965,691
Total Funds	\$25,188,259	\$60,596	\$25,248,855	\$60,900	\$25,249,159	\$50,498,014

Program Proposed Budget Adjustments				
	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	3,491	(190,662)	5,516	(184,457)
SWPL - 2 - Fixed Costs	17,315	64,311	10,820	40,102
SWPL - 3 - Inflation Deflation	(109)	(977)	(69)	(613)
<i>Total Statewide Present Law Adjustments</i>	<i>\$20,697</i>	<i>(\$127,328)</i>	<i>\$16,267</i>	<i>(\$144,968)</i>
Present Law Adjustments				
PL - 4 - ServiceNow	(1,308)	(4,788)	(1,308)	(4,788)
PL - 6003 - CDD ADMINISTRATIVE COSTS ADJUSTMENTS HB2	5,614	14,937	5,920	15,770
<i>Total Present Law Adjustments</i>	<i>\$4,306</i>	<i>\$10,149</i>	<i>\$4,612</i>	<i>\$10,982</i>
New Proposals				
NP - 5555 - Reduce GF Budget for State Share Holiday OTO	(16,703)	(16,703)	0	0
NP - 6001 - CDD CONTINUE 1.00 HB652 DLA FTE BIEN/OTO HB2	0	98,611	0	98,609
NP - 6002 - CDD 1.00 HISTORIC PRESERVATION GRANT FTE	0	95,867	0	96,277
<i>Total New Proposals</i>	<i>(\$16,703)</i>	<i>\$177,775</i>	<i>\$0</i>	<i>\$194,886</i>
Total Budget Adjustments	\$8,300	\$60,596	\$20,879	\$60,900

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$3,491	(\$190,662)
FY 2023	\$5,516	(\$184,457)

SWPL - 1 - Personal Services -

The budget includes adjustments to the present law personal services budget for FY 2022 and FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$17,315	\$64,311
FY 2023	\$10,820	\$40,102

SWPL - 2 - Fixed Costs -

The request includes funding to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

Department of Commerce - 65010

Community Development Division - 60

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$109)	(\$977)
FY 2023	(\$69)	(\$613)

SWPL - 3 - Inflation Deflation -

The budget requests adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include food, postage, gasoline, and others.

-----**Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$1,308)	(\$4,788)
FY 2023	(\$1,308)	(\$4,788)

PL - 4 - ServiceNow -

The change package includes a decrease in funding because of the purchase of ServiceNow licenses and programs for the 2023 biennium to reflect projected operating efficiencies and other savings by using ServiceNow.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$5,614	\$14,937
FY 2023	\$5,920	\$15,770

PL - 6003 - CDD ADMINISTRATIVE COSTS ADJUSTMENTS HB2 -

Includes adjustments for indirect costs paid to the Director's Office for support services provided to supported divisions, bureaus, and programs; and an adjustment for the fluctuation of federal grant amounts in Community Development Block Grant Program.

-----**New Proposals**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$16,703)	(\$16,703)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday OTO -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generate by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$98,611
FY 2023	\$0	\$98,609

NP - 6001 - CDD CONTINUE 1.00 HB652 DLA FTE BIEN/OTO HB2 -

House Bill 652 passed in the 2019 legislative session and appropriated \$21.5 million to the Community Development Division in the Department of Commerce for grants to local governments through the Delivering Local Assistance Program (DLA). The 1.00 FTE in this decision package will support the grant program through completion.

Department of Commerce - 65010

Community Development Division - 60

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$95,867
FY 2023	\$0	\$96,277

NP - 6002 - CDD 1.00 HISTORIC PRESERVATION GRANT FTE -

The Community Development Division was tasked by the 2019 Legislature with administering the Historic Preservation Grant Program. Request for 1.00 FTE Historic Preservation Grant Program specialist position to standup/staff the Historic Preservation Grant Program. The program is meant to preserve historic sites, historical societies or history museums. The position is an existing modified position which is requested to become permanent.

Department of Commerce - 65010

Board of Horse Racing - 78

**78 Board of Horse Racing
Tom Tucker 961-5422**

Program Description - The Board of Horse Racing is responsible for:

1. Regulating the live, simulcast, and advance deposit wagering horse racing industry;
2. Ensuring compliance by approximately 900 licensees with state laws and board rules;
3. Licensing all racing personnel, establishing race dates for various communities, and establishing veterinary practices and standards in connection with horse racing meets; and
4. Auditing, supervising, and conducting investigations related to the pari-mutuel racing system in Montana.

The program work is mandated in Title 2, Chapter 15, and Title 23, Chapter 4, MCA.

The Board of Horse Racing is funded with state special revenue derived from licenses and fees, as well as the collection of a percentage of wagering on live and remote racing events.

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	1.25	0.00	1.25	0.00	1.25	
Personal Services	20,459	(1,328)	19,131	(1,386)	19,073	38,204
Operating Expenses	181,288	314	181,602	306	181,594	363,196
Total Costs	\$201,747	(\$1,014)	\$200,733	(\$1,080)	\$200,667	\$401,400
State/Other Special	201,747	(1,014)	200,733	(1,080)	200,667	401,400
Total Funds	\$201,747	(\$1,014)	\$200,733	(\$1,080)	\$200,667	\$401,400

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	0	108,542	0	108,642
<i>Total Statewide Present Law Adjustments</i>	<i>\$0</i>	<i>\$108,542</i>	<i>\$0</i>	<i>\$108,642</i>
Present Law Adjustments				
PL - 7801 - BOHR ADMINISTRATIVE COSTS ADJUSTMENTS HB2	0	(109,556)	0	(109,722)
<i>Total Present Law Adjustments</i>	<i>\$0</i>	<i>(\$109,556)</i>	<i>\$0</i>	<i>(\$109,722)</i>
Total Budget Adjustments	\$0	(\$1,014)	\$0	(\$1,080)

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$108,542
FY 2023	\$0	\$108,642

SWPL - 1 - Personal Services -

The budget includes adjustments to the present law personal services budget for FY 2022 and FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

Department of Commerce - 65010

Board of Horse Racing - 78

-----**Present Law Adjustments**-----

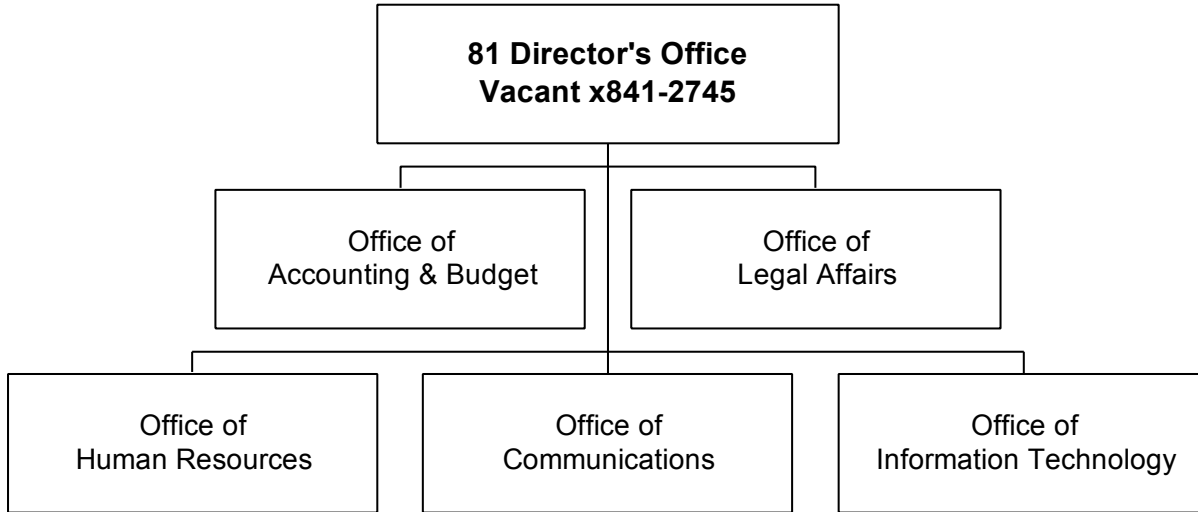
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$109,556)
FY 2023	\$0	(\$109,722)

PL - 7801 - BOHR ADMINISTRATIVE COSTS ADJUSTMENTS HB2 -

This change package reduces the Board of Horse Racing's 2023 biennium personal services budget to current estimates for the 2023 biennium. The Board of Horse Racing currently is contracting for its executive secretary, which is funded through an operating expense category. This change package simply removes the 2023 biennium personal services funding for the position without removing the board's executive secretary position.

Department of Commerce - 65010

Directors Office - 81



Program Description - The Director's Office provides overall leadership, communication, and management support to the Department of Commerce staff, programs, bureaus, divisions and administratively attached boards. The office provides executive, administrative, legal, and policy direction, along with offering problem-solving guidance. The office keeps abreast of department-related issues and acts in a public relations and informational capacity to ensure the public is informed of the important services provided by the department. The office works closely with economic and community development organizations, businesses, communities, governmental entities, elected officials, and the public to diversify and expand the state's economic base. The office also acts as the liaison with private business, local governments, administratively attached boards, public and private interest groups, the Legislature, Indian tribes, individuals, other governmental agencies, and the Governor's Office.

The Director's Office also provides effective and efficient internal support to Department of Commerce staff, programs, bureaus, divisions and administratively attached boards in a positive, customer service-oriented manner. Services are provided by the Offices of Accounting and Budget, Legal Affairs, Human Resources, Information Technology, and Communications.

Every division, bureau, and program in the agency uses the support services in the Director's Office in some capacity. Staff act as the administrative contacts for the agency, and the "central services" aspect enhances the overall effectiveness and efficiency of the agency by standardizing business processes and employing best practices in as many areas of the agency as possible while keeping the costs to supported programs as low as possible.

The Director's Office analyzes, with department managers, the statutory, administrative, and programmatic objectives of their programs to develop performance measures, where appropriate, that maximize the benefits of the services provided to the citizens of Montana while minimizing the resources required achieving those objectives.

The Director's Office responsibilities are mandated primarily in Title 2, Chapter 15 and Title 90, Chapter 1, MCA.

Montana Council on Developmental Disabilities (MCDD):

The Montana Council on Developmental Disabilities is a citizen-based advocacy group. Its members, appointed by the Governor, work to provide increased independence, integration and productivity for persons with developmental disabilities.

The Council administers federal funds in three major areas; 1) assistance in the provision of comprehensive services to persons with developmental disabilities; 2) assistance to the state in appropriate planning activities; and 3) contracting with public and private agencies to establish model programs, demonstrate innovative habilitation techniques and to train professional and paraprofessional personnel in providing services to persons with developmental disabilities.

Department of Commerce - 65010

Directors Office - 81

MCDD responsibilities are mandated primarily in Title 53, Chapter 20, MCA.

Program Proposed Budget	Starting Point	Budget Adjustments	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
Operating Expenses	0	2,996	2,996	2,996	2,996	5,992
Grants	600,000	0	600,000	0	600,000	1,200,000
Total Costs	\$600,000	\$2,996	\$602,996	\$2,996	\$602,996	\$1,205,992
Proprietary Funds	0	2,996	2,996	2,996	2,996	5,992
Federal Spec. Rev. Funds	600,000	0	600,000	0	600,000	1,200,000
Total Funds	\$600,000	\$2,996	\$602,996	\$2,996	\$602,996	\$1,205,992

Program Proposed Budget Adjustments				
	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
New Proposals				
NP - 8104 - NRIS/GIS Fixed Costs	0	2,996	0	2,996
<i>Total New Proposals</i>	<i>\$0</i>	<i>\$2,996</i>	<i>\$0</i>	<i>\$2,996</i>
Total Budget Adjustments	\$0	\$2,996	\$0	\$2,996

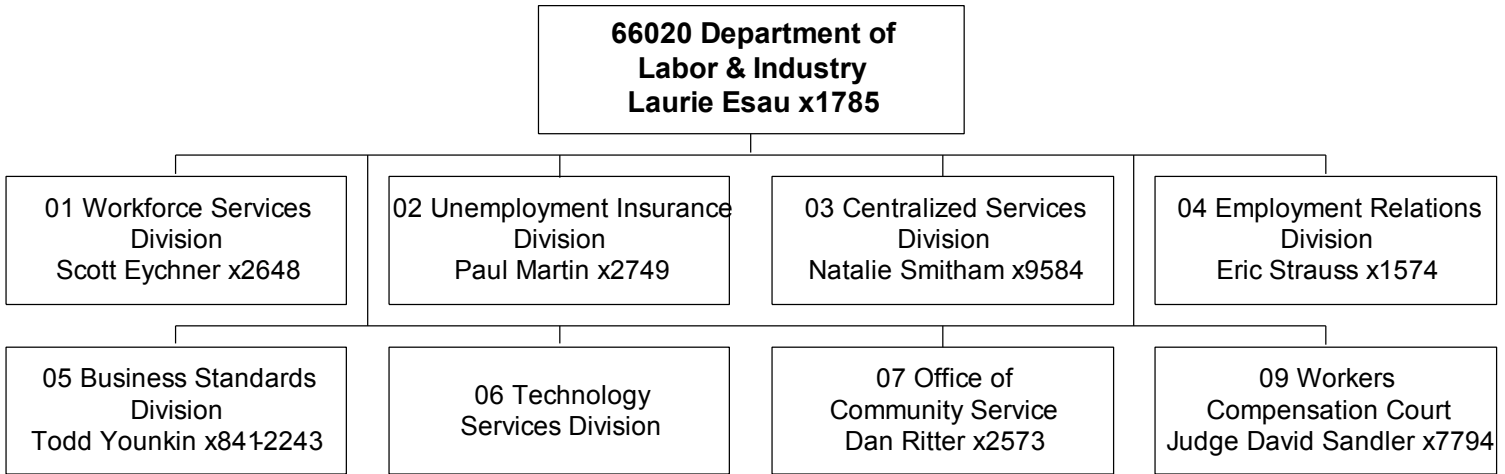
-----**New Proposals**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$2,996
FY 2023	\$0	\$2,996

NP - 8104 - NRIS/GIS Fixed Costs -

The 2019 Legislature enacted HB 633 requiring the Legislative Finance Committee (LFC) to conduct a study of the funding of digital library services. This action is in line with the Legislative Finance Committee proposal to include these costs in the statewide fixed cost adjustments for state agencies beginning in the 2023 biennium that utilize the NRIS/GIS.

Department of Labor and Industry - 66020



Mission Statement - The purpose of the Department of Labor and Industry is to promote the well-being of Montana's workers, employers, and citizens, and to uphold their rights and responsibilities.

Statutory Authority - Primarily Titles 18, 30, 37, 39, 49, 50, and 90, MCA, and the federal Corporation for National Service.

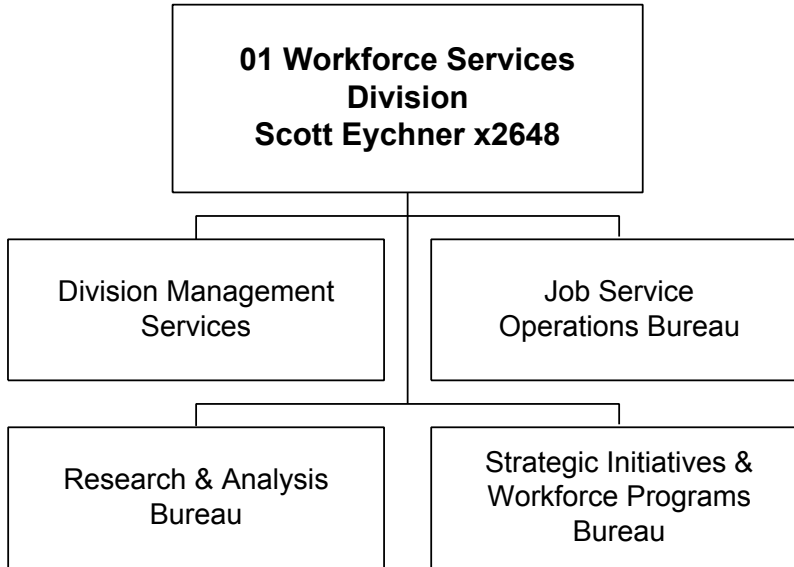
Agency Proposed Budget	Total Exec. Budget Fiscal 2022	Total Exec. Budget Fiscal 2023	Total Exec. Budget 2023 Biennium
Budget Item			
FTE	670.48	670.48	
Personal Services	50,575,919	50,740,726	101,316,645
Operating Expenses	28,778,063	28,743,632	57,521,695
Equipment & Intangible Assets	505,849	483,849	989,698
Grants	9,822,636	9,822,636	19,645,272
Benefits & Claims	100,389	100,389	200,778
Transfers	417,333	417,333	834,666
Debt Service	241,174	241,174	482,348
Total Costs	\$90,441,363	\$90,549,739	\$180,991,102
General Fund	2,048,088	2,087,863	4,135,951
State/Other Special	54,152,776	54,182,293	108,335,069
Federal Spec. Rev. Funds	34,240,499	34,279,583	68,520,082
Total Funds	\$90,441,363	\$90,549,739	\$180,991,102

Department of Labor and Industry - 66020

Agency Appropriated Biennium to Biennium Comparison								
Program	2021 Biennium Appropriated Budget		2023 Biennium Requested Budget		Biennium to Biennium Difference (dollars)		Biennium to Biennium Difference (percent)	
	General Fund	Total Funds	General Fund	Total Funds	General Fund	Total Funds	General Fund	Total Funds
01 - Work Force Services Division	0	61,289,757	0	63,077,055	0	1,787,298	0.00 %	2.92 %
02 - Unemployment Insurance Division	0	34,525,107	0	35,073,184	0	548,077	0.00 %	1.59 %
03 - Commissioner's Office & C S D	579,220	3,324,138	647,774	3,268,340	68,554	(55,798)	11.84 %	(1.68)%
04 - Employment Relations Division	3,104,959	29,561,675	3,201,194	30,347,577	96,235	785,902	3.10 %	2.66 %
05 - Business Standards Division	0	37,492,870	0	39,380,899	0	1,888,029	0.00 %	5.04 %
07 - Office of Community Services	312,019	7,974,996	286,983	8,249,996	(25,036)	275,000	(8.02)%	3.45 %
09 - Workers Compensation Court	0	1,620,339	0	1,594,051	0	(26,288)	0.00 %	(1.62)%
Agency Total	\$3,996,198	\$175,788,882	\$4,135,951	\$180,991,102	\$139,753	\$5,202,220	3.50 %	2.96 %

Department of Labor and Industry - 66020

Work Force Services Division - 01



Program Description - The Workforce Services Division (WSD) is charged with three primary goals to ensure that workforce development in Montana remains strong and growing. WSD leads efforts that develop and maintain a highly skilled, employment-ready workforce that supports and enhances the economic health of the state and local business communities. The division engages business and industry to build relationships, understand and address immediate and future workforce needs, and increase the knowledge, understanding, and use of occupational engagement, preparation, and training programs. In addition, WSD captures, maintains, and disseminates high quality employment-related information. WSD operates through four bureaus and houses the State Workforce Innovation Board.

Program Proposed Budget	Starting Point	Budget Adjustments	Total	Budget Adjustments	Total	Executive
Budget Item	Fiscal 2021	Fiscal 2022	Exec. Budget Fiscal 2022	Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	244.50	0.00	244.50	0.00	244.50	
Personal Services	16,935,962	445,881	17,381,843	483,909	17,419,871	34,801,714
Operating Expenses	6,872,287	298,895	7,171,182	307,826	7,180,113	14,351,295
Equipment & Intangible Assets	12,908	0	12,908	0	12,908	25,816
Grants	6,722,914	0	6,722,914	0	6,722,914	13,445,828
Transfers	101,814	0	101,814	0	101,814	203,628
Debt Service	124,387	0	124,387	0	124,387	248,774
Total Costs	\$30,770,272	\$744,776	\$31,515,048	\$791,735	\$31,562,007	\$63,077,055
State/Other Special	14,122,818	463,868	14,586,686	488,402	14,611,220	29,197,906
Federal Spec. Rev. Funds	16,647,454	280,908	16,928,362	303,333	16,950,787	33,879,149
Total Funds	\$30,770,272	\$744,776	\$31,515,048	\$791,735	\$31,562,007	\$63,077,055

Department of Labor and Industry - 66020

Work Force Services Division - 01

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
	Statewide Present Law Adjustments			
SWPL - 1 - Personal Services	0	445,881	0	483,909
SWPL - 2 - Fixed Costs	0	241,353	0	239,698
SWPL - 3 - Inflation Deflation	0	(28,393)	0	(17,807)
<i>Total Statewide Present Law Adjustments</i>	<i>\$0</i>	<i>\$658,841</i>	<i>\$0</i>	<i>\$705,800</i>
Present Law Adjustments				
PL - 101 - MCIS Funding To Continue Free Website Access	0	85,935	0	85,935
<i>Total Present Law Adjustments</i>	<i>\$0</i>	<i>\$85,935</i>	<i>\$0</i>	<i>\$85,935</i>
Total Budget Adjustments	\$0	\$744,776	\$0	\$791,735

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$445,881
FY 2023	\$0	\$483,909

SWPL - 1 - Personal Services -

The budget includes an increase of \$445,881 in FY 2022 and an increase of \$483,909 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$241,353
FY 2023	\$0	\$239,698

SWPL - 2 - Fixed Costs -

The request includes an increase of \$241,353 in FY 2022 and an increase of \$239,698 in FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$28,393)
FY 2023	\$0	(\$17,807)

SWPL - 3 - Inflation Deflation -

This change package includes a reduction of \$28,393 in FY 2022 and a reduction of \$17,807 in FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

-----**Present Law Adjustments**-----

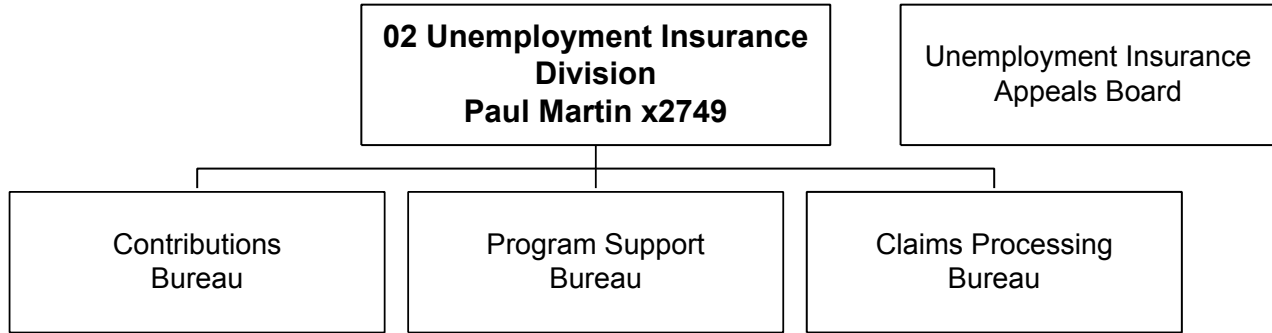
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$85,935
FY 2023	\$0	\$85,935

PL - 101 - MCIS Funding To Continue Free Website Access -

Workforce Services Division (WSD) is requesting state special revenue appropriation to continue general operation and maintenance of the Montana Career Information System (MCIS). MCIS is a comprehensive career information delivery system that is accessible online and has been available at no cost to Montanans through grant funding. The division is requesting state special revenue appropriation in order to continue providing the basic service to Montanans free of cost.

Department of Labor and Industry - 66020

Unemployment Insurance Division - 02



Program Description - The Unemployment Insurance (UI) Division administers the state unemployment insurance law and related federal programs, which provide temporary, partial wage replacement to unemployed workers. The bureaus are: Contributions, Claims Processing, and Program Support. The Contributions Bureau is responsible for UI employer registration, contribution rate assignments, tax and wage report collection, wage revisions, and employer audits. The Claims Processing Bureau has claims processing centers in Helena and Billings that process UI claims (monetary eligibility, issue investigation, adjudication, and employer charging), assist with claim filing, and respond to all UI claim-related inquiries. The Claims Processing Bureau is also responsible for Trade Readjustment Assistance, military, federal, and multi-state claims. The Program Support Bureau manages the division budget and accounting and the UI trust fund. The Program Support Bureau is also responsible for federal reporting, benefit compliance, tax and benefit quality and program integrity oversight, and operations support, including administrative support of the Unemployment Insurance Appeals Board.

Program Proposed Budget	Starting Point	Budget Adjustments	Total	Budget Adjustments	Total	Executive
Budget Item	Fiscal 2021	Fiscal 2022	Exec. Budget Fiscal 2022	Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	148.61	0.00	148.61	0.00	148.61	
Personal Services	10,335,147	19,378	10,354,525	46,069	10,381,216	20,735,741
Operating Expenses	7,007,050	104,428	7,111,478	145,905	7,152,955	14,264,433
Debt Service	36,505	0	36,505	0	36,505	73,010
Total Costs	\$17,378,702	\$123,806	\$17,502,508	\$191,974	\$17,570,676	\$35,073,184
State/Other Special	5,925,576	75,290	6,000,866	131,516	6,057,092	12,057,958
Federal Spec. Rev. Funds	11,453,126	48,516	11,501,642	60,458	11,513,584	23,015,226
Total Funds	\$17,378,702	\$123,806	\$17,502,508	\$191,974	\$17,570,676	\$35,073,184

Program Proposed Budget Adjustments	Budget Adjustments		Budget Adjustments	
	Fiscal 2022		Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	0	19,378	0	46,069
SWPL - 2 - Fixed Costs	0	56,198	0	47,015
SWPL - 3 - Inflation Deflation	0	(1,770)	0	(1,110)
<i>Total Statewide Present Law Adjustments</i>	<i>\$0</i>	<i>\$73,806</i>	<i>\$0</i>	<i>\$91,974</i>
Present Law Adjustments				
PL - 201 - UI Tax Maintenance	0	50,000	0	100,000
<i>Total Present Law Adjustments</i>	<i>\$0</i>	<i>\$50,000</i>	<i>\$0</i>	<i>\$100,000</i>
Total Budget Adjustments	\$0	\$123,806	\$0	\$191,974

Department of Labor and Industry - 66020

Unemployment Insurance Division - 02

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$19,378
FY 2023	\$0	\$46,069

SWPL - 1 - Personal Services -

The budget includes an increase of \$19,378 in FY 2022 and an increase of \$46,069 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$56,198
FY 2023	\$0	\$47,015

SWPL - 2 - Fixed Costs -

The request includes an increase of \$56,198 in FY 2022 and an increase of \$47,015 in FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$1,770)
FY 2023	\$0	(\$1,110)

SWPL - 3 - Inflation Deflation -

This change package includes a reduction of \$1,770 in FY 2022 and a reduction of \$1,110 in FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

-----Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$50,000
FY 2023	\$0	\$100,000

PL - 201 - UI Tax Maintenance -

The Unemployment Insurance Division is requesting a base appropriation adjustment to facilitate payment of the anticipated increases to the maintenance contract for the UI Tax System. This request is for an increase of \$50,000 in FY 2022 and an increase of \$100,000 in FY 2023.

Department of Labor and Industry - 66020

Commissioner's Office & C S D - 03

**03 Commissioners Office
Central Services Division
Laurie Esau x1785
Natalie Smitham x9584**

Program Description - The Commissioner's Office and the Centralized Services Division provide program direction, legal, administration, and support services to the department's six programs and two administratively attached entities. Additionally the Office of Administrative Hearings provides impartial administrative hearings and dispute resolution services.

Program Proposed Budget	Starting Point	Budget Adjustments	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	10.50	0.00	10.50	0.00	10.50	
Personal Services	906,904	92,473	999,377	99,266	1,006,170	2,005,547
Operating Expenses	605,922	2,052	607,974	2,179	608,101	1,216,075
Transfers	20,000	0	20,000	0	20,000	40,000
Debt Service	3,359	0	3,359	0	3,359	6,718
Total Costs	\$1,536,185	\$94,525	\$1,630,710	\$101,445	\$1,637,630	\$3,268,340
General Fund	314,251	6,992	321,243	12,280	326,531	647,774
State/Other Special	634,028	68,563	702,591	69,084	703,112	1,405,703
Federal Spec. Rev. Funds	587,906	18,970	606,876	20,081	607,987	1,214,863
Total Funds	\$1,536,185	\$94,525	\$1,630,710	\$101,445	\$1,637,630	\$3,268,340

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	10,987	97,082	11,628	99,266
SWPL - 2 - Fixed Costs	699	2,336	705	2,357
SWPL - 3 - Inflation Deflation	(85)	(284)	(53)	(178)
<i>Total Statewide Present Law Adjustments</i>	<i>\$11,601</i>	<i>\$99,134</i>	<i>\$12,280</i>	<i>\$101,445</i>
New Proposals				
NP - 5555 - Reduce GF Budget for State Share Holiday	(4,609)	(4,609)	0	0
<i>Total New Proposals</i>	<i>(\$4,609)</i>	<i>(\$4,609)</i>	<i>\$0</i>	<i>\$0</i>
Total Budget Adjustments	\$6,992	\$94,525	\$12,280	\$101,445

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$10,987	\$97,082
FY 2023	\$11,628	\$99,266

SWPL - 1 - Personal Services -

The budget includes adjustments in FY 2022 and FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

Department of Labor and Industry - 66020

Commissioner's Office & C S D - 03

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$699	\$2,336
FY 2023	\$705	\$2,357

SWPL - 2 - Fixed Costs -

The request includes adjustments in FY 2022 and FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$85)	(\$284)
FY 2023	(\$53)	(\$178)

SWPL - 3 - Inflation Deflation -

This change package includes adjustments in FY 2022 and FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

-----New Proposals-----

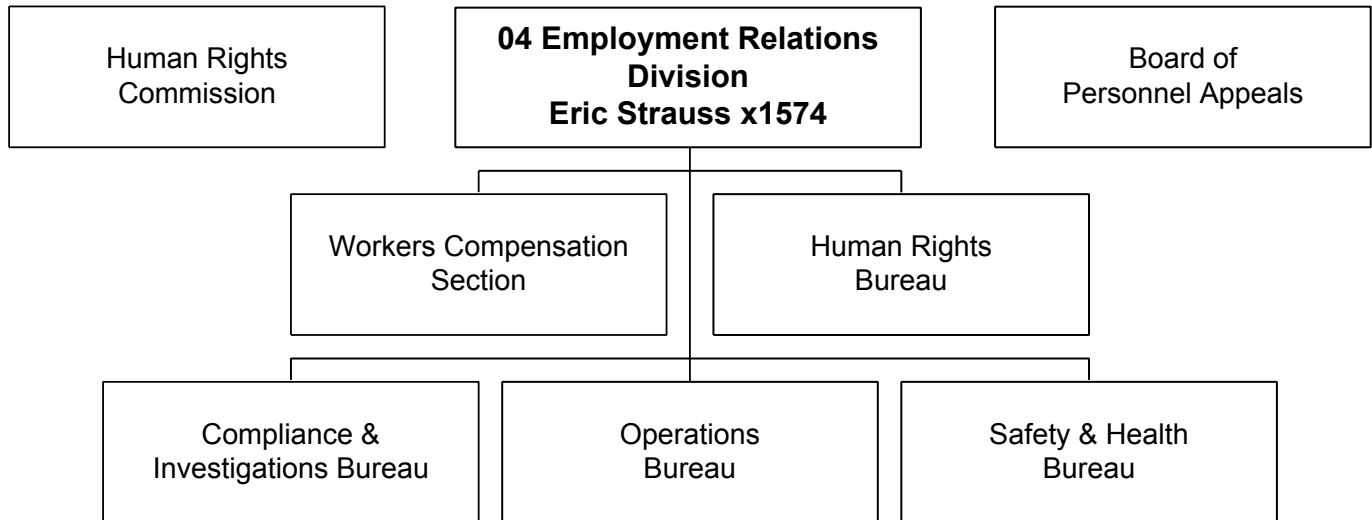
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$4,609)	(\$4,609)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Department of Labor and Industry - 66020

Employment Relations Division - 04



Program Description - The Employment Relations Division (ERD) provides a variety of services to the public:

1) The Compliance and Investigations Bureau (C&I) inspects, audits, investigates, and ensures compliance with wage and hour laws, prevailing wage obligations, independent contractor status, and workers' compensation requirements. C&I also provides mediation services for Workers' Compensation and collective bargaining.

2) The Operations Bureau administers the Independent Contractor/Contractor Registration (ICCR) program and houses the Data Management Section (DMS), which is responsible for analyzing outcomes of the Workers' Compensation system and ensuring a steady flow of accurate information on policy and claim data. The Operations Bureau also provides administrative support to all programs warehoused in ERD.

3) The Workers' Compensation (WC) Section provides management information on the workers' compensation system, assists claimants, employers, and insurers in the navigation of the claims process, and provides medical regulation support for the WC system.

4) The Safety and Health Bureau administers federal and state industrial safety laws for the public sector, provides free consultation services for all employers, and delivers free safety education.

5) The Human Rights Bureau enforces the Montana Human Rights Act and Governmental Code of Fair Practices through investigations, conciliation, hearings, and education. ERD is administratively attached to the Board of Personnel Appeals and the Human Rights Commission and supports the Labor Management Advisory Council.

Department of Labor and Industry - 66020

Employment Relations Division - 04

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	118.98	1.00	119.98	1.00	119.98	
Personal Services	9,925,284	249,181	10,174,465	311,355	10,236,639	20,411,104
Operating Expenses	4,761,108	57,847	4,818,955	66,892	4,828,000	9,646,955
Equipment & Intangible Assets	10,941	0	10,941	0	10,941	21,882
Benefits & Claims	100,389	0	100,389	0	100,389	200,778
Transfers	0	10,000	10,000	10,000	10,000	20,000
Debt Service	23,429	0	23,429	0	23,429	46,858
Total Costs	\$14,821,151	\$317,028	\$15,138,179	\$388,247	\$15,209,398	\$30,347,577
General Fund	1,544,245	40,869	1,585,114	71,835	1,616,080	3,201,194
State/Other Special	12,176,576	162,378	12,338,954	199,064	12,375,640	24,714,594
Federal Spec. Rev. Funds	1,100,330	113,781	1,214,111	117,348	1,217,678	2,431,789
Total Funds	\$14,821,151	\$317,028	\$15,138,179	\$388,247	\$15,209,398	\$30,347,577

Program Proposed Budget Adjustments				
	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	59,429	183,693	66,061	221,663
SWPL - 2 - Fixed Costs	6,011	73,212	6,045	73,271
SWPL - 3 - Inflation Deflation	(433)	(24,279)	(271)	(15,226)
<i>Total Statewide Present Law Adjustments</i>	<i>\$65,007</i>	<i>\$232,626</i>	<i>\$71,835</i>	<i>\$279,708</i>
New Proposals				
NP - 401 - Occupational Health and Safety Surveillance Grant	0	108,540	0	108,539
NP - 5555 - Reduce GF Budget for State Share Holiday	(24,138)	(24,138)	0	0
<i>Total New Proposals</i>	<i>(\$24,138)</i>	<i>\$84,402</i>	<i>\$0</i>	<i>\$108,539</i>
Total Budget Adjustments	\$40,869	\$317,028	\$71,835	\$388,247

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$59,429	\$183,693
FY 2023	\$66,061	\$221,663

SWPL - 1 - Personal Services -

The budget includes an increase of \$183,693 in FY 2022 and an increase of \$221,663 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$6,011	\$73,212
FY 2023	\$6,045	\$73,271

SWPL - 2 - Fixed Costs -

The request includes an increase of \$73,212 in FY 2022 and an increase of \$73,271 in FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

Department of Labor and Industry - 66020

Employment Relations Division - 04

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$433)	(\$24,279)
FY 2023	(\$271)	(\$15,226)

SWPL - 3 - Inflation Deflation -

This change package includes a reduction of \$24,279 in FY 2022 and a reduction of \$15,226 in FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

-----New Proposals-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$108,540
FY 2023	\$0	\$108,539

NP - 401 - Occupational Health and Safety Surveillance Grant -

The Employment Relations Division is requesting \$108,540 in FY 2022 and \$108,539 in FY 2023, along with the corresponding position. The Occupational Health and Safety Surveillance Program grant has been awarded for five years now and is expected to continue in the future. The program works to identify, track, and monitor work-related fatalities, injuries, and illnesses in order to improve worker health and safety.

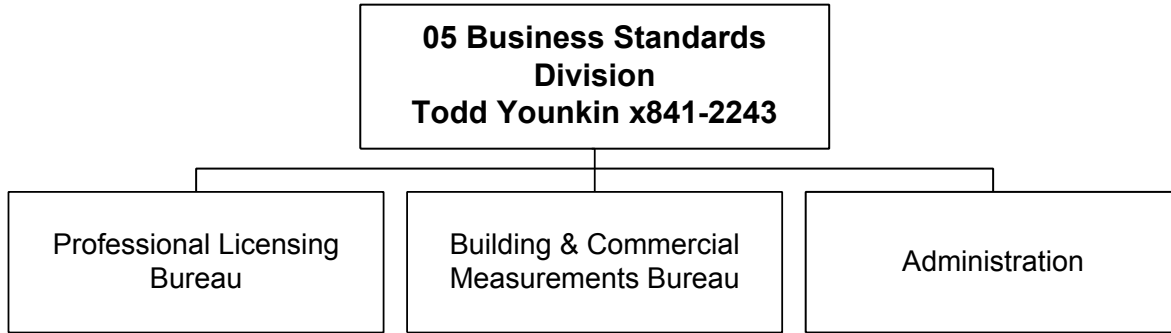
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$24,138)	(\$24,138)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Department of Labor and Industry - 66020

Business Standards Division - 05



Program Description - The Business Standards Division consists of two bureaus, the Building and Commercial Measurements Bureau and the Professional Licensing Bureau. The Building and Commercial Measurements Bureau establishes and enforces minimum building, plumbing, mechanical, electrical, energy, elevator, and boiler codes, licenses, inspects, tests, and certifies all weighing and measuring devices used in making commercial transactions in Montana, and provides support for the Underground Facility Protection Advisory Council. The Professional Licensing Bureau provides operational and administrative support for all functions of 32 licensing boards, five programs, and the Prescription Drug Registry.

Program Proposed Budget	Starting Point Fiscal 2021	Budget Adjustments Fiscal 2022	Total Exec. Budget Fiscal 2022	Budget Adjustments Fiscal 2023	Total Exec. Budget Fiscal 2023	Executive Budget Request 2023 Biennium
FTE	134.89	0.00	134.89	0.00	134.89	
Personal Services	10,544,211	102,387	10,646,598	128,902	10,673,113	21,319,711
Operating Expenses	7,856,691	660,770	8,517,461	566,584	8,423,275	16,940,736
Equipment & Intangible Assets	369,475	112,525	482,000	90,525	460,000	942,000
Grants	5,000	0	5,000	0	5,000	10,000
Transfers	34,869	0	34,869	0	34,869	69,738
Debt Service	49,357	0	49,357	0	49,357	98,714
Total Costs	\$18,859,603	\$875,682	\$19,735,285	\$786,011	\$19,645,614	\$39,380,899
State/Other Special	18,839,194	875,682	19,714,876	786,011	19,625,205	39,340,081
Federal Spec. Rev. Funds	20,409	0	20,409	0	20,409	40,818
Total Funds	\$18,859,603	\$875,682	\$19,735,285	\$786,011	\$19,645,614	\$39,380,899

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	0	102,387	0	128,902
SWPL - 2 - Fixed Costs	0	65,701	0	23,525
SWPL - 3 - Inflation Deflation	0	(9,373)	0	(5,879)
<i>Total Statewide Present Law Adjustments</i>	<i>\$0</i>	<i>\$158,715</i>	<i>\$0</i>	<i>\$146,548</i>
Present Law Adjustments				
PL - 501 - General Operating Increase	0	257,442	0	199,938
PL - 502 - Equipment Replacement Request	0	68,525	0	22,000
PL - 505 - Vehicle Request	0	44,000	0	68,525
<i>Total Present Law Adjustments</i>	<i>\$0</i>	<i>\$369,967</i>	<i>\$0</i>	<i>\$290,463</i>
New Proposals				
NP - 503 - Information Technology	0	274,500	0	276,500
NP - 504 - Contracted Professional Services	0	72,500	0	72,500
<i>Total New Proposals</i>	<i>\$0</i>	<i>\$347,000</i>	<i>\$0</i>	<i>\$349,000</i>
Total Budget Adjustments	\$0	\$875,682	\$0	\$786,011

Department of Labor and Industry - 66020

Business Standards Division - 05

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$102,387
FY 2023	\$0	\$128,902

SWPL - 1 - Personal Services -

The budget includes an increase of \$102,387 in FY 2022 and an increase of \$128,902 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$65,701
FY 2023	\$0	\$23,525

SWPL - 2 - Fixed Costs -

The request includes an increase of \$65,701 in FY 2022 and an increase of \$23,525 in FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$9,373)
FY 2023	\$0	(\$5,879)

SWPL - 3 - Inflation Deflation -

This change package includes a reduction of \$9,373 in FY 2022 and a reduction of \$5,879 in FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

-----Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$257,442
FY 2023	\$0	\$199,938

PL - 501 - General Operating Increase -

The Business Standards Division is requesting spending authority for three bureaus in the division to cover increases to base operating costs, including anticipated increases to building rent, an increase in online fee collection expenses due to increased online activity, increases in the cost of the annual Building Codes Conference (which continues to grow in size), and general increases in the costs associated with travel, training, protective equipment, and supplies for staff and board members. The division is requesting state special revenue appropriation in the amount of \$257,442 in FY 2022 and \$199,938 in FY 2023.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$68,525
FY 2023	\$0	\$22,000

PL - 502 - Equipment Replacement Request -

The Business Standards Division Building Codes Bureau requests \$28,000 in FY 2022 only for four plan reviewer set ups at \$7,000 each. The Weights and Measures Program requests \$40,525 in FY 2022 and \$22,000 in FY 2023 to replace outdated and worn equipment. Equipment to be updated or replaced includes hoists, generators, slip units, and Eschelon scales. The \$22,000 of appropriation being requested in FY 2023 will allow the program to establish a regular replacement schedule for outdated equipment, allowing inspections to be completed safely and efficiently.

Department of Labor and Industry - 66020

Business Standards Division - 05

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$44,000
FY 2023	\$0	\$68,525

PL - 505 - Vehicle Request -

The Business Standards Division, Weights & Measures Program, requests state special revenue appropriation of \$24,525 in FY 2023 for scheduled replacement of vehicles. Vehicles to be purchased include a scale test truck, a pick up truck, and a van truck body. The appropriation requested will cover the difference between the program's base equipment budget, and the anticipated cost of the vehicle purchase. The Building Codes Bureau purchases vehicles for 40+ field inspectors with a replacement schedule of approximately every four years. The bureau has current authority of \$216,000, or \$21,600 per vehicle. During the FY 2020 replacement cycle, 10 vehicles cost \$24,194 per vehicle. The bureau is requesting additional authority to account for inflation in the cost of the vehicles. It is estimated by FY 2023 that 10 vehicles per annual replacement cycle will run \$26,000 per vehicle or above, and therefore the bureau requests an adjustment to their authority of the difference in purchase price, or \$44,000 in each year of the biennium. Between the two programs, this equates to a request of \$44,000 in FY 2022 and \$68,525 in FY 2023.

-----New Proposals-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$274,500
FY 2023	\$0	\$276,500

NP - 503 - Information Technology -

The Business Standards Division Professional Licensing Bureau requests \$90,500 in FY 2022, and \$92,500 in FY 2023 additional authority to add information technology solutions for increased efficiency and transparency, including streaming of board meetings online and on line help for licensees. The Building Codes Bureau requests \$50,000 in each year of the biennium to provide software upgrades, maintenance and training for a virtual inspection program that will be used to assist in preventing backlogs and delays in customer services. The Montana Prescription Drug Registry has contracted for a new database to provide more robust services to medical providers and pharmacies and to comply with a legislative audit. The services were contracted via a Request for Proposal in FY 2020 and FY 2021 and will require additional authority to provide ongoing training, maintenance, and upgrades in each year of the biennium. The request is for \$134,000 in each year.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$72,500
FY 2023	\$0	\$72,500

NP - 504 - Contracted Professional Services -

The Business Standards Division, Board of Dentistry is requesting state special revenue appropriation of \$72,500 in FY 2022 and FY 2023 to contract with a dentist to provide required anesthesia inspections of dental offices and clinics. The board believes that with a regularly contracted dentist, they can avoid any backlog in inspections and provide more timely and consistent services.

Department of Labor and Industry - 66020

Office of Community Services - 07

**07 Office of
Community Service
Dan Ritter x2573**

Program Description - The Governor's Office of Community Service (OCS) and the Governor-appointed Montana Commission on Community Service were created in 1993 to promote and expand National Service and community volunteer opportunities in Montana. OCS administers federal funding to AmeriCorps state programs in Montana. The federal funding is provided by the Corporation for National and Community Service, an independent federal agency. OCS provides a comprehensive array of technical assistance and supports national service programs and service organizations throughout Montana.

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	4.00	1.00	5.00	1.00	5.00	
Personal Services	359,161	26,464	385,625	29,976	389,137	774,762
Operating Expenses	279,183	111,866	391,049	111,914	391,097	782,146
Grants	3,094,722	0	3,094,722	0	3,094,722	6,189,444
Transfers	250,650	0	250,650	0	250,650	501,300
Debt Service	1,172	0	1,172	0	1,172	2,344
Total Costs	\$3,984,888	\$138,330	\$4,123,218	\$141,890	\$4,126,778	\$8,249,996
General Fund	151,834	(10,103)	141,731	(6,582)	145,252	286,983
State/Other Special	12,388	0	12,388	0	12,388	24,776
Federal Spec. Rev. Funds	3,820,666	148,433	3,969,099	148,472	3,969,138	7,938,237
Total Funds	\$3,984,888	\$138,330	\$4,123,218	\$141,890	\$4,126,778	\$8,249,996

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	(8,080)	(26,303)	(7,819)	(26,064)
SWPL - 2 - Fixed Costs	1,266	4,221	1,272	4,240
SWPL - 3 - Inflation Deflation	(56)	(188)	(35)	(118)
<i>Total Statewide Present Law Adjustments</i>	<i>(\$6,870)</i>	<i>(\$22,270)</i>	<i>(\$6,582)</i>	<i>(\$21,942)</i>
New Proposals				
NP - 5555 - Reduce GF Budget for State Share Holiday	(3,233)	(3,233)	0	0
NP - 701 - Training and Technical Assistance Grant	0	163,833	0	163,832
<i>Total New Proposals</i>	<i>(\$3,233)</i>	<i>\$160,600</i>	<i>\$0</i>	<i>\$163,832</i>
Total Budget Adjustments	(\$10,103)	\$138,330	(\$6,582)	\$141,890

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$8,080)	(\$26,303)
FY 2023	(\$7,819)	(\$26,064)

SWPL - 1 - Personal Services -

The budget includes a reduction of \$26,303 in FY 2022 and a reduction of \$26,064 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

Department of Labor and Industry - 66020

Office of Community Services - 07

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$1,266	\$4,221
FY 2023	\$1,272	\$4,240

SWPL - 2 - Fixed Costs -

The request includes an increase of \$4,221 in FY 2022 and an increase of \$4,240 in FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$56)	(\$188)
FY 2023	(\$35)	(\$118)

SWPL - 3 - Inflation Deflation -

This change package includes a reduction of \$188 in FY 2022 and a reduction of \$118 in FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

-----**New Proposals**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$3,233)	(\$3,233)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$163,833
FY 2023	\$0	\$163,832

NP - 701 - Training and Technical Assistance Grant -

The Office of Community Service (OCS) administers federal funding to AmeriCorps state programs in Montana. For the last four years, OCS has received a Training and Technical Assistance grant to provide assistance to AmeriCorps programs. Because the funding will be ongoing in nature, the program is requesting that the appropriation and corresponding FTE become a part of the HB 2 budget. This request is for \$163,833 in FY 2022 and \$163,832 in FY 2023, along with the corresponding 1.00 FTE.

Department of Labor and Industry - 66020

Workers Compensation Court - 09

**09 Workers
Compensation Court
Judge David Sandler x7794**

Program Description - The Workers' Compensation Court, created on July 1, 1975, provides a forum for Montana employees, employers, and the insurance industry to resolve disputes arising from work-related injuries and occupational diseases. The court is attached to the department for administrative purposes only.

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	7.00	0.00	7.00	0.00	7.00	
Personal Services	642,597	(9,111)	633,486	(8,017)	634,580	1,268,066
Operating Expenses	160,580	(616)	159,964	(489)	160,091	320,055
Debt Service	2,965	0	2,965	0	2,965	5,930
Total Costs	\$806,142	(\$9,727)	\$796,415	(\$8,506)	\$797,636	\$1,594,051
State/Other Special	806,142	(9,727)	796,415	(8,506)	797,636	1,594,051
Total Funds	\$806,142	(\$9,727)	\$796,415	(\$8,506)	\$797,636	\$1,594,051

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	0	(9,111)	0	(8,017)
SWPL - 2 - Fixed Costs	0	(335)	0	(313)
SWPL - 3 - Inflation Deflation	0	(281)	0	(176)
<i>Total Statewide Present Law Adjustments</i>	<i>\$0</i>	<i>(\$9,727)</i>	<i>\$0</i>	<i>(\$8,506)</i>
Total Budget Adjustments	\$0	(\$9,727)	\$0	(\$8,506)

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$9,111)
FY 2023	\$0	(\$8,017)

SWPL - 1 - Personal Services -

The budget includes a reduction of \$9,111 in FY 2022 and a reduction of \$8,017 in FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$335)
FY 2023	\$0	(\$313)

SWPL - 2 - Fixed Costs -

The request includes a reduction of \$335 in FY 2022 and a reduction of \$313 in FY 2023 to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

Department of Labor and Industry - 66020

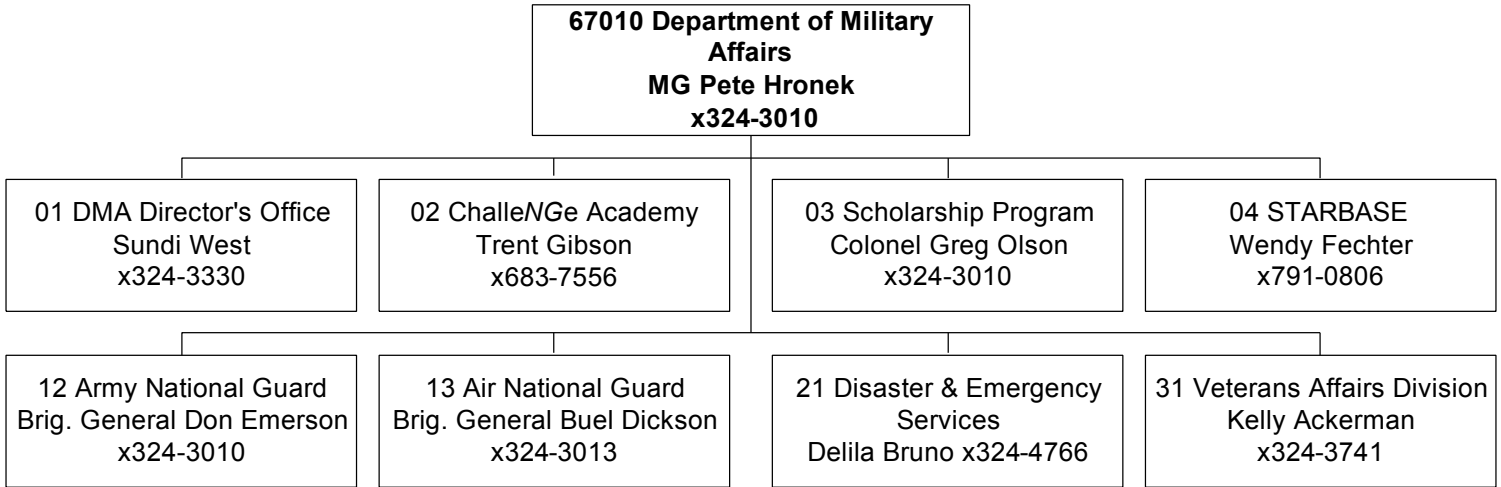
Workers Compensation Court - 09

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$281)
FY 2023	\$0	(\$176)

SWPL - 3 - Inflation Deflation -

This change package includes a reduction of \$281 in FY 2022 and a reduction of \$176 in FY 2023 to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

Department of Military Affairs - 67010



Mission Statement - The mission of the Department of Military Affairs has three components:

- Federal - To serve as the primary federal reserve force in support of the national security objectives when called upon by the President of the United States;
- State - Protection of life property, preservation of peace, order, and public safety for Montana’s citizens, when called upon by the Governor;
- Community - Participate in local, state, and national programs that add value to America.

Statutory Authority - Article I, U.S. Constitution; Article VI, Section 13, Montana Constitution; Title 10, MCA

Language - The Office of Budget and Program Planning shall include \$200 general fund and \$200 federal fund in the base budget of Department of Military Affairs for the 2025 biennium for operation and maintenance of the Havre Unheated Storage Building pursuant to 17-7-210. This inclusion is contingent on passage and approval of HB 5 and HB 5 including an appropriation for construction of the Havre Unheated Storage Building.

The Office of Budget and Program Planning shall include \$90 general fund and \$90 federal fund in the base budget of Department of Military Affairs for the 2025 biennium, and \$210 general fund and \$210 federal fund in the base budget of Department of Military Affairs for the 2027 biennium for operation and maintenance of the Billings AFRC Unheated Storage Expansion pursuant to 17-7-210. This inclusion is contingent on passage and approval of HB 5 and HB 5 including an appropriation for construction of the Billings AFRC Unheated Storage Expansion.

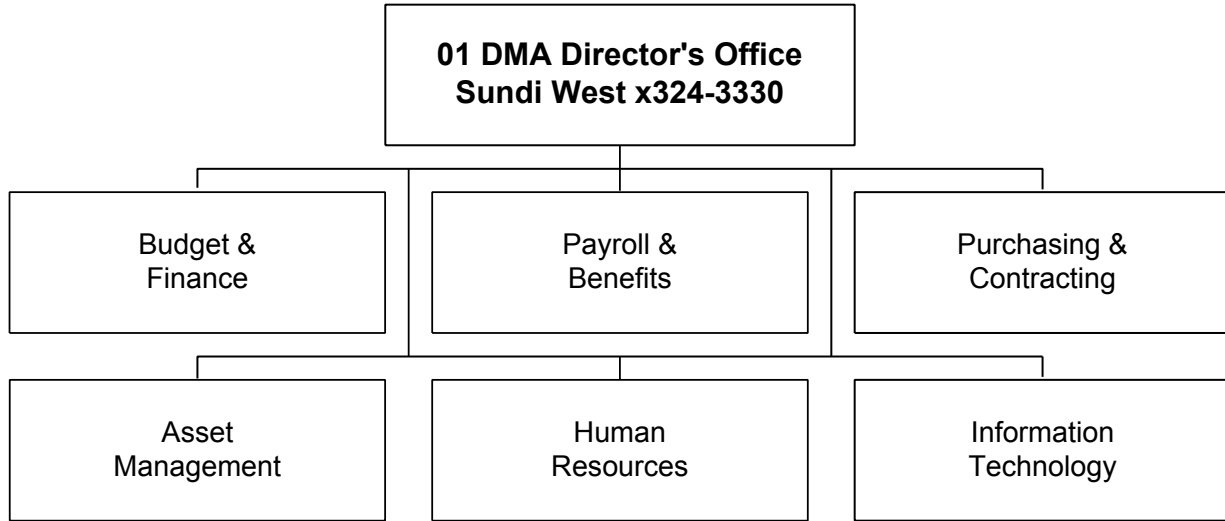
Agency Proposed Budget	Total Exec. Budget Fiscal 2022	Total Exec. Budget Fiscal 2023	Total Exec. Budget 2023 Biennium
Budget Item			
FTE	221.25	221.25	
Personal Services	17,424,668	17,583,778	35,008,446
Operating Expenses	21,424,942	21,288,346	42,713,288
Equipment & Intangible Assets	150,536	150,536	301,072
Grants	11,811,301	11,811,301	23,622,602
Transfers	2,643,260	2,643,260	5,286,520
Total Costs	\$53,454,707	\$53,477,221	\$106,931,928
General Fund	7,302,207	7,379,326	14,681,533
State/Other Special	1,240,273	1,242,853	2,483,126
Federal Spec. Rev. Funds	44,912,227	44,855,042	89,767,269
Total Funds	\$53,454,707	\$53,477,221	\$106,931,928

Department of Military Affairs - 67010

Agency Appropriated Biennium to Biennium Comparison								
Program	2021 Biennium Appropriated Budget		2023 Biennium Requested Budget		Biennium to Biennium Difference (dollars)		Biennium to Biennium Difference (percent)	
	General Fund	Total Funds	General Fund	Total Funds	General Fund	Total Funds	General Fund	Total Funds
01 - Director's Office	1,668,865	2,757,389	1,648,248	2,731,302	(20,617)	(26,087)	(1.24)%	(0.95)%
02 - Youth Challenge Program	2,283,666	9,133,782	2,421,318	9,762,937	137,652	629,155	6.03 %	6.89 %
03 - Ng Scholarship Program	414,724	414,724	414,724	414,724	0	0	0.00 %	0.00 %
04 - Starbase	0	1,424,293	0	1,311,332	0	(112,961)	0.00 %	(7.93)%
12 - Army National Guard Pgm	3,471,801	38,266,240	3,529,388	39,555,717	57,587	1,289,477	1.66 %	3.37 %
13 - Air National Guard Pgm	865,050	11,489,029	775,648	12,039,536	(89,402)	550,507	(10.33)%	4.79 %
21 - Disaster & Emergency Services	2,759,844	35,162,758	2,979,633	36,134,880	219,789	972,122	7.96 %	2.76 %
31 - Veterans Affairs Program	2,764,594	4,695,639	2,912,574	4,981,500	147,980	285,861	5.35 %	6.09 %
Agency Total	\$14,228,544	\$103,343,854	\$14,681,533	\$106,931,928	\$452,989	\$3,588,074	3.18 %	3.47 %

Department of Military Affairs - 67010

Director's Office - 01



Program Description - The Director's Office provides departmental administration through the Office of the Adjutant General and department-wide support for accounting, fiscal management, personnel, labor relations, and purchasing and property management oversight. The program operates in accordance with Title 2, Chapter 15, part 12 and Title 10, MCA.

Program Proposed Budget	Starting Point Fiscal 2021	Budget Adjustments Fiscal 2022	Total Exec. Budget Fiscal 2022	Budget Adjustments Fiscal 2023	Total Exec. Budget Fiscal 2023	Executive Budget Request 2023 Biennium
Budget Item						
FTE	12.32	0.00	12.32	0.00	12.32	
Personal Services	1,120,932	(24,911)	1,096,021	(10,107)	1,110,825	2,206,846
Operating Expenses	207,030	8,841	215,871	245	207,275	423,146
Transfers	50,655	0	50,655	0	50,655	101,310
Total Costs	\$1,378,617	(\$16,070)	\$1,362,547	(\$9,862)	\$1,368,755	\$2,731,302
General Fund	833,268	(13,188)	820,080	(5,100)	828,168	1,648,248
Federal Spec. Rev. Funds	545,349	(2,882)	542,467	(4,762)	540,587	1,083,054
Total Funds	\$1,378,617	(\$16,070)	\$1,362,547	(\$9,862)	\$1,368,755	\$2,731,302

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	(8,611)	(14,247)	(5,345)	(10,107)
SWPL - 2 - Fixed Costs	6,118	8,872	265	265
SWPL - 3 - Inflation Deflation	(31)	(31)	(20)	(20)
<i>Total Statewide Present Law Adjustments</i>	<i>(\$2,524)</i>	<i>(\$5,406)</i>	<i>(\$5,100)</i>	<i>(\$9,862)</i>
New Proposals				
NP - 5555 - Reduce GF Budget for State Share Holiday	(10,664)	(10,664)	0	0
<i>Total New Proposals</i>	<i>(\$10,664)</i>	<i>(\$10,664)</i>	<i>\$0</i>	<i>\$0</i>
Total Budget Adjustments	(\$13,188)	(\$16,070)	(\$5,100)	(\$9,862)

Department of Military Affairs - 67010

Director's Office - 01

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$8,611)	(\$14,247)
FY 2023	(\$5,345)	(\$10,107)

SWPL - 1 - Personal Services -

The budget includes adjustments to the present law personal services budget for FY 2022 and FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$6,118	\$8,872
FY 2023	\$265	\$265

SWPL - 2 - Fixed Costs -

The request includes funding to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$31)	(\$31)
FY 2023	(\$20)	(\$20)

SWPL - 3 - Inflation Deflation -

The budget requests adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include food, postage, gasoline, and others.

-----New Proposals-----

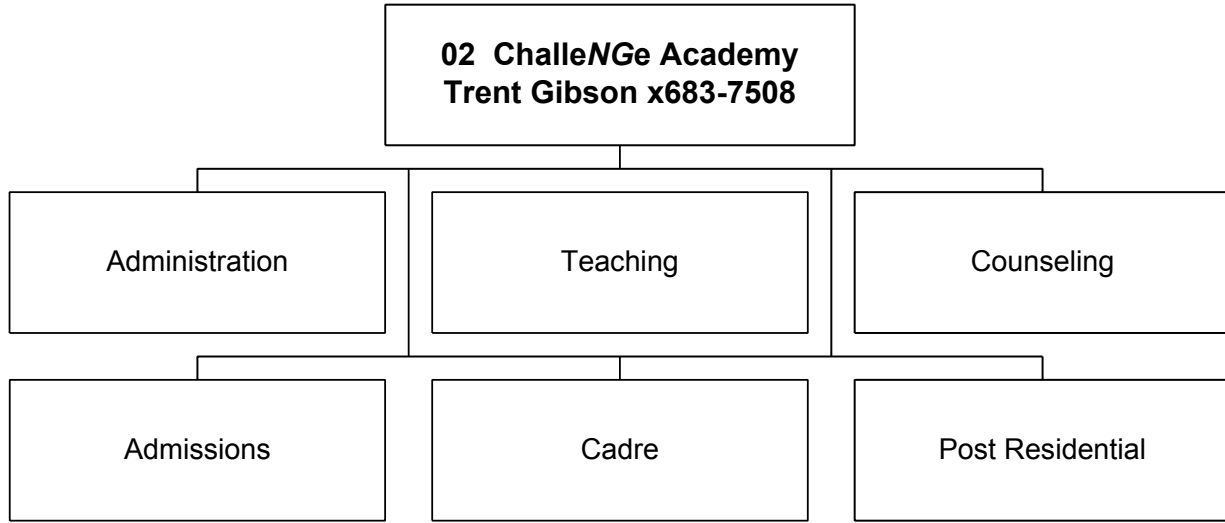
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$10,664)	(\$10,664)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generate by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Department of Military Affairs - 67010

Youth Challenge Program - 02



Program Description - The Montana National Guard Youth ChalleNGe Program is a volunteer program for youth ages 16 to 18 who have stopped attending secondary school before graduating. ChalleNGe is a 17-month, voluntary, two-phased military modeled training program targeting unemployed, drug-free, and crime-free high school dropouts. The program provides an opportunity for high school "at risk" youth to enhance their life skills, and increase their educational levels and employment potential. Phase I of the program is a 22 week residential stay on the campus of Western Montana College of the University of Montana in Dillon focusing on physical training, classroom instruction, personal development, and life skills. Phase II is a year-long mentoring relationship with a specially-trained member of the community where the youth resides to provide a positive role model and to assist the student in gaining employment or enrolling in post-secondary schooling.

Program Proposed Budget						
Budget Item	Starting Point Fiscal 2021	Budget Adjustments Fiscal 2022	Total Exec. Budget Fiscal 2022	Budget Adjustments Fiscal 2023	Total Exec. Budget Fiscal 2023	Executive Budget Request 2023 Biennium
FTE	53.15	1.00	54.15	1.00	54.15	
Personal Services	3,126,726	264,071	3,390,797	295,822	3,422,548	6,813,345
Operating Expenses	1,467,556	14,343	1,481,899	137	1,467,693	2,949,592
Total Costs	\$4,594,282	\$278,414	\$4,872,696	\$295,959	\$4,890,241	\$9,762,937
General Fund	1,148,646	50,037	1,198,683	73,989	1,222,635	2,421,318
Federal Spec. Rev. Funds	3,445,636	228,377	3,674,013	221,970	3,667,606	7,341,619
Total Funds	\$4,594,282	\$278,414	\$4,872,696	\$295,959	\$4,890,241	\$9,762,937

Department of Military Affairs - 67010

Youth Challenge Program - 02

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
	Statewide Present Law Adjustments			
SWPL - 1 - Personal Services	54,293	217,172	55,696	222,784
SWPL - 2 - Fixed Costs	4,445	17,780	573	2,292
SWPL - 3 - Inflation Deflation	(859)	(3,437)	(539)	(2,155)
<i>Total Statewide Present Law Adjustments</i>	<i>\$57,879</i>	<i>\$231,515</i>	<i>\$55,730</i>	<i>\$222,921</i>
New Proposals				
NP - 202 - CHALLENGE Modified to Permanent FTE	18,247	72,988	18,259	73,038
NP - 5555 - Reduce GF Budget for State Share Holiday	(26,089)	(26,089)	0	0
<i>Total New Proposals</i>	<i>(\$7,842)</i>	<i>\$46,899</i>	<i>\$18,259</i>	<i>\$73,038</i>
Total Budget Adjustments	\$50,037	\$278,414	\$73,989	\$295,959

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$54,293	\$217,172
FY 2023	\$55,696	\$222,784

SWPL - 1 - Personal Services -

The budget includes adjustments to the present law personal services budget for FY 2022 and FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$4,445	\$17,780
FY 2023	\$573	\$2,292

SWPL - 2 - Fixed Costs -

The request includes funding to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$859)	(\$3,437)
FY 2023	(\$539)	(\$2,155)

SWPL - 3 - Inflation Deflation -

The budget requests adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include food, postage, gasoline, and others.

Department of Military Affairs - 67010

Youth Challenge Program - 02

-----**New Proposals**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$18,247	\$72,988
FY 2023	\$18,259	\$73,038

NP - 202 - CHALLENGE Modified to Permanent FTE -

The request is for 1.00 FTE modified position to be transitioned to a permanent position at the Montana Youth Challenge Academy (MYCA). The position is 75.0% federally funded and 25.0% general fund.

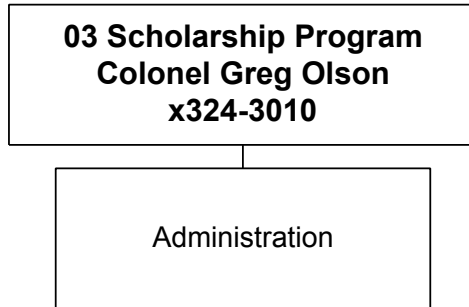
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$26,089)	(\$26,089)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generate by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Department of Military Affairs - 67010

Ng Scholarship Program - 03

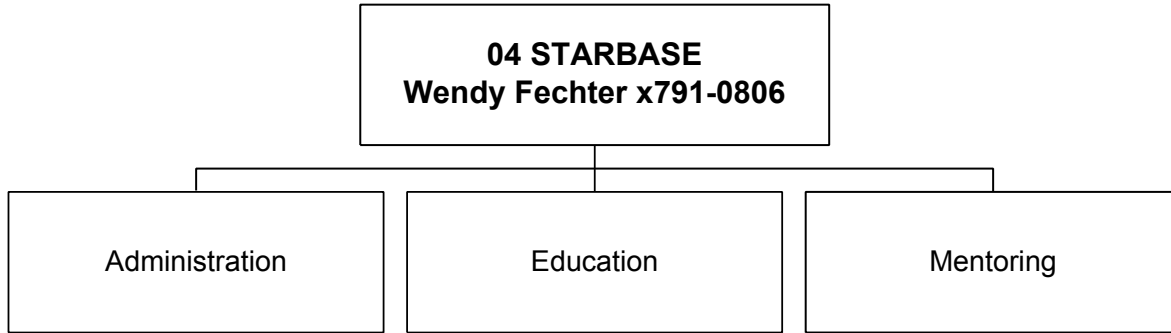


Program Description - The Montana National Guard Scholarship Program provides scholarships to eligible Montana National Guard personnel enrolled as undergraduate students in Montana colleges, universities, or training programs. The program assists Montana in recruiting and retaining personnel in both the Army and Air National Guard and in enhancing its operational readiness to assume both state and federal active duty missions. Scholarships also reward guard members for their service to the state by helping defray their educational costs at Montana post-secondary institutions.

Program Proposed Budget							
Budget Item	Starting Point Fiscal 2021	Budget Adjustments Fiscal 2022	Total Exec. Budget Fiscal 2022	Budget Adjustments Fiscal 2023	Total Exec. Budget Fiscal 2023	Executive Budget Request 2023 Biennium	
Operating Expenses	207,362	0	207,362	0	207,362	414,724	
Total Costs	\$207,362	\$0	\$207,362	\$0	\$207,362	\$414,724	
General Fund	207,362	0	207,362	0	207,362	414,724	
Total Funds	\$207,362	\$0	\$207,362	\$0	\$207,362	\$414,724	

Department of Military Affairs - 67010

Starbase - 04



Program Description - The Montana STARBASE “Big Sky” Program is a program for elementary school aged children to raise the interest and improve the knowledge and skills of at-risk youth in math, science, and technology. It does this by exposing them and their teachers to real world applications of math and science through experimental learning, simulations, experiments in aviation and space-related fields as it deals with a technological environment, and by utilizing the positive role models found on military bases and installations. The program also addresses drug use prevention, health, self-esteem, and life skills with a math and science based program.

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	2.00	0.00	2.00	0.00	2.00	
Personal Services	248,365	(58,857)	189,508	(58,039)	190,326	379,834
Operating Expenses	464,828	2,356	467,184	(514)	464,314	931,498
Total Costs	\$713,193	(\$56,501)	\$656,692	(\$58,553)	\$654,640	\$1,311,332
Federal Spec. Rev. Funds	713,193	(56,501)	656,692	(58,553)	654,640	1,311,332

Program Proposed Budget Adjustments				
	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	0	(58,857)	0	(58,039)
SWPL - 2 - Fixed Costs	0	2,356	0	(514)
<i>Total Statewide Present Law Adjustments</i>	<i>\$0</i>	<i>(\$56,501)</i>	<i>\$0</i>	<i>(\$58,553)</i>
Total Budget Adjustments	\$0	(\$56,501)	\$0	(\$58,553)

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$58,857)
FY 2023	\$0	(\$58,039)

SWPL - 1 - Personal Services -

The budget includes adjustments to the present law personal services budget for FY 2022 and FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

Department of Military Affairs - 67010

Starbase - 04

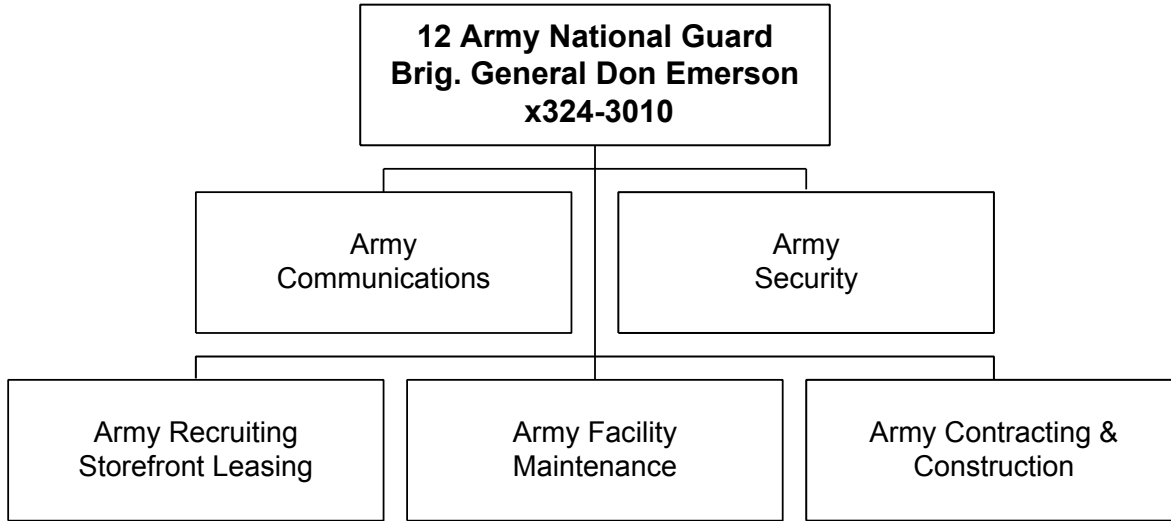
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$2,356
FY 2023	\$0	(\$514)

SWPL - 2 - Fixed Costs -

The request includes funding to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

Department of Military Affairs - 67010

Army National Guard Pgm - 12



Program Description - The Army National Guard (ARNG), until federalized, is a state military organization that provides trained and equipped military units for use in the event of a state or national emergency. The federal/state cooperative agreement provides funding for facilities management, environmental, and communications support to the organization by: 1) providing professional and skilled personnel for the administration, planning, and execution of statewide repair and maintenance functions on facilities and training areas; 2) planning, programming, and contracting for construction; 3) ensuring all activities and facilities comply with environmental regulations; and 4) providing statewide communication services, security contracts, and leases for buildings and land used by the Army National Guard. The program is mandated by the U.S. and Montana Constitutions and Title 10, Chapters 1-3, MCA.

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	51.30	5.00	56.30	5.00	56.30	
Personal Services	4,020,621	525,927	4,546,548	541,570	4,562,191	9,108,739
Operating Expenses	14,936,225	130,759	15,066,984	92,697	15,028,922	30,095,906
Equipment & Intangible Assets	150,536	0	150,536	0	150,536	301,072
Transfers	25,000	0	25,000	0	25,000	50,000
Total Costs	\$19,132,382	\$656,686	\$19,789,068	\$634,267	\$19,766,649	\$39,555,717
General Fund	1,726,060	40,983	1,767,043	36,285	1,762,345	3,529,388
State/Other Special	420	0	420	0	420	840
Federal Spec. Rev. Funds	17,405,902	615,703	18,021,605	597,982	18,003,884	36,025,489
Total Funds	\$19,132,382	\$656,686	\$19,789,068	\$634,267	\$19,766,649	\$39,555,717

Department of Military Affairs - 67010

Army National Guard Pgm - 12

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	13,489	159,239	14,085	170,146
SWPL - 2 - Fixed Costs	2,000	6,898	(7,829)	(31,316)
SWPL - 3 - Inflation Deflation	(34)	(139)	(21)	(87)
<i>Total Statewide Present Law Adjustments</i>	<i>\$15,455</i>	<i>\$165,998</i>	<i>\$6,235</i>	<i>\$138,743</i>
New Proposals				
NP - 1201 - Natural Resource Manager FTE	0	75,739	0	75,794
NP - 1202 - Environmental Compliance Specialist FTE	0	75,740	0	75,794
NP - 1203 - CFMO Grounds Maintenance FTE	0	57,249	0	57,287
NP - 1204 - O&M Branch FTE	0	57,249	0	57,287
NP - 1205 - CFMO Division Modified to Permanent FTE	0	105,183	0	105,262
NP - 1206 - CFMO Spending Operation and Maint of Facilities	30,000	124,000	30,000	124,000
NP - 18001 - O&M for new facilities	0	0	50	100
NP - 5555 - Reduce GF Budget for State Share Holiday	(4,472)	(4,472)	0	0
<i>Total New Proposals</i>	<i>\$25,528</i>	<i>\$490,688</i>	<i>\$30,050</i>	<i>\$495,524</i>
Total Budget Adjustments	\$40,983	\$656,686	\$36,285	\$634,267

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$13,489	\$159,239
FY 2023	\$14,085	\$170,146

SWPL - 1 - Personal Services -

The budget includes adjustments to the present law personal services budget for FY 2022 and FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$2,000	\$6,898
FY 2023	(\$7,829)	(\$31,316)

SWPL - 2 - Fixed Costs -

The request includes funding to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$34)	(\$139)
FY 2023	(\$21)	(\$87)

SWPL - 3 - Inflation Deflation -

This change package includes a decrease to reflect budgetary changes generated from the application of inflation to specific expenditure accounts. Affected accounts include those associated with the statewide Motor Pool operated by the Department of Transportation.

Department of Military Affairs - 67010

Army National Guard Pgm - 12

-----New Proposals-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$75,739
FY 2023	\$0	\$75,794

NP - 1201 - Natural Resource Manager FTE -

This request is for 1.00 FTE for the Environmental Office to support the Army National Guard mission. This request is for a Natural Resources Manager to maintain compliance with the SIKE Act and manage natural resources on Montana Army National Guard training lands at Fort Harrison and Limestone Hills. This request is 100% federally funded.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$75,740
FY 2023	\$0	\$75,794

NP - 1202 - Environmental Compliance Specialist FTE -

This request is for 1.00 FTE for the Environmental Office to support the Army National Guard mission. This request is for an Environmental Compliance Specialist to perform regulatory driven tasks under the Resource Conservation and Recovery Act, Executive Order 13834: Efficient Federal Operations, and Toxic Substances Control Act. This request is 100% federally funded.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$57,249
FY 2023	\$0	\$57,287

NP - 1203 - CFMO Grounds Maintenance FTE -

This request is for a 1.00 FTE Grounds Maintenance position. The Construction and Facilities Management Office is responsible for the maintenance services, including regularly scheduled adjustments and inspections, preventative maintenance, landscaping, mowing, snowplowing, and similar municipal services on facilities used to support the mission of the Montana Army National Guard. This request is 100.0% federally funded.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$57,249
FY 2023	\$0	\$57,287

NP - 1204 - O&M Branch FTE -

This request is for 1.00 FTE for the Operations & Management Branch of the Construction and Facilities Management Office. The addition of this FTE will increase the staffing level to 1.00 FTE per 150,000 SF. This request is 100.0% federally funded. If added, the FTE would eliminate the need to hire two temporary FTE during the summer months and would be responsible for regular maintenance on 100.0% federally funded facilities, which includes an additional 31,000 SF of facility space constructed at Fort Harrison and brought online in federal FY 2021.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$105,183
FY 2023	\$0	\$105,262

NP - 1205 - CFMO Division Modified to Permanent FTE -

This request is for 1.00 FTE in the Construction and Facilities Management Office (CFMO.) The position is 100.0% federally funded. The FTE would maintain state contracting documents, develop and implement CFMO contracting policies and procedures, evaluate and ensure contractor performance, and ensure compliance with state and federal regulations. The position would assist the CFMO to align the structure of the CFMO with the procedures and guidance issued by the National Guard Bureau.

Department of Military Affairs - 67010

Army National Guard Pgm - 12

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$30,000	\$124,000
FY 2023	\$30,000	\$124,000

NP - 1206 - CFMO Spending Operation and Maint of Facilities -

The Army National Guard Program proposes an increase in operating expenses to operate and maintain eight new facilities. The operation and maintenance costs for the additional 72,249 square feet of facility space include utilities, janitorial services, ground maintenance and fire protection costs. Of the eight facilities, only the Malta Readiness Center has a state share, which is \$30,000 per year. The other seven facilities are 100.0% federally operated and maintained, therefore the remaining \$94,000 is federally reimbursed.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$0
FY 2023	\$50	\$100

NP - 18001 - O&M for new facilities -

Pursuant to 17-7-210, operations and maintenance costs for the proposed new building are projected to total \$100 for FY 2023. This new proposal is contingent on passage and approval of HB 5, and HB 5 includes an appropriation for construction of this building.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$4,472)	(\$4,472)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generate by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Department of Military Affairs - 67010

Air National Guard Pgm - 13



Program Description - The Air National Guard, until federalized, is a state military organization that provides trained and equipped military units for use in the event of a state or national emergency. The federal/state cooperative agreement provides for administrative, facilities maintenance, security, and fire protection support to the Air National Guard base at Gore Hill near Great Falls. The Air National Guard program operates under both federal and state mandates in accordance with its dual missions and is mandated by the United States and Montana Constitutions and Title 10, Chapter 1-3, MCA.

Program Proposed Budget	Starting Point	Budget	Total	Budget	Total	Executive
Budget Item	Fiscal 2021	Adjustments Fiscal 2022	Exec. Budget Fiscal 2022	Adjustments Fiscal 2023	Exec. Budget Fiscal 2023	Budget Request 2023 Biennium
FTE	46.00	0.00	46.00	0.00	46.00	
Personal Services	3,881,614	174,947	4,056,561	200,224	4,081,838	8,138,399
Operating Expenses	1,902,428	54,843	1,957,271	41,438	1,943,866	3,901,137
Equipment & Intangible Assets	0	0	0	0	0	0
Total Costs	\$5,784,042	\$229,790	\$6,013,832	\$241,662	\$6,025,704	\$12,039,536
General Fund	434,107	(48,578)	385,529	(43,988)	390,119	775,648
Federal Spec. Rev. Funds	5,349,935	278,368	5,628,303	285,650	5,635,585	11,263,888
Total Funds	\$5,784,042	\$229,790	\$6,013,832	\$241,662	\$6,025,704	\$12,039,536

Program Proposed Budget Adjustments				
	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	(45,711)	(486,978)	(44,898)	(478,312)
SWPL - 2 - Fixed Costs	3,029	19,843	910	6,438
<i>Total Statewide Present Law Adjustments</i>	<i>(\$42,682)</i>	<i>(\$467,135)</i>	<i>(\$43,988)</i>	<i>(\$471,874)</i>
Present Law Adjustments				
PL - 1301 - ANG Firefighter Federal Authority Pay Increase	0	103,424	0	105,673
PL - 1302 - ANG Fire FLSA Salaries Federal Authority	0	564,397	0	572,863
<i>Total Present Law Adjustments</i>	<i>\$0</i>	<i>\$667,821</i>	<i>\$0</i>	<i>\$678,536</i>
New Proposals				
NP - 1303 - ANG Airlift Wing Drop Zone Lease Federal Authority	0	35,000	0	35,000
NP - 5555 - Reduce GF Budget for State Share Holiday	(5,896)	(5,896)	0	0
<i>Total New Proposals</i>	<i>(\$5,896)</i>	<i>\$29,104</i>	<i>\$0</i>	<i>\$35,000</i>
Total Budget Adjustments	(\$48,578)	\$229,790	(\$43,988)	\$241,662

Department of Military Affairs - 67010

Air National Guard Pgm - 13

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$45,711)	(\$486,978)
FY 2023	(\$44,898)	(\$478,312)

SWPL - 1 - Personal Services -

The budget includes adjustments to the present law personal services budget for FY 2022 and FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$3,029	\$19,843
FY 2023	\$910	\$6,438

SWPL - 2 - Fixed Costs -

The request includes funding to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

-----**Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$103,424
FY 2023	\$0	\$105,673

PL - 1301 - ANG Firefighter Federal Authority Pay Increase -

This is a 100% federal spending request for hourly pay scale increases for the 30 state firefighters employed at the 120th Airlift Wing, Montana Air National Guard base in Great Falls. MANG firefighters are also Emergency Medical Technicians. They are required to complete a higher level of training and certification than their civilian counterparts across the state and nation, yet they are paid less. The current hourly pay offered to state firefighters at MANG ranks in the bottom 25% of pay across all fire departments in Montana. These pay issues have resulted in costly staff recruitment and retention problems, and expensive turnover. This budget request proposes a 5.4% overall increase in the salary and benefits costs for the MANG fire department. This plan has been approved by the National Guard Bureau to bring MANG Firefighter pay scales in line with Montana market pay rates.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$564,397
FY 2023	\$0	\$572,863

PL - 1302 - ANG Fire FLSA Salaries Federal Authority -

Request for federal spending authority for firefighter salaries and benefits that exceed those of a traditional FTE, due to the 24/7 nature of the fire protection services at the Montana Air National Guard. Hours over 2,080 per FTE are not captured in the personal services snapshot used for initial budget preparation. Each biennium this federal authority is requested through the budget process.

Department of Military Affairs - 67010

Air National Guard Pgm - 13

-----**New Proposals**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	\$35,000
FY 2023	\$0	\$35,000

NP - 1303 - ANG Airlift Wing Drop Zone Lease Federal Authority -

This request for \$35,000 annually in federal special revenue to fund a new 640-acre drop zone land lease near Fort Benton, Montana and located on farm and ranch property. The operating lease is essential to the 120th Airlift Wing mission, supported by the National Guard Bureau. The 640-acre drop zone lease supports the 120th Airlift Wing federal flying mission. The corresponding operating license for this lease falls under the state of Montana Adjutant General's authority.

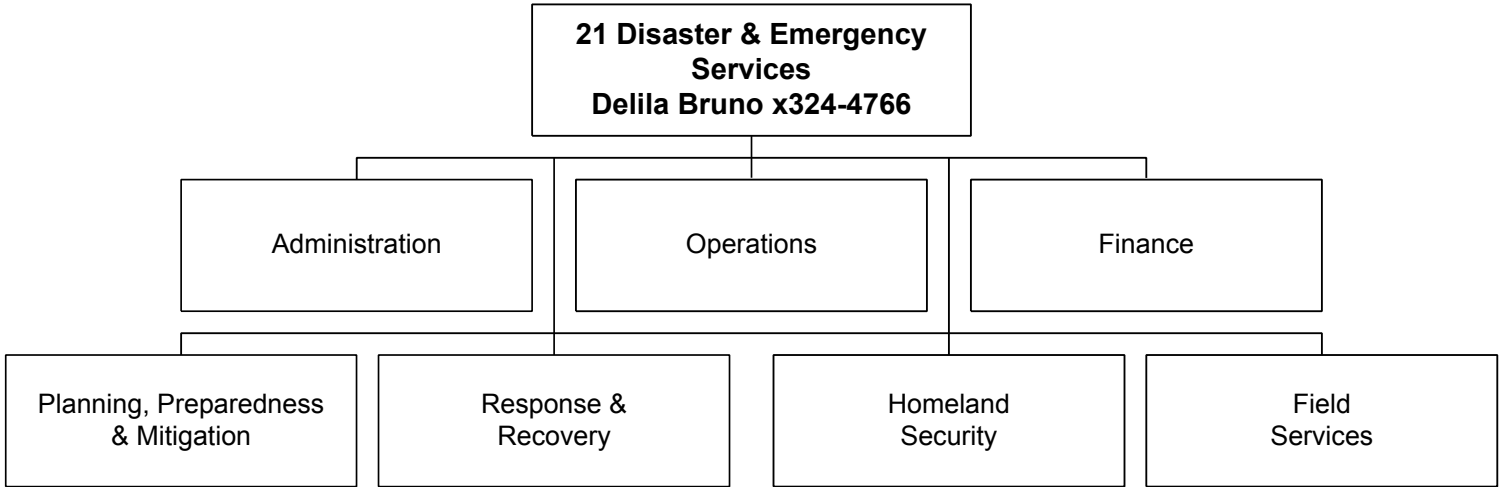
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$5,896)	(\$5,896)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generate by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Department of Military Affairs - 67010

Disaster & Emergency Services - 21



Program Description - The Disaster and Emergency Services Division (DES) duties and responsibilities are provided for under Title 10, Chapter 3, MCA. The division is responsible for the coordination, development and implementation of emergency management planning, mitigation, response, and recovery statewide. This responsibility includes the administration and disbursement of federal Homeland Security and Emergency Management funds to eligible political subdivisions and tribal nations across the state. The division maintains a 24 hour a day point of contact to coordinate the volunteer, state, and federal response for assistance to political subdivisions and tribal nations in the event of an incident, emergency, or disaster.

Program Proposed Budget	Starting Point Fiscal 2021	Budget Adjustments Fiscal 2022	Total Exec. Budget Fiscal 2022	Budget Adjustments Fiscal 2023	Total Exec. Budget Fiscal 2023	Executive Budget Request 2023 Biennium
FTE	22.89	2.00	24.89	2.00	24.89	
Personal Services	1,942,440	180,300	2,122,740	209,155	2,151,595	4,274,335
Operating Expenses	1,357,748	301,580	1,659,328	245,657	1,603,405	3,262,733
Grants	11,776,301	0	11,776,301	0	11,776,301	23,552,602
Transfers	2,522,605	0	2,522,605	0	2,522,605	5,045,210
Total Costs	\$17,599,094	\$481,880	\$18,080,974	\$454,812	\$18,053,906	\$36,134,880
General Fund	1,389,790	95,357	1,485,147	104,696	1,494,486	2,979,633
State/Other Special	206,680	0	206,680	0	206,680	413,360
Federal Spec. Rev. Funds	16,002,624	386,523	16,389,147	350,116	16,352,740	32,741,887
Total Funds	\$17,599,094	\$481,880	\$18,080,974	\$454,812	\$18,053,906	\$36,134,880

Department of Military Affairs - 67010

Disaster & Emergency Services - 21

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
	Statewide Present Law Adjustments			
SWPL - 1 - Personal Services	6,770	37,329	10,376	43,185
SWPL - 2 - Fixed Costs	(9,380)	(18,759)	(16,638)	(33,275)
SWPL - 3 - Inflation Deflation	(2,609)	(5,217)	(1,636)	(3,272)
<i>Total Statewide Present Law Adjustments</i>	<i>(\$5,219)</i>	<i>\$13,353</i>	<i>(\$7,898)</i>	<i>\$6,638</i>
New Proposals				
NP - 2103 - Mitigation Plans	85,838	343,352	75,000	300,000
NP - 2104 - Mitigation FTE	36,444	145,779	36,492	145,970
NP - 2199 - NRIS/GIS Fixed Costs	1,102	2,204	1,102	2,204
NP - 5555 - Reduce GF Budget for State Share Holiday	(22,808)	(22,808)	0	0
<i>Total New Proposals</i>	<i>\$100,576</i>	<i>\$468,527</i>	<i>\$112,594</i>	<i>\$448,174</i>
Total Budget Adjustments	\$95,357	\$481,880	\$104,696	\$454,812

-----**Statewide Present Law Adjustments**-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$6,770	\$37,329
FY 2023	\$10,376	\$43,185

SWPL - 1 - Personal Services -

The budget includes adjustments to the present law personal services budget for FY 2022 and FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$9,380)	(\$18,759)
FY 2023	(\$16,638)	(\$33,275)

SWPL - 2 - Fixed Costs -

The request includes funding to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$2,609)	(\$5,217)
FY 2023	(\$1,636)	(\$3,272)

SWPL - 3 - Inflation Deflation -

The budget requests adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include food, postage, gasoline, and others.

Department of Military Affairs - 67010

Disaster & Emergency Services - 21

-----New Proposals-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$85,838	\$343,352
FY 2023	\$75,000	\$300,000

NP - 2103 - Mitigation Plans -

The Federal Emergency Management Administration requires states and counties to each have a FEMA approved hazard mitigation plan to apply for or receive federal mitigation funds either pre or post disaster. FEMA has prioritized mitigation, increasing the funding available and allowing the state to apply for up to \$35.0 million in federal funding each building resilient infrastructure communities grant cycle. To reduce redundancy, costs, and man hours required for each county to maintain a plan, regional plans will be done to cover counties with similar hazards. Plans are good for five years. This funding request is 75.0% federal and 25.0% general fund. State matching funds are required to be eligible for federal mitigation funds.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$36,444	\$145,779
FY 2023	\$36,492	\$145,970

NP - 2104 - Mitigation FTE -

This request is for 2.00 FTE as emergency managers in the Disaster and Emergency Services Division. Montana DES is responsible for ensuring the state is able to deal with disasters or emergencies in order to protect public health and safety, and to preserve lives and property of the people of Montana. This includes mitigating anticipated weaknesses, developing plans to effectively respond when an incident occurs, and helping communities recover from disasters by repairing public infrastructure to a pre-disaster condition.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$1,102	\$2,204
FY 2023	\$1,102	\$2,204

NP - 2199 - NRIS/GIS Fixed Costs -

The 2019 Legislature enacted HB 633 requiring the Legislative Finance Committee (LFC) to conduct a study of the funding of digital library services. The LFC recommended that the Office of Budget and Program Planning include an assessment for the natural resource information system (NRIS) and the geographic information system (GIS) as a fixed cost to state agencies beginning in the 2023 biennium. The assessment is made to those agencies that utilize the NRIS/GIS.

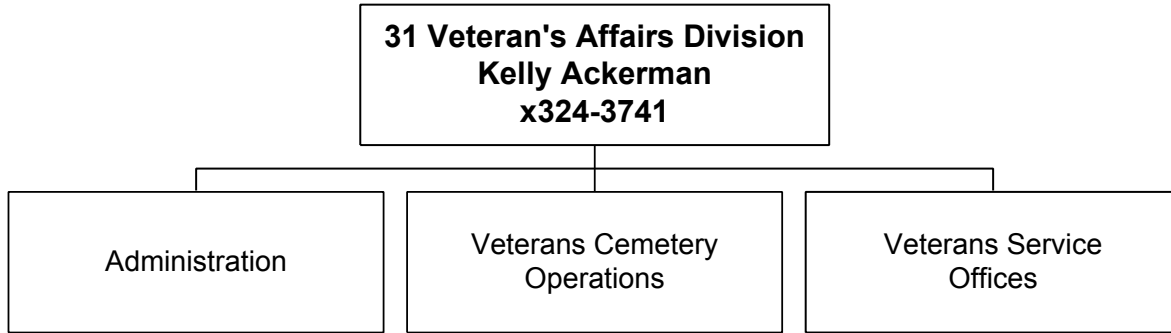
	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$22,808)	(\$22,808)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.

Department of Military Affairs - 67010

Veterans Affairs Program - 31



Program Description - The Veterans Affairs Division assists discharged veterans and their families, cooperates with state and federal agencies, promotes the general welfare of veterans, and provides information on veterans' benefits. The program also administers the veterans' cemeteries located at Miles City, Fort Harrison in Helena, and Missoula. The Board of Veterans' Affairs is administratively attached to the Department of Military Affairs, and operates under a state mandate provided in Title 10, Chapter 2, MCA.

Program Proposed Budget	Starting Point Fiscal 2021	Budget Adjustments Fiscal 2022	Total Exec. Budget Fiscal 2022	Budget Adjustments Fiscal 2023	Total Exec. Budget Fiscal 2023	Executive Budget Request 2023 Biennium
Budget Item						
FTE	25.59	0.00	25.59	0.00	25.59	
Personal Services	1,913,180	109,313	2,022,493	151,275	2,064,455	4,086,948
Operating Expenses	370,075	(1,032)	369,043	(4,566)	365,509	734,552
Grants	35,000	0	35,000	0	35,000	70,000
Transfers	45,000	0	45,000	0	45,000	90,000
Total Costs	\$2,363,255	\$108,281	\$2,471,536	\$146,709	\$2,509,964	\$4,981,500
General Fund	1,391,760	46,603	1,438,363	82,451	1,474,211	2,912,574
State/Other Special	971,495	61,678	1,033,173	64,258	1,035,753	2,068,926
Total Funds	\$2,363,255	\$108,281	\$2,471,536	\$146,709	\$2,509,964	\$4,981,500

Program Proposed Budget Adjustments	Budget Adjustments Fiscal 2022		Budget Adjustments Fiscal 2023	
	General Fund	Total Funds	General Fund	Total Funds
Statewide Present Law Adjustments				
SWPL - 1 - Personal Services	82,774	148,272	84,622	151,275
SWPL - 2 - Fixed Costs	2,788	2,788	(2,171)	(2,171)
SWPL - 3 - Inflation Deflation	0	(3,820)	0	(2,395)
<i>Total Statewide Present Law Adjustments</i>	<i>\$85,562</i>	<i>\$147,240</i>	<i>\$82,451</i>	<i>\$146,709</i>
New Proposals				
NP - 5555 - Reduce GF Budget for State Share Holiday	(38,959)	(38,959)	0	0
<i>Total New Proposals</i>	<i>(\$38,959)</i>	<i>(\$38,959)</i>	<i>\$0</i>	<i>\$0</i>
Total Budget Adjustments	\$46,603	\$108,281	\$82,451	\$146,709

Department of Military Affairs - 67010

Veterans Affairs Program - 31

-----Statewide Present Law Adjustments-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$82,774	\$148,272
FY 2023	\$84,622	\$151,275

SWPL - 1 - Personal Services -

The budget includes adjustments to the present law personal services budget for FY 2022 and FY 2023 to annualize various personal services costs including FY 2021 statewide pay plan, benefit rate adjustments, longevity adjustments related to incumbents in each position at the time of the snapshot, and vacancy savings.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$2,788	\$2,788
FY 2023	(\$2,171)	(\$2,171)

SWPL - 2 - Fixed Costs -

The request includes funding to provide the funding required in the budget to pay fixed costs assessed by other agencies within state government for the services they provide. Examples of fixed costs include liability and property insurance, legislative audit, warrant writer, payroll processing, and others. The rates charged for these services are approved in a separate portion of the budget.

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	\$0	(\$3,820)
FY 2023	\$0	(\$2,395)

SWPL - 3 - Inflation Deflation -

The budget requests adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include food, postage, gasoline, and others.

-----New Proposals-----

	<u>General Fund Total</u>	<u>Total Funds</u>
FY 2022	(\$38,959)	(\$38,959)
FY 2023	\$0	\$0

NP - 5555 - Reduce GF Budget for State Share Holiday -

Governor Gianforte has proposed legislation to impose a two-month state share holiday for employer contributions into the state health insurance fund. This change package removes the general fund portion of the savings generated by the contribution holiday. Savings from other funding sources will remain in the agency to be able to address ongoing functions of the agency. This change package is contingent on passage and approval of the proposed legislation.